

Veron Chen (LKKAUTO)

From: Veron Chen (LKKAUTO)
Sent: Wednesday, 3 March 2021 8:49 AM
To: Admin-D (LKKAUTO); Teo, Grace; assignments; SUR; Choo, Thelma
Subject: RE: LKK(MC) \ CMTD2100605/THE - SMF63H ACC ON 22.02.21 | Pre- Notification for vehicle SMD5570M
Attachments: PRELI ADVISED.pdf

Dear Thelma,

Enclosed preliminary revised of vehicle SMD 5570M

Date of survey: 25/2/21

Number of days (estimated) : 3 days

Best Regards,

Veron Chen | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email :sur@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Admin-D (LKKAUTO) <admin-d@lkkauto.com>
Sent: Wednesday, 24 February 2021 12:10 PM
To: Teo, Grace <grace.teo@sompo.com.sg>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>
Cc: Choo, Thelma <thelma.choo@sompo.com.sg>
Subject: Re: LKK(MC) \ CMTD2100605/THE - SMF63H ACC ON 22.02.21 | Pre- Notification for vehicle SMD5570M

Dear Sir/Madam,

Thank you for your assignment.

Please be informed vehicle not in the workshop, repairer will arrange

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Teo, Grace <grace.teo@sompo.com.sg>

Sent: Wednesday, 24 February 2021 11:09 AM

To: Admin-D (LKKAuto) <admin-d@lkkauto.com>; assignments <assignments@lkkauto.com>; SUR <sur@lkkauto.com>

Cc: Choo, Thelma <thelma.choo@sompo.com.sg>

Subject: LKK(MC) \ CMTD2100605/THE - SMF63H ACC ON 22.02.21 | Pre- Notification for vehicle SMD5570M

Hi LKK,

Attached herewith both reports

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020. Kindly direct invoices and business correspondence to our new registered address.

Thank you.

[Working From Home with effect from 06 April 2020]

Best Regards

Grace Teo

Claims Division

D: 6329 5170 | **T:** 6461 6555

For motor claims survey request, please email to motorsurvey@sompo.com.sg



Sompo Insurance Singapore Pte. Ltd.

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From: Teo, Grace

Sent: Wednesday, February 24, 2021 11:07 AM

To: darla@ktgroup.com.sg; Choo, Thelma <thelma.choo@sompo.com.sg>; 'admin-d@lkkauto.com' <admin-d@lkkauto.com>; 'assignments@lkkauto.com' <assignments@lkkauto.com>; SUR <sur@lkkauto.com>

Cc: Chan, Shu Hui Agnes <agnes.chan@sompo.com.sg>

Subject: LKK(MC) \ CMTD2100605/THE - SMF63H ACC ON 22.02.21 | Pre- Notification for vehicle SMD5570M

Without Prejudice

Our Reference: CMTD2100605/THE

Your Reference: SMD5570M

Hi Darla,

We refer to your email reply of today and will appoint **Mr. Marcus Chua** of **LKK AUTO** to survey the above vehicle.

Aside to **LKK AUTO**,

Please arrange **Mr. Marcus** to conduct the survey for **SMD5570M** on a without Prejudice and any admission of liability basis.

Please submit with your report upon completion of survey to my colleague, **Ms. Thelma**.

Thank you.

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020. Kindly direct invoices and business correspondence to our new registered address.

Thank you.

[Working From Home with effect from 06 April 2020]

Best Regards

Grace Teo

Claims Division

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From: darla@ktgroup.com.sg <darla@ktgroup.com.sg>

Sent: Thursday, February 25, 2021 3:02 AM

To: Teo, Grace <grace.teo@sompo.com.sg>; Choo, Thelma <thelma.choo@sompo.com.sg>

Cc: Chan, Shu Hui Agnes <agnes.chan@sompo.com.sg>

Subject: RE: LIST \ CMTD2100605/THE - SMF63H ACC ON 22.02.21 | Pre- Notification for vehicle SMD5570M

EXTERNAL SENDER: Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Grace,

Kindly assign Marcus Chua from LKK Auto Consultants to conduct PRI for our client's vehicle

Thank you!

From: Teo, Grace <grace.teo@sompo.com.sg>

Sent: Tuesday, February 23, 2021 5:00 PM

To: Darla Balingit <darla@ktgroup.com.sg>; Choo, Thelma <thelma.choo@sompo.com.sg>

Cc: Chan, Shu Hui Agnes <agnes.chan@sompo.com.sg>

Subject: LIST \ CMTD2100605/THE - SMF63H ACC ON 22.02.21 | Pre- Notification for vehicle SMD5570M

Our Reference: CMTD2100605/THE

Your Reference: SMD5570M

Without Prejudice
EMAIL ONLY

Date: 23/02/2021

OUR Email: motorsurvey@sompo.com.sg

Attention:
M/S KT GARAGE PTE LTD

Dear Darla,

ACCIDENT INVOLVING SMF63H & SMD5570M ON 22.02.2021

We refer to your Notice of Accident dated 23/02/2021.

Please be informed that **Ms. Thelma Choo** is the handler of this case who can be contacted at 63224 681/thelma.choo@sompo.com.sg.

We intend to conduct a pre-repair survey of the damage to your client's/your customer's vehicle jointly with your client/your motor workshop. We propose to use one of the motor surveyors named in the attached list to conduct the joint pre-repair survey as a single joint expert.

Pre-Repair Survey

	Motor Surveyor	Surveyor	Selection (Indicate as tick)
	LKK Auto Consultants	Kenneth Kong Seng Cheong	
		Marcus Chua Kang Seng	
	Priority Services	Jimmy Lee	
		Lawrence Ng	
		Jeffrey Ong	
	In House surveyor	Teo See Ling	

Please let us know within **two (2) working days** whether you agree to the appointment of any of these motor surveyors as a single joint expert. You may select up to two of the listed motor surveyors. We will bear the cost of the pre-repair survey carried out by the single joint expert.

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020. Kindly direct invoices and business correspondence to our new registered address.

Thank you.

[Working From Home with effect from 06 April 2020]

Best Regards

Grace Teo

Claims Division

D: 6329 5170 | **T:** 6461 6555

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From: Darla Balingit <darla@ktgroup.com.sg>

Sent: Tuesday, February 23, 2021 5:47 PM

To: Claims - Motor Survey <MotorSurvey@sompo.com.sg>

Subject: Pre- Notification for vehicle SMD5570M

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Dear Sir/Mdm,

ACCIDENT INVOLVING OUR CLIENT'S VEHICLE SMD5570M AND YOUR INSURED'S VEHICLE SMF63H ON 22/02/2021

We refer to the above matter

Our client's vehicle will be ready for survey.

Failing which we shall proceed with the repair after the expiry of 48 hours notice.

Best Regards,

Darla Balingit
KT Garage Pte Ltd



HP: +65 8499 3326
Office: +65 6555 2909 Fax : 6841 7181
Address: Auto Bay@ Kaki Bukit Avenue 6
Entrance 'A' #01-04 Singapore 417883



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