



KGC WORKSHOP PTE LTD

Since 1967

Sincere • Secure • Satisfaction

Co.Reg.No.: 201719986M

GST.Reg.No.: 201719986M

Date : 29/06/2021

Our Ref: TP 210604

Your Ref: TBA (AIG Insured vehicle nos. SBC 3186M)

M/S AIG Asia Pacific Insurance Pte Ltd

78 Shenton Way, #09-16 AIG Building, Singapore 079120.

Dear Sirs,

ROAD TRAFFIC ACCIDENT INVOLVING VEHICLE NOS. SCV 92H AND SBC 3186M ON 24/12/2020 AT/ALONG SIME ROAD, SICC CLUB

We are the representative for Chia Wan Tong, whose vehicle registration number SCV 92H was damaged in the above accident.

We are instructed to claim for damages against your insured in connection with the above-captioned road traffic accident driven by your insured.

We are instructed that the accident was caused by your insured's negligence and/or management of motor vehicle SBC 3186M. As a result of the accident, our client's vehicle was damaged and our client had been put to loss and expenses, particular of which are as follows:-

Cost of repairs (\$2,750.00 +7% GST)	\$ 2,942.50 (As your surveyor recommendation)
Loss of Rental for 3 days X \$200 +7%gst	\$ 642.00 (2 Repair days + PRI)
GIA search fee	\$ 2.00
	<u>\$ 3,586.50</u>

Enclosed are the supporting documents for your perusal :-

Repairer tax invoice

Letter of Authorization

Rental Tax Invoice and Agreement

GIA search fee

Kindly let us have your payment of **\$3,586.50** in our workshop's name within next 14 days.

Please do not hesitate to contact Poh Kin, Chong or email pohkin@kgcworkshop.com.sg should you have queries on your matter. We thank you for your kind attention and appreciate your quick remittance.

Your Sincerely


KGC WORKSHOP
Sincere • Secure • Satisfaction
14 Ang Mo Kio St.63, Block B (S) 569116
Tel : 6453 6279 / 6456 5410
Email : contact@kgcworkshop.com.sg

KGC Workshop Pte Ltd

14 Ang Mo Kio St 63, Block B (569116)

Office : 6453 6279 Fax : 6456 5410

LETTER OF AUTHORISATION

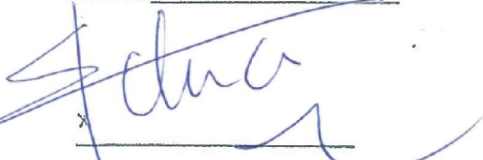
Accident on 24/12/2021
Along / At Sine Road, SICC Club
Involving Vehicles No. SCV 92H and SBC 3186M

1. I / We Chia Wan Tong NRIC No: S13013461 OF _____

2. Hereby authorise the repairer KGC WORKSHOP PTE LTD to take such steps as may be necessary towards commencing repairs of the said vehicle, having considered the prospect of an own damage claim as opposed to a 3rd party claim and decided on the latter.
3. Authorise my repairer to prepare such documents and / or take such steps as may be necessary to facilitate a 3rd party claim as aforesaid.
4. Appoint my repairer to engage a vehicle surveyor on my behalf as my repairer may deem necessary in order to determine reasonable costs of repair and period of repair and / or to commence repairs and to submit my claim for losses including cost of repairs and / or loss of use / cost of rental of substitute vehicle / loss of hire/ earnings / rental as the case may be.
5. To resolve my claim vis-a-vis such relevant parties in consultation with me and / or my legal advisers as the case may be.
6. Refer me to solicitors on my behalf to negotiate settlement and / or commence proceedings against the 3rd party and / or his insurers including in the event no reasonable offer for direct settlement is forthcoming.
7. I confirm that I am prepared to attend at the solicitor's offices and to attend court in the event it becomes necessary for the purposes of the claim. I shall give my full cooperation and support for the said claim. I further undertake not to do anything to prejudice my claim or accept any payment directly or indirectly from any party / parties except via my repairer or my solicitors.

