



**Teamwork Garage Pte Ltd**  
53 Ubi Avenue 1 #01-23/24 Singapore 408934  
Paya Ubi Industrial Park  
Tel: 6844 2475 Fax: 6844 2474  
Email: [claims@teamworkgarage.com](mailto:claims@teamworkgarage.com)  
GST Register No: 201015366H

21<sup>ST</sup> Apr 2021

Our reference: 2102-18

Your reference: SLF3903B

**AIG Asia Pacific Insurance Pte Ltd**

**BY HAND**

78 Shenton Way

#08-16

Singapore 079120

**Attn: Motor Claims Department**

Dear Sir/ Madam,

Claimant : ROSET LIMOUSINE SERVICES PTE LTD

Address : BLK 53 UBI AVENUE 1 #03-47 PAYA UBI INDUSTRIAL PARK S(408934)

We are instructed by the above named to claim damages against your insured/your insured's driver in connection with a road accident on **06/02/2021** along **BRADDELL ROAD** involving our client's vehicle registration number **SLF3903B** and vehicle registrations number **SJS2255A** driven by you/your insured's driver at the material time.

The accident was caused by your insured negligent driving and/or management of the vehicle. As a result of the accident, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as follows:-

Cost of Repair	:	\$ 8,346.00
Loss of Rental	:	\$ 2,160.00
LTA Search	:	\$ 7.45
Total	:	\$ 10,513.45

A copy of each of the following supporting documents is enclosed:-

- a) Our client's Accident Report/Police Report;
- b) COE/PARF Certificates;
- c) Driver's IC & Driving License;
- d) Letter Of Authorisation;
- e) Tax Invoice;
- f) LTA Search Invoice;
- g) Certificate Insurance;
- h) Satisfaction Form;
- i) Rental Agreement & Official Receipt;

The demand herein is in respect of our client's claim for damages pertaining to their motor vehicle and any settlement following or subsequent of this demand shall not prejudice our client's claim in respect of damages and consequential loss in relation to personal injuries.

Please send to us an acknowledgement of receipt of this letter with 14 days of your receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer. Our client's claim is quantified based on the supporting documents in our file. Until a settlement is reached, all negotiations are conducted on the basis that the damages quantified herein are subject to revision if so instructed by our client.

Yours faithfully,



A handwritten signature in blue ink, appearing to be "J. M. -".

Teamwork Garage Pte Ltd

Encl.

## LETTER OF AUTHORIZATION

To : AIG & Teamwork Garage Pte Ltd (Third party insurance & Workshop)  
Claimant : Roset Limousine Services Pte Ltd

Dear Sirs,

I/We, Roset Limousine Services Pte Ltd owner of vehicle no. SLF3903B  
hereby authorize my/our repairer, Teamwork Garage Pte Ltd  
act as my/our agent and proceed on behalf for me/us with respect to my/our claim for repair costs and/or rental and/or  
loss of use ("claim") for my/our vehicle no. SLF3903B that was damage pursuant to the  
accident \_\_\_\_\_ which \_\_\_\_\_ occurred \_\_\_\_\_ at/along  
Bradell Road  
\_\_\_\_\_ involving vehicle nos. SJS 2255A

I/We hereby irrevocably assign absolutely to you that I/we have authorized and assigned all compensation monies  
pertaining the above mentioned accident due to me/us to my/our repairer/solicitors  
Teamwork Garage Pte Ltd. I/We hereby authorize you to forward and release all  
compensation settlement cheques(s) due to the settlement to my/our repairer/solicitors  
Teamwork Garage Pte Ltd pertaining to above said accident whom I/we  
authorized and assigned to collect the said compensation monies.

I/We further acknowledge that any settlement the workshop may reach on my/our behalf is on a without prejudice  
and without admission of liability basis insofar as the driver/owner/insurers of the other vehicle/s concerned.

I/We acknowledge that the Discharge Voucher applies only to my/our property damage and will not affect any of the  
personal injuries claim(s) involved and/or uninsured losses claim in a later date. Further the settlement terms herein  
should not be used as an evidence to prejudice to any personal injuries claim(s) involved and/or other uninsured  
losses claim arising of the subject matter in the action.

Thank you.

