



## MG SOLUTION PTE LTD

23 Kaki Bukit Ave 4, AAS Kaki Bukit Centre #02-03 Singapore 415933

Tel: 6243 1373 Fax: 6243 1376

(GST Reg. No. 201427944N)

Date : 17/06/2021

Your Ref : SMM7712K

To : CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

Attn : Motor Claims Department

Dear Sir/Mdm,

**RE: ACCIDENT INVOLVING VEHICLE SME4507Z & SMM7712K ON 30/03/2021  
AT ALONG JURONG WEST STREET 92 BEFORE JUNCTION OF JURONG WEST  
STREET 91.**

We refer to the above matter.

Attached copies of the following for your kind perusal:

- 1) Proforma Bill No.218088 @ S\$5,564.00 (Inclusive Of 7% GST)
- 2) Loss of Use @ S\$1,750.00 (7 Days x S\$250)
- 3) LTA Search @ S\$7.45
- 4) Authorisation to Act
- 5) GIA Report

Hope the above is in order and kindly let us have your confirmation soon.

Tax invoice will be issue upon amount finalized.

Thank You.

Yours faithfully,



Sharon Chia

HP: 8121 1373

E-mail: mg3solution@gmail.com

LETTER OF AUTHORITY

Name : HL LIMOUSINE SERVICE

Address : 426 ANH MO KIO AVE 3  
#10-2568 S(560426)

Contact No : \_\_\_\_\_

TO: CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

Dear Sirs,

ACCIDENT INVOLVING SME4507Z AND JMM7712K ON 30/03/2021  
AT/ALONG JURONG WEST ST. 92 BEFORE JUNCTION OF JURONG WEST ST. 91

I/We, HL LIMOUSINE SERVICE, am/are the registered owner of  
motor car no. SME4507Z

Please note that I have assigned all compensations monies due to me/us in the above said accident to **M/S MG SOLUTION PTE LTD.**

I/We, hereby authorize you to release all compensation monies pertaining to the above-mentioned accident to **M/S MG SOLUTION PTE LTD** and forward your settlement cheque to **M/S MG SOLUTION PTE LTD** whom I had authorized to collect the said compensation monies.

Thank you

  
\_\_\_\_\_  
Signature of Claimant



  
\_\_\_\_\_  
Witness By

MOTOR CLAIMS DISCHARGE VOUCHER

Policy No : DMPCSNW00175932000 Claim No : SNM21D201882/C02/SMM7712K

Claimant : HL LIMOUSINE SERVICE

Amount : **S\$6,130.00**  
Singapore Dollars Six Thousand One Hundred Thirty Only

I/We agree to accept the above mentioned amount to be paid to me/us in full & final settlement of all claims, costs & disbursements for injuries / damages sustained by me/us through an accident involving

Claimant Vehicle No. : SME4507Z  
Insured Vehicle No. : SMM7712K

Date of Loss : 30/03/2021  
Place of Accident : JURONG WEST ST 92 B/F JUNCTION OF JURONG WEST ST 91

IN CONSIDERATION of the payment made to me/us of the aforementioned sum by CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD., I/We agree absolutely to discharge CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD. and/or

Insured Name : LIU YANG  
Driver Name : LIU YANG

from all claims, present or future in respect of all loss, injury or damage sustained by me/us arising out of the said accident.


I acknowledge that this payment is made without admission of liability on the part of CHINA TAIPING INSURANCE (SINGAPORE) PTE. LTD.

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(1) Global Sum	S\$ 6,130.00
	=====
TOTAL . . . . .	<b>S\$ 6,130.00</b>
	=====

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Claimant Name : HL LIMOUSINE SERVICE NRIC No : 53086822M

Signature :  Date : 19/08/2022

Provided always that this discharge of my claim for damages relating to the damage to my vehicle shall not prejudice or affect my further claim for general and special damages for my personal injuries sustained in the same accident.



