

Date/ Time				
	SLM 3937S : NA/TMI18014296/z4 ; DOA : 06/08/2018		STAGE	
	SHA 3398H : CC3/CTI19011099/K1ea3n2 ; DOA : 21/06/2019		DATE / PIC	
			Non-Reporting ltr (1st):	
			Non-Reporting ltr (2nd):	
			Non-Reporting ltr (Final):	
			Notification ltr (if non-pickup):	
27/1/2022	PLEASE REFER TO VIEWS FOR DETAILS		Call OI:	
	*SUBMIT REJECT AS PER AXA INSTRUCTION		After call ltr to OI:	
			Documentation Check List: Handler Typist	
			Notification ltr (if non-pickup)	
			After call ltr to OI:	
			Authorisation To Act:	
			Release Voucher:	
			Final Repair Bill:	
			Car Rental Invoice:	
			Towing Invoice	
			LTA / GIA :	
			Medical Bill:	
			PIR:	
			Mandate/Reject Instruction:	
			LOD	
			Payment Breakdown Form:	
PRELIMINARY ADVICE Date/Time:			Sent By:	
			Post-Repair Photos:	
			Others:	
FINALIZATION Date/Time:			Confirm with:	
Repair Cost: L/SUM S\$ 5,400.00 (7 days) Reduction: 37 %			Confirm by:	
			Email Call	
FINAL SETTLEMENT Date/Time:			Confirm with	
			Email Cal	
Final Liability:	%	(Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :	
Repair Cost:	S\$			
Loss of Rental (LOR):	S\$	(days)		
Loss of Use (LOU):	S\$	(\$ x days)		
Loss of Income (LOI):	S\$	(\$ x days)		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LO ☐	[Tick only one]			
GIA/LTA Search	S\$			
Medical:	S\$		1) Claim status: Normal /Reject/Private Settle	
Disbursement:	S\$	(e.g. Tow/ Independent)	2) Report Format: TP	
Legal Cost	S\$		3) Survey fee: 250.00	
Total: S\$			Global Sum S\$:	
FINAL PAYMENT Date/Time:			Confirm with:	
			Email Cal	
Payee 1:	S\$	Name 1:		
Payee 2: (Strike if N.A.)	S\$	Name 2:		
Payee 3: (Strike if N.A.)	S\$	Name 3:		