

Veron Chen (LKKAuto)

From: Veron Chen (LKKAuto)
Sent: Monday, 22 February 2021 4:52 PM
To: Claims; Admin A; SUR; CS A Team
Subject: RE: OD CAIM FOR SKL 8550 H, DOA: 10/02/2021

Dear Kee Siang,

As instructed by our client , please proceed to repair the **insured vehicle SKL 8550H, (Excess \$1000/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Before paint photos showing all parts replaced are required

Best Regards,

Veron Chen | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email :sur@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>

Sent: Tuesday, 16 February 2021 2:21 PM

To: Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>; CS A Team <cs-a@lkkauto.com>

Cc: 'Claims' <claims@premiumauto.com.sg>

Subject: RE: OD CAIM FOR SKL 8550 H, DOA: 10/02/2021

Dear Summer,

Kindly arrange survey on 19/2/2021 11am, Owner waiting.

Best Regards,
Kee Siang Lim
Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. claims@premiumauto.com.sg w. www.audi.com.sg

Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 p. +65 6836 2223



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From: Admin-D (LKKAuto) [<mailto:admin-d@lkkauto.com>]
Sent: Tuesday, 16 February 2021 8:07 AM
To: Claims; Admin A; SUR; CS A Team
Subject: Re: OD CAIM FOR SKL 8550 H, DOA: 10/02/2021

Dear Kee Siang,

Noted with thanks.

By the way please provide the GIA report and survey at where?

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>
Sent: Monday, 15 February 2021 7:01 PM
To: Admin A <admin-a@lkkauto.com>; Admin-D (LKKAuto) <admin-d@lkkauto.com>; SUR <sur@lkkauto.com>; CS A Team <cs-a@lkkauto.com>
Cc: 'Claims' <claims@premiumauto.com.sg>
Subject: RE: OD CAIM FOR SKL 8550 H, DOA: 10/02/2021

Dear All,

Attached above estimate for your kind reference.

Kindly arrange survey on 19/2/2021 11am, Owner waiting.

**Best Regards,
Kee Siang Lim
Claims Advisor**

Premium Automobiles Pte Ltd (Reg No 199902271W)

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From: Claims [<mailto:claims@premiumauto.com.sg>]

Sent: Thursday, 11 February 2021 10:36 AM

To: 'Admin A'; 'Summer Lee (LKK Auto)'; sur@lkkauto.com; 'CS A Team'

Cc: 'Claims'

Subject: OD CAIM FOR SKL 8550 H, DOA: 10/02/2021

Dear all,

Kindly register OD claims for this vehicle.

Attached is GIA report for your reference. We will forward you the estimate when it is ready.

Survey TBC, we will update you again.

Thank you.

**Best Regards,
Nadia Hani
Claims Administrator**

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