## MG SOLUTION PTE LTD

23 Kaki Bukit Ave 4, AAS Kaki Bukit Centre #04-01 Singapore 415933

Tel: 6243 1373 Fax: 6243 1376

(GST Reg. No. 20-1427944-N)

# TAX INVOICE

Bill To:

**CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD**

NO. 3 ANSON ROAD

#16-00 SPRINGLEAF TOWER

SINGAPORE 079909

INVOICE No : TI 229111

PB No : 218088

Date : 19-August-2022

ATTN : MOTOR CLAIMS DEPARTMENT

Vehicle Number : SME 4507Z

QTY	DESCRIPTION	AMOUNT
1	To carried out accident repair as per surveyor's recommendation (Lump Sum)	\$ 5,200.00
BEFORE GST		5,200.00
7% GST		364.00
<b>TOTAL</b>		<b>\$ 5,564.00</b>

Cheque should be made payable to **MG Solution Pte Ltd**



Co's stamp & Authorised Signature



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 30 Mar 2021 / 15:04:39

Receipt Date/Time : 30 Mar 2021 / 15:04:38

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-210330-002042

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
	Result of Insurance Enquiry - SMM7712K As at 30 Mar 2021/13:45:00 Insurance Co: CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD			
1	Insurance Enquiry - SMM7712K Enquiry Fee 20210330150221476634	7.00	0.49	7.49
	<b>Sub-Total</b>	7.00	0.49	7.49
	<b>Total Before Rounding</b>	7.00	0.49	7.49
	<b>Rounding Difference</b>			0.04
	<b>Total Amount Payable</b>			7.45
	Paid By			
	20210330150358277	Direct Debit: eNETS Debit (Internet Banking)		7.45
	Total			7.45
	Cash Change			0.00
	Tendered Amount			7.45
	Excess Refundable Amount			0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

## Jaslin Kok (LKK Auto)

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**From:** Jaslin Kok (LKK Auto)  
**Sent:** Friday, 9 April 2021 9:17 AM  
**To:** MICHELLE\_LIU328@YAHOO.COM.SG  
**Cc:** Admin A  
**Subject:** ACCIDENT INVOLVING SMM 7712K & SME 4507Z ALONG/AT JURONG WEST STREET 92 ON 30/03/2021

Our Ref: CC6/CTI21004247/Ars3

### **LIU YANG - BY EMAIL ONLY**

[POLICY HOLDER]

Dear Sir/Madam,

### **ACCIDENT INVOLVING SMM 7712K & SME 4507Z ALONG/AT JURONG WEST STREET 92 ON 30/03/2021**

We refer to the above accident where we are acting for China Taiping Insurance (Singapore) Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

We have received a claim from SME 4507Z against your motor insurance policy.

Based on the accident report and accident scenario, we are of the view that liability is not in your driver's favour as it is a head-to-rear collision. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 7 days from the date of this letter.

Please call us if you have further queries.

*c.c. China Taiping Insurance (Singapore) Pte Ltd*

*(Motor Claims Dept)*

Thank you.

Best Regards,

**Jaslin Kok** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

## Hsiao Tong (LKKAuto)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Friday, 17 March 2023 9:11 AM  
**To:** Cecilia Lee  
**Cc:** Admin A  
**Subject:** RE: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving SMM 7712K (OI : CTI - TBA) and SME 4507Z (TP : LKK REF - CC6/CTI21004247/Ars3) on 30/03/2021

Dear Sirs,

For an update, we have settled the matter at a global sum of **\$6,130.00(all-in)** with third party.

We will proceed to close file and submit all the relevant documents to your good office once it is ready.

Thank you.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Cecilia Lee <cecilia.lee@sg.cntaiping.com>  
**Sent:** Monday, July 18, 2022 3:33 PM  
**To:** Hsiao Tong (LKKAuto) <chewht@lkkauto.com>  
**Cc:** Admin A <admin-a@lkkauto.com>  
**Subject:** RE: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving SMM 7712K (OI : CTI - TBA) and SME 4507Z (TP : LKK REF - CC6/CTI21004247/Ars3) on 30/03/2021

Hi Hsiao Tong

We can agree up to GS \$6250.

### **NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Thanks & Best Regards,

**Cecilia Lee**  
Senior Executive  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6530 | F: (65) 6224 7175

**W:** [www.sg.cntaiping.com](http://www.sg.cntaiping.com) | **FB:** [www.facebook.com/chinataipingsg/](https://www.facebook.com/chinataipingsg/) | **WeChat:** 太平獅城 Taiping SG

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**From:** Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Sent:** Monday, 18 July 2022 3:21 pm  
**To:** Cecilia Lee <[cecilia.lee@sg.cntaiping.com](mailto:cecilia.lee@sg.cntaiping.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving SMM 7712K (OI : CTI - TBA) and SME 4507Z (TP : LKK REF - CC6/CTI21004247/Ars3) on 30/03/2021

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Dear Cecilia,

Attached is a copy of ACRA letter from third party for your easy reference. The driver is the registered owner of the company.

