

RE: SURVEY ASSESSMENT - D21000963MFBP/1 * LKK REF: CC4/FCI21004003/T1ra3
// ACC INV SBS6511D AND SBS8518Y ON 23.03.2021**

Merina Chia <MerinaChia@msfirstcapital.com.sg>

Wed 8/11/2021 4:48 PM

To: Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>

Cc: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>; Admin A <admin-a@lkkauto.com>

Dear Mei Kwan,

We refer to the above matter and our email dated 30.07.2021.

Please let us have the survey report & survey invoice on urgent basis.

Thank you.

Best Regards,
Merina Chia (Ms)
Motor Claims Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Tel: 6507 3848 | DID : 6507 3856 | Fax No. : 6507 3849 | Email: merinachia@msfirstcapital.com.sg | Company Regn. No. 195000106C
A Member of **MS&AD** Insurance Group

As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on Work From Home arrangement. However, we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner. We appreciate your kind understanding. Stay safe.

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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From: Merina Chia
Sent: Friday, 30 July 2021 11:13 am
To: Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>
Cc: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>; Admin A <admin-a@lkkauto.com>
Subject: RE: SURVEY ASSESSMENT - D21000963MFBP/1 *** LKK REF: CC4/FCI21004003/T1ra3 // ACC INV SBS6511D AND SBS8518Y ON 23.03.2021
Importance: High

Dear Mei Kwan,

We had received LOD from workshop.

Please let us have the survey report and survey invoice on urgent basis.

Thank you.

Best Regards,
Merina Chia (Ms)
Motor Claims Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Tel: 6507 3848 | DID : 6507 3856 | Fax No. : 6507 3849 | Email: merinachia@msfirstcapital.com.sg
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From: Mei Kwan (LKKAuto) <Meikwan@lkkauto.com>
Sent: Monday, 5 April 2021 2:09 pm
To: Jaclyn Maniam Kesaval <JaclynKesaval@msfirstcapital.com.sg>
Cc: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>; Admin A <admin-a@lkkauto.com>
Subject: RE: SURVEY ASSESSMENT - D21000963MFBP/1 *** LKK REF: CC4/FCI21004003/T1ra3 // ACC INV SBS6511D AND SBS8518Y ON 23.03.2021

Dear Jaclyn,

We refer to the above matter.

Please note that the estimated cost of repair is not ready yet.

We will get back to you on preliminary advice in due course.

Please take note that the case handler in-charge Jaslin.

To check availability of the case handler, you may contact the undersigned.

Thank you.

Best Regards,

Mei Kwan | Admin

LKK Auto Consultants Pte Ltd

Phone: 6366 0055 | email: MeiKwan@lkkauto.com | fax: 67414108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Admin-D (LKKAuto) <admin-d@lkkauto.com>
Sent: Monday, 29 March, 2021 2:03 PM
To: 'Claim Workflow System' <cwsmotorclaims@msfirstcapital.com.sg>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>; Admin A <admin-a@lkkauto.com>
Cc: JACLYNKESAVAL@MSFIRSTCAPITAL.COM.SG
Subject: RE: SURVEY ASSESSMENT - D21000963MFBP/1

Dear Sir / Mdm,

Thank you for your assignment.

Best Regards,
Summer Lee | Admin
LKK Auto Consultants Pte Ltd
Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi
Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

From: Claim Workflow System <cwsmotorclaims@msfirstcapital.com.sg>
Sent: Monday, 29 March, 2021 1:58 PM
To: ASSIGNMENTS@LKKAUTO.COM
Cc: CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG; JACLYNKESAVAL@MSFIRSTCAPITAL.COM.SG
Subject: PRI: SURVEY ASSESSMENT - D21000963MFBP/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

Note: All the accident reports are uploaded into CWS for your perusal.

Best Regards,
Admin Team
Claim Workflow System
Motor Claims Department
MS First Capital Insurance Limited
Tel : 6507 3848
Fax : 6507 3849

PS: This is a system generated mail. Please do not reply to this mail.