Dated this \_\_\_\_\_ day of 06/02/2021 (month) 20\_\_\_\_ (year)

Signature of owner vehicle (claimant): \_\_\_\_\_

Name of owner of vehicle (claimant): Roset Limousine Services Pte Ltd

NRIC Number (claimant): 200406722Z



[Signature]

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, **TEAMWORK GARAGE PTE LTD** (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$8,346.00** (Repair Cost), **S\$1,080.00** (Loss of Use/Rental), **S\$7.45** (Disbursement) for vehicle no. **SLF 3903B** that was damaged pursuant to the accident which occurred on **06/02/2021** (date) along **Braddell Rd** (location) involving vehicle no/s **SJS 2255A**.

This is pursuant to the inspection conducted on **08/02/2021** (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner **ROSET LIMOUSINE SERVICES PTE LTD** (“the third party claimant”) of vehicle no. **SLF 3903B** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SLF 3903B** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 13 (day) of July (month) 20 21 (year)



MTA

Signed by appointed surveyor



Signed by “the workshop” (with chop)

This Discharge Voucher applies only to the claimant's claim for his property damage and will not affect his personal injuries claim and/or uninsured losses claim in a later date. Further the settlement terms herein should not be used as an evidence to prejudice to the claimant's personal injuries claim and/or other uninsured losses claim arising of the subject matter in the action.

CUSTOMER'S SIGNATURE

# K & t Cars

53 Ubi Ave 1 #01-23 Paya Ubi Ind Park Singapore 408934  
Tel: 6844 5938 Fax: 6285 5228 Email : kntcars@gmail.com  
Biz Reg. No.: 53208965X

No.: 3928

## OFFICIAL RECEIPT

Date: 21/04/2021

Received from Roset Limousine Services Pte Ltd

The Sum of Dollars Two Thousand One Hundred and Sixty dollars

Being payment of

SLA4730C (06/02/2021 to 17/02/2021)

\$ 2160

K & t Cars

Cheque No.:

Authorised Signature





# K & t Cars

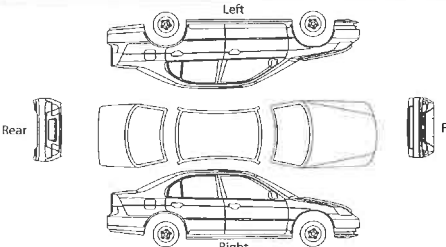
53 Ubi Ave 1 #01-23 Paya Ubi Ind Park  
Singapore 408934  
Tel: 6844 5938 Fax: 6285 5228  
Email: kntcars@gmail.com  
Biz Reg. No.: 53208965X

## VEHICLE RENTAL AGREEMENT

NO.: KT-05181

Veh. No.: SLA4730C	Replace Veh. No.: SLF3903B
Veh. M / M: Toyota wish	Replace Veh. M / M: Toyota wish

HIRER'S PARTICULAR		<input type="checkbox"/> SAME AS HIRER	DRIVER'S PARTICULAR	
Name: Roset Limousine Services PTE LTD			Name: Lim Gek Keow	
Address: Blk S3 paya ubi Industrial Park			Address: Blk 316A Yishun Ave 9	
Ubi Ave 1 #03-47 S(408934)			#02-250 S(761316)	
I/C: 2004067222	D.O.B:		I/C: S1656747G	D.O.B: 24/10/1964
Contact: 68445225	Pass Date:		Contact: 97539489	Pass Date: 05/02/1993

	A - ACCIDENT	Hirer's acceptance
	C - CRACKED	
	D - DENTS	Driver's acceptance
	S - SCRATCHES	



RENTAL DETAILS					
Mileage Out		REMARKS	Mileage In		REMARKS
Date Out	06/02/2021		Date In	17/02/2021	
Time Out	1520		Time In	1150	
ASSIGNED BY			CHECKED BY		

RENTAL CHARGES				PETROL / DIESEL LEVEL					
Daily	@ \$	180	12 Days @ \$ 2160	OUT	E	1/4	1/2	3/4	F
Weekly	@ \$		Wks @ \$						
Monthly	@ \$		Mth @ \$	IN	E	1/4	1/2	3/4	F
Hours	@ \$		Hrs @ \$						
*Inclusive of additional charges (if any)				Petrol Charges		YES	NO	AMT: _____	
Amt payable* \$ 2160				CDW		YES	NO	AMT: _____	
Payment: <input type="checkbox"/> CASH <input type="checkbox"/> NETS <input type="checkbox"/> CHQ <input type="checkbox"/> VISA <input type="checkbox"/> MAST				Security Deposit		YES	NO	AMT: _____	
Bank / Cheque No.:				Advance Payment		YES	NO	AMT: _____	

I/We have read and agree to the terms and conditions stated on this page and overleaf. I/We am/are also aware that should there be any parking and/or traffic offence committed during the leasing period when the vehicle is in my/our possession, we will be billed accordingly. Subsequently, our personal details may be tender accordingly to the government parking and/or traffic offence department. With us undersigning below, I/We am/are sure that all information I/We have given to K & t CARS in connection with this agreement are true and accurate.