Please advise if we may consider to offer LOU for this matter.

Thank you.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) |

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>  
**Sent:** Tuesday, 18 January 2022 11:36 AM  
**To:** Cecilia Lee Peng Geok <[cecilia.lee@sg.cntaiping.com](mailto:cecilia.lee@sg.cntaiping.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving SMM 7712K (OI : CTI - TBA) and SME 4507Z (TP : LKK REF - CC6/CTI21004247/Ars3) on 30/03/2021



Dear Cecilia

Contents noted.

We will offer without LOU.

**"Wishing You Happiness & Prosperity Chinese New Year 2022"**

Thank you.

Best Regards,

**Jaslin Kok** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Cecilia Lee Peng Geok <[cecilia.lee@sg.cntaiping.com](mailto:cecilia.lee@sg.cntaiping.com)>

**Sent:** Wednesday, 12 January 2022 1:30 PM

**To:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving SMM 7712K (OI : CTI - TBA) and SME 4507Z (TP : LKK REF - CC6/CTI21004247/Ars3) on 30/03/2021

Dear Jaslin

Our email below refers.

We agreed to your proposal except LOU.

Please obtain rental agreement for our review on LOU claim.

Thank you.

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Best Regards,

**Cecilia Lee**

Senior Executive

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 6389 6530 | F: (65) 6224 7175

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**From:** Cecilia Lee Peng Geok

**Sent:** Wednesday, 5 January 2022 4:08 pm

**To:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

Cc: Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving SMM 7712K (OI : CTI - TBA) and SME 4507Z (TP : LKK REF - CC6/CTI21004247/Ars3) on 30/03/2021

Hi Jaslin

Note Pauline's instruction on 07/05/2021 not to offer loss of use / earning to third party [see attached email].

Please obtain a copy of rental agreement from third party.

RE: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving S



Pauline Tham

To ☐ Claims Dept of CTI; ☐ Su Li (LKK Auto); ☐ Admin A; ☐ Jaslin Kok (LKK Auto)



Confidential



SMM7712K- OI REPORT.pdf  
.pdf File

[Confidential]

Dear Su Li

OI report attached.

Please take note not to offer loss of use/earning to third party as they are claiming under the injury claim.

Thank you.

**NOTICE :**

In response to the escalating Covid-19 cases, please refrain from sending hardcopy documents to us as delay is to be expected for handling hardcopy documents. All correspondence should be made via email [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) or fax at [6224 7175](tel:62247175). Any inconvenience caused is much regretted.

Best Regards,

**Cecilia Lee**

Senior Executive

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 6389 6530 | F: (65) 6224 7175

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**From:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

**Sent:** Thursday, 30 December 2021 3:17 pm

**To:** Cecilia Lee Peng Geok <[cecilia.lee@sg.cntaiping.com](mailto:cecilia.lee@sg.cntaiping.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving SMM 7712K (OI : CTI - TBA) and SME 4507Z (TP : LKK REF - CC6/CTI21004247/Ars3) on 30/03/2021

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Dear Sirs/Mdm,

**ACCIDENT INVOLVING SMM 7712K (CTI) AND SME 4507Z (TP) ON 30/03/2021**

We refer to the above matter.

We seek your approval to offer repairer "MG SOLUTION PTE LTD" at **\$ 6,621.45 (all-in)**.

The summary is as follows: -

?

	Amount Claimed	Amount Revised
1. Cost of Repair	\$ 10,368.00	\$ 5,564.00 (\$5,200.00 + 7% GST)
2. Loss of Use (7 days x \$250.00)	\$ 1,750.00	\$ 1,050.00 (7 days x \$150.00)
3. LTA / GIA Search Fee	\$ 7.45	\$ 7.45

Surveyor recommended 5 days for repair + 1 PRS + 1SUN =7 DAYS

Enclosed here with all the relevant documents for your perusal.

**Kindly let us have your approval / instruction.**

Thank you.

