



**KGC WORKSHOP PTE LTD**  
Since 1967  
Sincere • Secure • Satisfaction

Co.Reg.No.: 201719986M  
GST.Reg.No.: 201719986M

Date : 29/05/2021  
Our Ref: TP 210310  
Your Ref: TBA (AIG Insured vehicle nos. SFA 6838J)

M/S LKK Auto Consultants Pte Ltd  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Dear Sirs,

**ROAD TRAFFIC ACCIDENT INVOLVING VEHICLE NOS. SKA 8289X AND SFA 6838J ON 22/01/2021 AT/ALONG CARPARK OF 22 HAVELOCK ROAD**

We are the representative for YAP SEE WEE BENJAMIN, whose vehicle registration number SKA 8289X was damaged in the above accident.

We are instructed to claim for damages against your insured in connection with the above-captioned road traffic accident driven by your insured.

We are instructed that the accident was caused by your insured's negligence and/or management of motor vehicle SFA 6838J. As a result of the accident, our client's vehicle was damaged and our client had been put to loss and expenses, particular of which are as follows:-

Cost of repairs (\$1,850.00 +7% GST)	\$ 1,979.50 (As your surveyor recommendation)
Loss of Rental for 4 days \$120 Per Day	\$ 480.00 (4 Repair days)
GIA search fee	\$ 2.00
	<u>\$ 2,461.50</u>

Enclosed are the supporting documents for your perusal :-

Repairer tax invoice  
Letter of Authorization  
Rental Tax Invoice and agreement  
GIA search fee

Kindly let us have your payment of **\$2,461.50** in our workshop's name within next 14 days.

Please do not hesitate to contact Poh Kin, Chong or email [pohkin@kgcworkshop.com.sg](mailto:pohkin@kgcworkshop.com.sg) should you have queries on your matter. We thank you for your kind attention and appreciate your quick remittance.

Your Sincerely

  
**KGC WORKSHOP**  
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14 Ang Mo Kio St.63, Block B (S) 569116  
Tel : 6453 6279 / 6456 5410  
Email : [contact@kgcworkshop.com.sg](mailto:contact@kgcworkshop.com.sg)

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