

AIG ASIA PACIFIC INSURANCE PTE. LTD.

Attn: Motor Claims Department

Dear Sir / Madam,

**ACCIDENT INVOLVING VEHICLE NO SKE 1155 Z & SJJ 21 T NEAR 218  
MOULMEIN RD, SINGAPORE 308105 on 12/03/2021**

We understand that you are the insurer of SJJ 21 T vehicle.

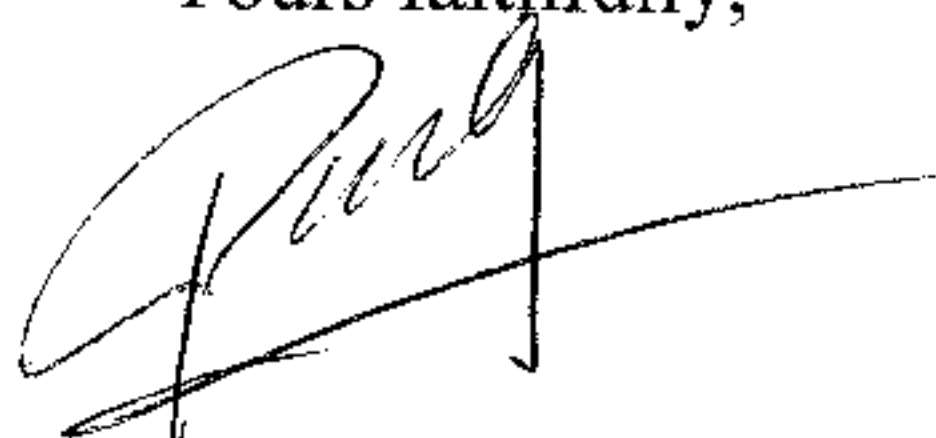
I/We wish to inform you that my/our vehicle SKE 1155 Z have been completed repairs to my/our satisfaction by M/s GUAN MOTOR WORKS. I/We therefore propose to claim from your as follow:

1.	Cost of Repairs	S\$ 5,800.00
2.	Rental Fee (S\$ <u>180.00</u> x <u>12</u> days)	S\$ 2,160.00
3.	LTA Search Fee	S\$ 7.49
<b>TOTAL</b>		<u>S\$ 7,967.49</u>

Please let us have your reply soonest possible.

Thank you.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'Rui', with a long horizontal stroke extending to the right.

In the matter of an accident involving motor vehicles

SKE 1155Z and SJJ 21T near 218 Moulmein Road, Singapore

308105 on 12/03/2021.

## 1. WARRANT TO ACT

I/We, LEE KOK SENG, (NRIC No.) SXXXX 782 A  
of BLK 684 A Woodlands Drive #10-215 Singapore 731884  
hereby authorise M/s GUAN MOTOR WORKS to act on my/our  
behalf in respect of the above matter.

## 2. AUTHORITY

- a) I/We hereby authorise you to commence legal proceedings in my/our name(s) and to take instructions from my car-repairers who I/we have appointed as my/our agent(s) in respect of my/our claim.
- b) I/We hereby authorise you to pay to yourselves all Party and Party costs you may at any time receive in connection with the above matter and confirm that there will be no need to pay the same into the Client(s)'s Account with your Bankers
- c) I/We hereby further authorise you to release all proceeds of settlement monies received by you (after deducting of your legal costs) to my repairers M/s GUAN MOTOR WORKS in settlement of my outstanding bill/account with them.
- d) I/We only wish to be informed of my/our case when it is necessary on your part. I/We hereby direct you to keep my car-repairers informed of all matters relating to my claim, as and when it is necessary to do so.
- e) I/We hereby authorise you to deposit in your Firms' client's account any cheques received by you and made in my/our firm's name.
- f) I/We have read and understood the above.



(Signature)



**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, GUAN MOTOR WORKS (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for S\$7,000.00 (Global Sum) for vehicle no. SKE 1155Z that was damaged pursuant to the accident which occurred on 12/03/2021 (date) along THOMSON ROAD TOWARDS MOULEIN ROAD involving vehicle no/s SJJ 21T & SHB 4948J.

