

ASSIGNMENT

Surveyor: _____

DOI: _____

Date / Time : _____

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : SJB 7201L

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :S\$ _____ D.O.A : 06/02/2017

Place of Accident : _____

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No**SMB 1649HINSRS:
WSP: **SMRT**
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time		STAGE	DATE / PIC
		Non-Reporting ltr (1st):	
		Non-Reporting ltr (2nd):	
		Non-Reporting ltr (Final):	
		Notification ltr (if non-pickup):	
		Call OI:	
		After call ltr to OI:	
		Documentation Check List:	Handler Typist
		Notification ltr (if non-pickup)	☐ ☐
		After call ltr to OI:	☐ ☐
		Authorisation To Act:	☐ ☐
		Release Voucher:	☐ ☐
		Final Repair Bill:	☐ ☐
		Car Rental Invoice:	☐ ☐
		Towing Invoice	☐ ☐
		LTA / GIA :	☐ ☐
		Medical Bill:	☐ ☐
		PIR:	☐ ☐
		Mandate/Reject Instruction:	☐ ☐
		LOD	☐ ☐
		Payment Breakdown Form:	☐ ☐
		Post-Repair Photos:	☐ ☐
		Others:	☐ ☐
PRELIMINARY ADVICE	Date/Time: _____	Sent By: _____	
FINALIZATION	Date/Time: _____	Confirm with: _____	Confirm by: AWK
Repair Cost: P/P	S\$ 830.00	(2 days) Reduction: 33 %	Email ☐ Call ☐
FINAL SETTLEMENT	Date/Time: 23.04.21	Confirm with JIMMY	Email ☐ Call ☐
Final Liability: 100	% 50	(Agreed / Assessed) BOLA S/N No. : 18	If NO or B 28, Ass. Lia :
Repair Cost: \$830.00	S\$ 415.00	BOTH TRAVEL MERGING LANE	
Loss of Rental (LOR): -	S\$ -	(_____ days)	
Loss of Use (LOU): \$500.	S\$ 250.00	(\$ 250 x 2 days)	
Loss of Income (LOI): -	S\$ -	(\$ _____ x _____ days)	
LOR only ☐	LOU only ☒	LOR + LOU ☐ LOR + LOI ☐ [Tick only one]	
GIA/LTA Search \$5.00	S\$ 5.00		
Medical: -	S\$ -		1) Claim status: Normal/ Reject/Private Settle
Disbursement: -	S\$ -	(e.g. Tow/ Independent)	2) Report Format: TP
Legal Cost -	S\$ -		3) Survey fee: AC1800571
Total:	\$1,335.00	S\$ 670.00	Global Sum S\$:
FINAL PAYMENT	Date/Time: 23.04.21	Confirm with: JIMMY	Email ☐ Call ☐
Payee 1:	S\$ 670.00	Name 1:	SMRT BUSES LTD
Payee 2: (Strike if N.A.)	S\$	Name 2:	
Payee 3: (Strike if N.A.)	S\$	Name 3:	