

Denise Tay (LKKAuto)

From: Denise Tay (LKKAuto)
Sent: Thursday, 25 February 2021 4:47 PM
To: Admin-D (LKKAuto); Premiumauto Claims; Admin A; SUR; CS A Team
Subject: RE: OD CLAIMS FOR SMW 4803 Z , DOA 20022021

Dear Sir,

As instructed by our client, please proceed to repair the insured **SMW 4803 Z (Excess \$3800/-)**. Before paint photos for all NEW Panels and Parts required after repair

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Best Regards,

Denise Tay | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: denisetay@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Admin-D (LKKAuto) <admin-d@lkkauto.com>
Sent: Monday, 22 February 2021 2:56 PM
To: Premiumauto Claims <claims@premiumauto.com.sg>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>; CS A Team <cs-a@lkkauto.com>
Subject: Re: OD CLAIMS FOR SMW 4803 Z , DOA 20022021

Dear Haikal,

Noted with thanks.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Premiumauto Claims <claims@premiumauto.com.sg>

Sent: Monday, 22 February 2021 2:54 PM

To: Admin A <admin-a@lkkauto.com>; Admin-D (LKKAuto) <admin-d@lkkauto.com>; SUR <sur@lkkauto.com>; CS A Team <cs-a@lkkauto.com>

Cc: Claims <claims@premiumauto.com.sg>

Subject: OD CLAIMS FOR SMW 4803 Z , DOA 20022021

Dear all,

Kindly register OD claims for this vehicle.

Attached is GIA report for your reference. We will forward you the estimate when it is ready.

Please arrange survey on 23/2/2021 @ 2:00PM. Owner waiting.

Thank you!

Best Regards,

Haikal Ruddin

Claims Admin Assistant

Premium Automobiles Pte Ltd (Reg No 199902271W)

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