This is pursuant to the inspection conducted on 17/03/2021 (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner LEE KOK SENG (“the third party claimant”) of vehicle no. SKE 1155Z make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SKE 1155Z (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 16 (day) of 06 (month) 2021 (year)



Signed by appointed surveyor



Signed by “the workshop” (with chop)



源摩哆廠

# GUAN MOTOR WORKS

Business Regn. No: 081026-00E

176 Sin Ming Drive #02-03 Sin Ming Autocare Singapore 575721 Tel: 6453 6111 H/P: 9742 6003

Messrs: LEE KOK SENG

Invoice No: **5175**

Date : 12-04-2021

HYUNDAI ELANTRA – SKE 1155 Z  
=====

Lump sum repair cost inclusive of spare parts and  
labour charges.

\$ 5,800.00

Dollars Five thousand Eight hundred only.

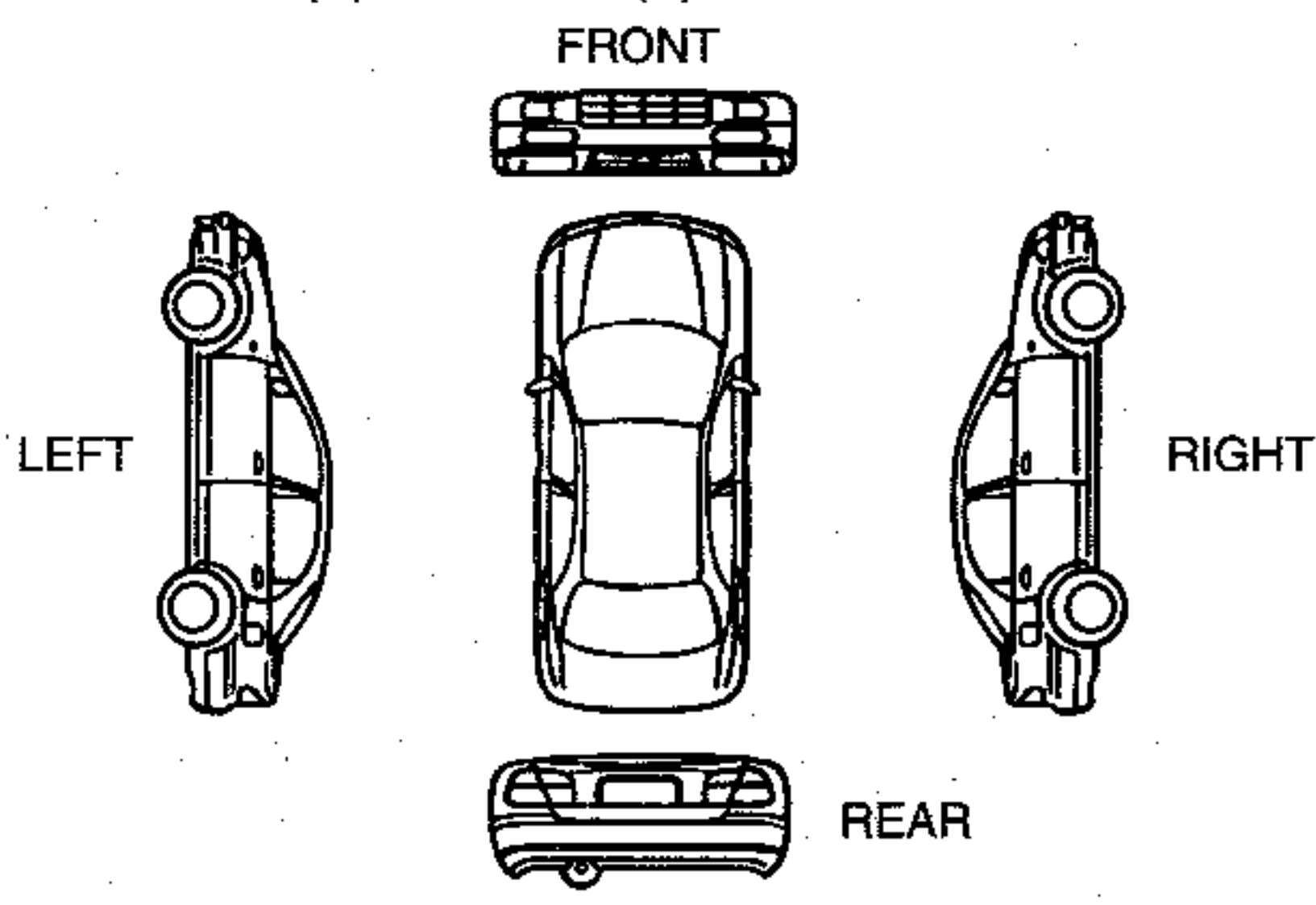
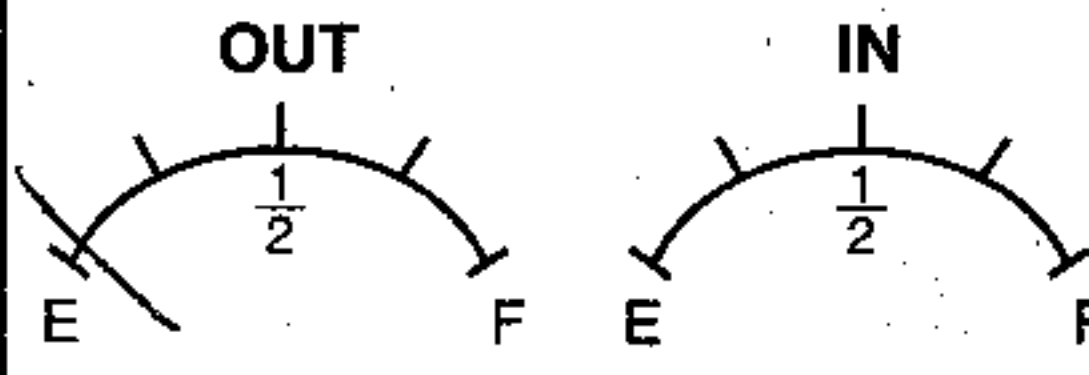
A blue ink signature is written over a circular blue stamp. The stamp contains the text "GUAN MOTOR WORKS" at the top and "SINGAPORE" at the bottom, with Chinese characters in the center.

