



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC4/AIG21001577/T1ga3

11 February, 2021

**Singcity Airconditioning & Engineering**  
50 LORONG 40 GEYLANG SUNNY SPRING  
#02-39  
SINGAPORE 398074

Dear Sirs,

**ACCIDENT INVOLVING GBE 4304Y AND SHD 3442Y ON 29/01/2021 15:45  
ALONG/ AT BUKIT BATOK ROAD**

We, LKK Auto Consultants Pte Ltd has been appointed to act on the behalf of your insurer, AIG Asia Pacific Insurance Pte Ltd (AIG) to settle a THIRD-PARTY claim against you for an accident which happened on the above-mentioned date and location.

Kindly proceed to lodge your GIA report within five (05) working days of receipt of this letter, giving the version of the accident amongst other things related to the accident. The GIA report can be lodged at any of AIG reporting centers. You may refer to your Certificate of Insurance for the list of the reporting centers.

If you have any information to add or any amendments to make, please contact the undersigned within five days from the date of this letter.

Please note that the standing of your insurance policy such as NCD, premium & etc would be affected.

Yours faithfully,

Cecilia Chong  
Claims  
Tel : 6749 4274  
Fax: 6741 4108  
Email : CeciliaChong@lkkauto.com

c.c. *Claims Manager*  
*AIG Asia Pacific Insurance Pte Ltd*  
*(Motor Claims Dept)*