8. I confirm that in the event and / or to the extent the claim is unsuccessful or cannot be proceeded with or if any judgment or settlement is not honoured by the 3rd party / their insurer, or in the event of my breach of the spirit and / or terms herein, I agree to pay the repairer the cost of repair, survey fee and such expenses as have been reasonably incurred. In the event of a shortfall in recovery, I shall make up the shortfall and shall allow the repairer to offset the sums recovered for loss of use against such shortfall.
9. I authorise my repairers to receive payment on my behalf and to liaise on my behalf with solicitors and all necessary parties for the purpose of facilitating my claim herein. I further instruct that such payment shall for this purpose be made to my repairer, through my solicitors if so appointed.
10. For avoidance of doubt, I shall be responsible for the payment of all repair costs, recovery, costs (including legal fees) incurred.

Dated this 1/3/2021



Owner's / Hirer's Signature / RTP
(Company Stamp if applicable)

Relief Driver's signature / RTP (if any)

Owner's Address: _____

Owner's Email: _____

Owner's Contact No: _____ (HP) _____ (O) _____ (HOME)

Witness by: Chong Poh Kim

Signature: 

 **KGC WORKSHOP**
Sincere • Secure • Satisfaction

14 Ang Mo Kio St.63, Block B (S) 569116
Tel : 6453 6279 / 6456 5410
Email : contact@kgcworkshop.com.sg

Explained by: _____ in _____ language (if applicable)

RELEASE VOUCHER
(AIG Asia Pacific - Express Third Party Claim)

"We/I, **KGC WORKSHOP PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$2,942.50** (Repair Cost), **S\$577.80** (Loss of Use/Rental), **S\$2.00** (Disbursement) for vehicle no. **SCV 92H** that was damaged pursuant to the accident which occurred on **24.12.2020** (date) along **SIME RD, SICC CLUB** (location) involving vehicle no/s **SBC 3186M**.

This is pursuant to the inspection conducted on **15/06/2021** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **CHIA WAN TONG** (the third party claimant") of vehicle no. **SCV 92H** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SCV 92H** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 24 (day) of 08 (month) 2021 (year)



LUP

Signed by appointed surveyor

KGC WORKSHOP
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14 Ang Mo Kio St. 63, Block B (S) 569116
Tel : 6453 6279 / 6456 5410
Email : contact@kgcworkshop.com.sg

Signed by "the workshop" (with chop)



KGC WORKSHOP PTE LTD

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Co.Reg.No.: 201719986M
GST.Reg.No.: 201719986M

AIG Asia Pacific Insurance Pte. Ltd.
78 Shenton Way,
#08-16 AIG Building,
Singapore 079120.

Ref No : TP 210604
Date : 29/06/2021
No Of Page : 1/1

Registration No : SCV 92H
Job No : 210604

Model : Mercedes Benz S400L
Accident Date : 24/12/2020

REPAIR BILL OF SCV 92H

Cost Of Repair	\$ 2,750.00
ADD 7% GST	\$ 192.50
TOTAL REPAIR COSTS	\$ 2,942.50

Dollars : Two Thousand Nine Hundred Forty-Two and Cents Fifty Only.



14 Ang Mo Kio St.63, Block B (S) 569116
Tel : 6453 6279 / 6456 5410
Email : contact@kgcworkshop.com.sg

(Signature / Company Stamp)



TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO.
CHIA WAN TONG C/O KGC WORKSHOP PTE LTD 14 ANG MO KIO STREET 63 BLK B SINGAPORE 569116

DATE	INVOICE NO.
21/6/2021	A 43251

DESCRIPTION	VHA NO.	DUE DATE	VEH NO.
	A 43251	21/6/2021	SMT 6173 K
DESCRIPTION	NO. OF DAYS	RATE	AMOUNT
RENTAL FROM 15 JUNE 2021 TO 18 JUNE 2021 YOUR REF: SCV 92 H	3	200.00	600.00
Account Name: BKW RENT A CAR PTE LTD Account No: 118-312-9991 Paynow UEN: 200106276D Bank: UNITED OVERSEAS BANK LTD (UOB) Branch: UOB Shaw Centre Branch Bank Address: 1 Scotts Road #03-04 Shaw Centre Singapore 228208 Bank Code: 7375 Branch Code: 018 Swift Code: UOVBSGSG All cheques must be made payable to BKW RENT A CAR PTE LTD. *Please indicate the invoice number and vehicle number in the reference.	Subtotal	\$600.00	
	GST @ 7%	\$42.00	
	TOTAL	\$642.00	