E.&O.E.



## VEHICLE RENTAL AGREEMENT

NO. 10989


<b>HIRER'S PARTICULAR</b> Name : (as in I/C) <u>LEE KOK SENG</u> NRIC / PASSPORT No : <u>S 7146782-A</u> Address (Res) : <u>BLK 684-A WOODLANDS DRIVE 73 #10-215 S'731684</u> Name & Address of Employer : _____ Occupation : _____ Driving Exp : _____ D/L No : <u>S 7146872-A</u> D/L Type : Local/International Pass Date : <u>19-12-2002</u> Date of Birth : <u>30-12-1971</u> Tel : (O) _____ (R) _____ HP : <u>9047 8017</u> Email : _____		Veh No : <u>SKL 8204 H</u> Replace Veh No : _____ Mileage Out : _____ Mileage Out : _____ Make & Model <u>TOYOTA</u> Make & Model _____ Auto / Manual _____ Auto / Manual _____ OUT : Date <u>12/3/2021</u> OUT : Date _____ OUT : Time <u>6.30 PM</u> OUT : Time _____																																					
<b>ADDITIONAL DRIVER'S PARTICULARS</b> Name : (as in I/C) _____ NRIC / PASSPORT No : _____ D/L No : _____ D/L Type : Local/International Pass Date : _____ Date of Birth : _____ Occupation : _____ Driving Exp : _____		<b>CHARGES</b> <table border="1"> <tr> <td>Daily</td> <td>12 @ \$ 180</td> <td>2160</td> <td>00</td> </tr> <tr> <td>Weekly</td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>Monthly</td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>Hours</td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>Others</td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>CDW</td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>PAI</td> <td>@ \$</td> <td></td> <td></td> </tr> <tr> <td>Delivery Service</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="2"><b>SUB-TOTAL \$</b></td> <td>2160</td> <td>00</td> </tr> </table>		Daily	12 @ \$ 180	2160	00	Weekly	@ \$			Monthly	@ \$			Hours	@ \$			Others	@ \$			CDW	@ \$			PAI	@ \$			Delivery Service				<b>SUB-TOTAL \$</b>		2160	00
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<b>SUB-TOTAL \$</b>		2160	00																																				
Refundable Deposit : _____ Cash/Nets/Cheque/VISA/MC Cards No : _____ (A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES FRONT  LEFT REAR RIGHT ACCESSORIES CHECK <input checked="" type="checkbox"/> Ashtray <input checked="" type="checkbox"/> Cig Lighter <input checked="" type="checkbox"/> S / Tyre <input checked="" type="checkbox"/> STD Tools <input checked="" type="checkbox"/> Jack <input checked="" type="checkbox"/> Hub Caps <input checked="" type="checkbox"/> Radio / Cass <input checked="" type="checkbox"/> CD/Cartridges <input checked="" type="checkbox"/> S / RIM		OUT IN  EXTENSION Collection Service Misc. <b>ESTIMATED TOTAL RENTAL \$</b> 2160 00 Rented out by : _____ Hirer is responsible for the first \$ <u>2000</u> excess for collision / damage to first party. (i.e.) RENT & DRIVE PTE. LTD. Vehicle (including windscreen) and also first \$ <u>1500</u> excess for collision / damage to third party's vehicle for each and every accident / damage. <b>NO SMOKING, NO ILLEGAL ACTIVITIES</b> Hirer's Signature _____ Addition Driver's Signature _____																																					