Best Regards,

**Jaslin Kok** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

**Sent:** Monday, 13 September 2021 7:13 PM

**To:** Cecilia Lee Peng Geok <[cecilia.lee@sg.cntaiping.com](mailto:cecilia.lee@sg.cntaiping.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** Re: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving SMM 7712K (OI : CTI - TBA) and SME 4507Z (TP : LKK REF - CC6/CTI21004247/Ars3) on 30/03/2021

Dear Cecilia

Please be informed that we are currently pending for surveyor to re-calculate cost of repair to prepare our report.

Thank you.

Best Regards,

**Jaslin Kok** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841 2157 | email: [JaslinKok@lkkauto.com](mailto:JaslinKok@lkkauto.com) | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Cecilia Lee Peng Geok <[cecilia.lee@sg.cntaiping.com](mailto:cecilia.lee@sg.cntaiping.com)>

**Sent:** Monday, September 13, 2021 5:17 PM

**To:** Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

**Cc:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving SMM 7712K (OI : CTI - TBA) and SME 4507Z (TP : LKK REF - CC6/CTI21004247/Ars3) on 30/03/2021

Hi Jaslin

Please update claim status.

Thank you.

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Best Regards,

**Cecilia Lee**

Senior Executive

Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**

3 Anson Road #15-00 Springleaf Tower Singapore 079909

DID: (65) 6389 6530 | F: (65) 6225 5879

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**From:** Pauline Tham

**Sent:** Friday, 7 May 2021 4:31 PM

**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>; Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>

**Subject:** RE: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement - Accident Involving SMM 7712K (OI : CTI - TBA) and SME 4507Z (TP : LKK REF - CC6/CTI21004247/Ars3) on 30/03/2021

[Confidential]

Dear Su Li

OI report attached.

Please take note not to offer loss of use/earning to third party as they are claiming under the injury claim.

\*\* Note: Please cc to [claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com) when you reply to us.

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Thanks.

**Pauline Tham**  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #16-00 Springleaf Tower Singapore 079909  
DID: (65) 6389 6541 | F: (65) 6224 7175

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**From:** Claims Dept of CTI  
**Sent:** Monday, April 5, 2021 10:31 AM  
**To:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>; Pauline Tham <[pauline.tham@sg.cntaiping.com](mailto:pauline.tham@sg.cntaiping.com)>  
**Cc:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>  
**Subject:** O/R: SNM21D201882/C02/SMM7712K/THAMYL / FW: Direct Settlement – Accident Involving SMM 7712K (OI : CTI – TBA) and SME 4507Z (TP : LKK REF – CC6/CTI21004247/Ars3) on 30/03/2021

Dear Sir,

Please note that officer in charge for this case is Pauline Tham.

Claim no. SNM21D201882/C02/SMM7712K/THAMYL.

Dear Pauline ,

Pls revert LKK.

**NOTICE :**

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Thank you

**Chong Boon Sen**  
Claims Department

**China Taiping Insurance (Singapore) Pte. Ltd.**  
3 Anson Road #15-00 Springleaf Tower Singapore 079909  
DID: (65) 63896116 | F: (65) 62247175

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**From:** Su Li (LKK Auto) <[suli@lkkauto.com](mailto:suli@lkkauto.com)>  
**Sent:** Thursday, 1 April 2021 6:17 PM  
**To:** Claims Dept of CTI <[claimsdept@sg.cntaiping.com](mailto:claimsdept@sg.cntaiping.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Jaslin Kok (LKK Auto) <[jaslinkok@lkkauto.com](mailto:jaslinkok@lkkauto.com)>  
**Subject:** Direct Settlement – Accident Involving SMM 7712K (OI : CTI – TBA) and SME 4507Z (TP : LKK REF – CC6/CTI21004247/Ars3) on 30/03/2021

Dear Sir / Madam,

We refer to the above matter.

We have inspected third party vehicle SHA 7743T at M/s COMFORTDELGRO ENGINEERING PTE LTD on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:  
– TP GIA report

Please be informed that the estimated cost of repair is not ready yet.

We will revert to you on preliminary advice in due course.

Meanwhile, kindly provide us the claim reference number and a copy of your insured's GIA report for our necessary action.

Kindly take note that the case handler in-charge is Jaslin.

*To check availability of the case handler, you may contact the undersigned*

*\*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

Thank you.

Best Regards,

**Su Li** | Admin Support

**LKK Auto Consultants Pte Ltd**