BKW Rent-A-Car Pte Ltd

120 Lower Delta Road #02-15 Cendex Centre (S) 169208 Tel: 6738 7777 Fax: 6738 6666

ACRA No: 200106276D GST Reg. No: 20-0106276-D Website: www.bkw.sg

A subsidiary of **BKW Automobile Pte Ltd**



bizSAFE

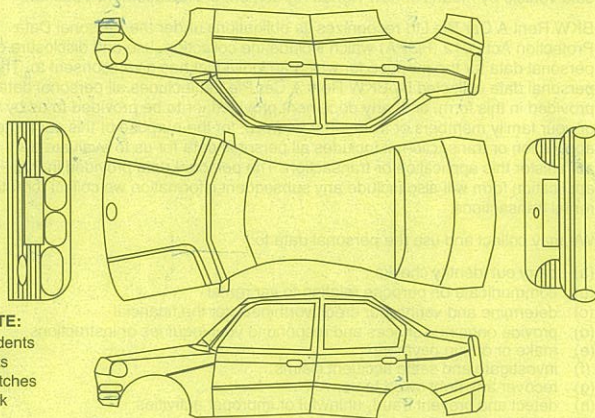
HIRER'S PARTICULARS

Name (as in I/C) Chia Wan Tung
 NRIC/Passport No: [REDACTED] Date of Birth: 24/11/1958
 Address: 45 Westlake Avenue Age: 63
 S(574286)
 Name & Address of Employer
 Occupation
 Driving Licence No: [REDACTED] Driving Exp: 45 years
 Passed Date: 25/12/1996
 D/L Type: Local/Int'l/Others:

DRIVER'S PARTICULARS

Name (as in I/C)
 NRIC/Passport No: [REDACTED] Date of Birth:
 Address: Age:
 S()
 Occupation Driving Exp: Yrs
 Driving Licence No: [REDACTED] Passed / Expiry Date:
 D/L Type: Local/Int'l/Others: Contact No: [REDACTED]

Hirer's Own Vehicle No: <u>SCV92H</u>		Replace Veh No: <u>SCV92H</u>																																													
Loan Vehicle No: <u>SM76113K</u>		VR No:																																													
Make & Model: <u>TOYOTA HYBRID</u>		Auto/Manual Group:																																													
<table border="1"> <thead> <tr> <th colspan="2">CHARGES</th> <th>\$</th> <th>cts</th> </tr> </thead> <tbody> <tr> <td>Daily</td> <td><u>3</u> day @ \$ <u>200</u></td> <td>Per day</td> <td><u>\$600</u></td> </tr> <tr> <td>Weekly/Monthly</td> <td>week @ \$</td> <td>Per week/Monthly</td> <td></td> </tr> <tr> <td colspan="2">Others</td> <td></td> <td></td> </tr> <tr> <td>CDW/PAI</td> <td>@ \$</td> <td>Per day/Monthly</td> <td></td> </tr> <tr> <td colspan="2">Delivery/Collection Svc</td> <td></td> <td></td> </tr> <tr> <td colspan="2">GST <u>7%</u></td> <td></td> <td><u>\$42</u></td> </tr> <tr> <td colspan="2">OR No:</td> <td>(A) SUB-TOTAL</td> <td><u>\$642</u></td> </tr> <tr> <td>Petrol Level & Surcharge</td> <td>OUT IN</td> <td>E 1/4 1/2 3/4 F</td> <td></td> </tr> <tr> <td colspan="2">First _____ km FREE per day</td> <td>GST</td> <td></td> </tr> <tr> <td colspan="2">Excess mileage is chargeable at _____ cents per km</td> <td>TOTAL CHARGES</td> <td></td> </tr> </tbody> </table>				CHARGES		\$	cts	Daily	<u>3</u> day @ \$ <u>200</u>	Per day	<u>\$600</u>	Weekly/Monthly	week @ \$	Per week/Monthly		Others				CDW/PAI	@ \$	Per day/Monthly		Delivery/Collection Svc				GST <u>7%</u>			<u>\$42</u>	OR No:		(A) SUB-TOTAL	<u>\$642</u>	Petrol Level & Surcharge	OUT IN	E 1/4 1/2 3/4 F		First _____ km FREE per day		GST		Excess mileage is chargeable at _____ cents per km		TOTAL CHARGES	
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NON WAIVER EXCESS (Subject to GST): \$ 600