I/We agreed to the terms and conditions above, overleaf and that all information given in true & correct in all respect. My/Our driving licence(s) is/are current and not disqualified from driving. You may charge all amount due on the rental to my/our credit card.

### \* IMPORTANT

- ONLY PERSONS ABOVE 25 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY RENT & DRIVE PTE LTD.
- IN THE EVENT OF AN ACCIDENT, THE HIRER OR AUTHORIZED DRIVER :
  - shall report all accidents involving the said vehicle to the Owner immediately.
  - shall take immediate steps to complete and sign Form MAR 1 (Motor Accident Report Form) and do all other acts required in compliance with the "NON INJURY MOTOR ACCIDENT REPORT SCHEME" (the form will be made available when the accident is report to the Owner);
  - shall report to the police within 24 hours from the occurrence, the following types of accidents :-
    - injury case;
    - non-injury case involving a Government vehicle or damage to Government property;
    - non-injury case involving a foreign vehicle (to obtain their motor insurance policy, Passport No./Name of the driver, Vehicle number, Log card and Vehicle road tax information);
    - non-injury case involving a pedestrian or cyclist.

RETURN OF VEHICLE - THE HIRER / DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER / DRIVER" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL BE DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO RENT & DRIVE PTE. LTD. AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

DATE IN	TIME IN	MILEAGE	CHECKED BY	REMARKS	DEPOSIT REFUND	SIGNATURE OF HIRER/DRIVER
24-3 2021	6.15 pm					



above the floor shall  
be kept in a  
safe place  
Card with  
signature  
without limitation  
of time



~~Blk 15 Sin Ming Industrial Estate Sector A #01-109~~  
~~Singapore 575670 Tel: 6451 4450 Fax: 6451 4402~~  
(Co. Reg. No. 201535359D)

OFFICIAL RECEIPT

No. 10553

Date: 24/03/2021

Received from Lee Kok Seng  
the sum of Dollars Two thousand One hundred & sixty only

Being payment for No: 10989 SKL 8204M 12/03/2021 to 24/03/2021

☒ Cash ☐ Nets ☐ Cheque / Visa / Master  
RENT & DRIVE PTE LTD  
160, Sin Ming Drive  
Sin Ming Autocity #05-10  
Singapore 575722

\$ 112160 + xx



# Enquire Vehicle's Insurance Particulars

**Enquire Vehicle's Insurance Particulars ( As At 12 Mar 2021 / 17:05:00 )**

## Vehicle Insurance Details

Vehicle No.:

**SJJ21T**

Make Description/Model:

**AUDI / A8L 3.0 TFSI QU TIP (SR, 19")**

Insurance Company Name:

**AIG ASIA PACIFIC INSURANCE PTE. LTD.**

Business Transaction Reference No.:

**20210315120353485005**

**Please retain the business transaction reference number for Enquire Vehicle  
Owner Details (if required).**

Save as PDF

OK →

Print



## Hsiao Tong (LKKAuto)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Tuesday, 23 March 2021 11:14 AM  
**To:** Claims  
**Subject:** ACCIDENT INVOLVING SJJ 21T(AIG) / SKE 1155Z/ OTHERS AT/ALONG INFRONT OF NOVENA VELOCITY ON 12/03/2021

23 March 2021

**M/s PREMIUM AUTOMOBILES PTE LTD**

*[By Email Only]*

Dear Sir/Madam,

**You Ref: SJJ21T**

**Our Ref: CC4/AIG21003447/Kpa3**

**ACCIDENT INVOLVING SJJ 21T(AIG) / SKE 1155Z/ OTHERS AT/ALONG INFRONT OF NOVENA VELOCITY ON 12/03/2021**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AIG Asia Pacific Insurance Pte. Ltd. to deal with the third-party claim against your policy.