### IMPORTANT INFORMATION (To be go through by the personnel of K & t CARS to the hirer and/or driver upon leasing of vehicle)

- ❖ Only persons above 26 and below 60 years of age with 2 years driving experience, authorised, licensed and signing this agreement may drive the vehicle.
- ❖ Vehicle is strictly for Singapore use only and may not be driven out of Singapore without prior consent of the company K & t CARS.
- ❖ Use of the vehicle illegal purpose such as in connection with theft, drug peddling or trafficking, smuggling is strictly prohibited.
- ❖ Additional drivers are required to register with us before they are allowed to drive the vehicle. Otherwise, he/she will not be protected by the insurance cover.
- ❖ The hirer shall be liable for excess charges for any late return of the rate shown per hour or on a per day basis.
- ❖ In case of any accident, the hirer MUST report to K & t CARS immediately regardless of the seriousness of the impact occurred. If there are bodily injuries, a police report MUST be made within the next 24 hours.
- ❖ In view of all accident, the hirer will bear the full responsibility for the SGD\$3,500/- excess payable to K & t CARS and also the first SGD\$3,500/- excess for damaged to the third party vehicle.

ACKNOWLEDGEMENT	
 Signature of hirer / driver (company stamp if any)	 For and on behalf of K & t CARS (authorised signature only)

> Back to OneMotoring



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 08 Feb 2021 / 09:10:31

Receipt Date/Time : 08 Feb 2021 / 09:10:31

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-210208-000332

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SJS2255A				
As at 06 Feb 2021/13:45:00				
Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.				
1	Insurance Enquiry - SJS2255A Enquiry Fee 20210208090943990633	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				0.04
<b>Total Amount Payable</b>				7.45
Paid By				
512972XXXXXX5903		eNETS Credit Card		7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



## Cecilia Chong (LKK Auto)

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**From:** Cecilia Chong (LKK Auto)  
**Sent:** Thursday, 22 April 2021 10:15 AM  
**To:** angietayko@gmail.com  
**Subject:** <STANDARD NOTIFICATION LETTER> OUR REF: CC4/AIG21001838/T1gs3 \*\*\*  
ACCIDENT INVOLVING SJS 2255A / SLF 3903B / OTHERS ON 06/02/2021 \*\*\*

Our Ref: CC4/AIG21001838/T1gs3

22 APRIL 2021

**Tay Choon Noi**  
DRIVER: KO SHENG WEN, JEBSEN

Dear Sir/Madam,

### **ACCIDENT INVOLVING SJS 2255A / SLF 3903B / OTHERS ON 06/02/2021**

We refer to the above accident. We are the Appointed Surveyor and Loss Adjuster Company by your Motor Insurer (AIG Asia Pacific Insurance Pte Ltd.) to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

This is to inform you that we received a Third Party Claim from **SLF 3903B**.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

c.c. AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)

“Kindly note that this negotiation between parties on this matter is purely on a without prejudice basis with the sole intention of resolving the matter amicably without parties resorting to legal proceedings. No admission of liability, whatsoever, should be deemed / inferred from this negotiation of terms/settlement.

In the event of new evidence being discovered or subsequently produced by either party that will materially affect/influence on the issues of liability/damages, either party is not bound, thereafter, by the negotiation terms/settlement.”

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

Cecilia Chong | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6749-4274 | email: [CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com) fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



*Save the Earth. Print only when necessary.*

## Print Received Message

This mail is associated with :

**\*SLF3903B (0067580396SG)**

**[SJS2255A]**

TP

ROSET LIMOUSINE SERVICES PTE LTD

Feb 6 2021 1:45PM

[Tay Choon Noi]

Teamwork Garage Pte Ltd

**From** AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS), sent on 28/06/2021 11:12 AM.  
**To** LKK\_HQ  
**Subject** Alert - Adj Mandate Approved (S\$9973.45) - SLF3903B - Claim Handler: Goh, Jeremy-CX

Approved:9973.45:mandate approved. settle at best. start from \$120/day @ 9 days (1 weekend)