ACCESSORIES CHECK

- ☐ Data Cards ☐ Camera Systems ☐ Hub Cap ☐ Radio / CD Cartridge
☐ Jack ☐ Tyre Opener ☐ Petrol Cap ☐ Spare Tyre

Hirer's Signature : [Signature]

Additional Driver's Signature :

SINGAPORE Use Only

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment. I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given BKW Rent A Car Pte Ltd in connection with this agreement is true.

IMPORTANT

- The Hirer and the authorized driver must be over 23 years of age and under 70 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be Borne by the Hirer/the Authorised Driver.
- All vehicles are supplied with petrol and should returned with petrol level likewise. A service charge of \$10 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day, inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including

- legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace a replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$300 - \$500.
 - The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$60.00 per trip.
 - In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
 - The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
 - All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
 - I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
<u>15/6/21</u>	<u>1100</u>	<u>17160</u>	<u>PENG</u>	

Hirer's/Driver Signature

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column "Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
<u>18/6/2021</u>	<u>1030</u>			

Hirer's/Driver Signature

INSURER ENQUIRY

Find insurer

Vehicle reg. no.

SBC3186M

Date of Accident

24/12/2020



Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance **AIG**

Period of Insurance **01/11/2020 - 31/10/2021**

Requested By **Chong Poh Kin (KGC Worksho...**

Requested Date **06/02/2021 13:23**

Payment details

Request Amount: **S\$1.87**

GST Amount: **S\$0.13**

Total Amount Due (GST Inclusive): **S\$2**

General Insurance Association

Records Management Centre

GST Registration No: **M400017735**

Cecilia Chong (LKK Auto)

From: Cecilia Chong (LKK Auto)
Sent: Tuesday, 13 April 2021 12:42 PM
To: 'GM.LAU9@GMAIL.COM'
Subject: <STANDARD NOTIFICATION LETTER> OUR REF: CC4/AIG21002730/ga3 ***
ACCIDENT INVOLVING SBC 3186M & SCV 92H ON 24/12/2020 ***
Attachments: SCV 92H video footage from building.mp4; TP accident scene photo.jpg; TP PIR.jpeg

Our Ref: CC4/AIG21002730/ga3

13 APRIL 2021

LAU YONG KHIANG @ LAU GERARD

Dear Sir/Madam,

ACCIDENT INVOLVING SBC 3186M & SCV 92H ON 24/12/2020

We refer to the above accident. We are the Appointed Surveyor and Loss Adjuster Company by your Motor Insurer (AIG Asia Pacific Insurance Pte Ltd.) to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

This is to inform you that we received a Third Party Claim from **SCV 92H**.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

c.c AIG Asia Pacific Insurance Pte Ltd
(Motor Claims Dept)

Kindly note that this negotiation between parties on this matter is purely on a without prejudice basis with the sole intention of resolving the matter amicably without parties resorting to legal proceedings. No admission of liability, whatsoever, should be deemed / inferred from this negotiation of terms/settlement.

In the event of new evidence being discovered or subsequently produced by either party that will materially affect/influence on the issues of liability/damages, either party is not bound, thereafter, by the negotiation terms/settlement.

Best Regards,

Cecilia Chong | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6749-4274 | email: CeciliaChong@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



Save the Earth. Print only when necessary.

Print Received Message

This mail is associated with :

***SCV92H (4950861264SG)**
[SBC3186M]

TP

CHIA WAN TONG

Dec 24 2020 12:05PM

[Lau Yong Khiang @Lau Gerard]

Kgc Workshop Pte Ltd

From **AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG_SG_EXPRESS)**, sent on **16/08/2021 10:19 AM.**
To LKK_HQ
Subject **Alert - Adj Mandate Approved (S\$3522.30) - SCV92H - Claim Handler: Yong, Joanne**

Approved:3522.30.