We have received a claim from SKE 1155Z against your insurance policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 07 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected upon next renewal due to this Third-Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | Fax: 6741 4108

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)



## Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	16 Mar 2021 17:43	<b>Clm Dtl Modified</b>	Claimant's Name: -> LEE KOK BENG.	[A] Nivitha Govindasamy
2	16 Mar 2021 17:43	<b>Clm Veh Model Changed</b>	(200329) HYUNDAI ELANTRA 1.6 (A).	[A] Nivitha Govindasamy
3	16 Mar 2021 17:43	<b>Clm Created</b>	Reg No: SKE1155Z. Acct Date: 2021/03/12. Claim Type: TP. Insurer: AIG Asia Pacific Insurance Pte. Ltd. (SG). Workshop: Guan Motor Works (HQ)	[A] Nivitha Govindasamy
4	16 Mar 2021 17:43	<b>Adj Co Assigned</b>	LKK Auto Consultants Pte Ltd (HQ):	[A] Nivitha Govindasamy
5	16 Mar 2021 17:43	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2021/03/25	[A] Nivitha Govindasamy
6	16 Mar 2021 17:43	<b>Adj Mandate Set</b>	Approved:0.00.Reinsp:Adj decides.	[A] Nivitha Govindasamy
7	16 Mar 2021 17:43	<b>Clm Ins Co Changed</b>	[200005] AIG Asia Pacific Insurance Pte. Ltd. (SG) -> [203630] AIG Asia Pacific Insurance Pte. Ltd. (Exp ress)	[I] Merimen Administrator
8	16 Mar 2021 17:43	<b>Label Added</b>	(62):PRI.	[A] Nivitha Govindasamy
9	16 Mar 2021 17:43	<b>Adj Adjuster Assigned</b>	[None] -> KENNETH KONG	[A] Nivitha Govindasamy
10	22 Mar 2021 17:57	<b>Label Removed</b>	(62):PRI.	[A] HOW MEI KWAN
11	22 Mar 2021 17:57	<b>Label Added</b>	(19):Fastlane.	[A] HOW MEI KWAN
12	06 May 2021 08:58	<b>Adj Rpt Initiated</b>		[A] JOANNE LEE KHANG MIN
13	06 May 2021 08:58	<b>Clm Dtl Modified</b>	Insured ID: -> -. Claim Conclusion: -> 3.	[A] JOANNE LEE KHANG MIN
14	06 May 2021 08:58	<b>Clm Dtl Modified</b>	JPJ Reg. Date: -> 2012/02/09.	[A] JOANNE LEE KHANG MIN
15	06 May 2021 08:58	<b>Clm Details Notified</b>		[A] JOANNE LEE KHANG MIN
16	07 May 2021 17:25	<b>Adj Mandate Request</b>	Cur.Req:7007.45:Liability: 100%(BOLA 28) *Quantum: (a)COR: \$5,800.00 + (b)LOR(12days x \$100.00): \$1,200.00 + (c)LTA/GIA search fee: \$7.45 = Total: \$7,007.45 *12 recommendation repair days *For your approval please.	[A] CHEW HSIAO TONG
17	01 Jun 2021 09:54	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2021/03/25	[I] MdNoor, Norsiah
18	01 Jun 2021 09:54	<b>Adj Mandate Set</b>	Approved:7007.45.	[I] MdNoor, Norsiah

Date From     Date To     Audit Type  

### ACTIVITY

[23/03/2021 11:17] CHEW HSIAO TONG:

\*TP VIDEO IN, Only show before collision, once impact, camera drop, accident not capture

### Merimen Billing for this case - Transaction History

Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
2678061	17 Mar 2021 11:07:17	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	AIG Asia Pacific Insurance Pte. Ltd. (Express)	SKE1155Z	SJJ21T	11.00
2679558	23 Mar 2021 11:16:10	Video Upload	Motor	AIG Asia Pacific Insurance Pte. Ltd.	AIG Asia Pacific Insurance Pte. Ltd. (SG)	SKE1155Z	CHEW HSIAO TONG	xx.xx
2692493	06 May 2021 08:58:27	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	SKE1155Z	SJJ21T	11.00



