

Veron Chen (LKKAUTO)

From: Veron Chen (LKKAUTO)
Sent: Monday, 25 January 2021 10:26 AM
To: Claims Dept; Admin-D (LKKAUTO); Admin A; SUR
Subject: RE: OD CLAIM FOR SMN 210 H ON 19/1/2021

Dear Tony,

As instructed by our client , please proceed to repair the **insured vehicle SMN 210H (Excess \$600/-)**.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Before paint photos showing all parts replaced are required

Best Regards,

Veron Chen | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email :sur@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims Dept <claims@premiumauto.com.sg>
Sent: Saturday, 23 January 2021 1:00 PM
To: Admin-D (LKKAUTO) <admin-d@lkkauto.com>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>
Cc: 'Claims Dept' <claims@premiumauto.com.sg>
Subject: RE: OD CLAIM FOR SMN 210 H ON 19/1/2021

Dear all,

The survey had carried out yesterday.

Kindly assist check on repair approval.

Thank you.

Best Regards,
Tony Foong
Claims Advisor

· **PREMIUM AUTOMOBILES**
(Reg No 199902271W)
55 Ubi Road 1 Singapore 408699
p. +65 6366 2323, d. +65 67689828

e.<mailto:claims@premiumauto.com.sg> **w.** www.audi.com.sg

Audi Showroom 281 Alexandra Road Singapore 159938 p. +65 68362223



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From: Claims [<mailto:claims@premiumauto.com.sg>]

Sent: Wednesday, 20 January 2021 11:57 AM

To: 'Admin-D (LKKAUTO)'; 'Admin A'; 'SUR'

Cc: 'Claims'

Subject: RE: OD CLAIM FOR SMN 210 H ON 19/1/2021

Dear all,

Attached is the estimate for your reference.

Best Regards,

Syafiq

Claims Admin Assistant

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. claims@premiumauto.com.sg w. www.audi.com.sg

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From: Admin-D (LKKAUTO) <admin-d@lkkauto.com>

Sent: Wednesday, 20 January 2021 8:30 AM

To: Claims <claims@premiumauto.com.sg>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>

Subject: Re: OD CLAIM FOR SMN 210 H ON 19/1/2021

Dear Syafiq,

Noted with thanks.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: assignments@lkkauto.com | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Claims <claims@premiumauto.com.sg>

Sent: Tuesday, 19 January 2021 6:25 PM

To: Admin-D (LKKAuto) <admin-d@lkkauto.com>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>

Cc: 'Claims' <claims@premiumauto.com.sg>

Subject: OD CLAIM FOR SMN 210 H ON 19/1/2021

Dear All,

Kindly register OD claim for this vehicle. Attached is the GIA report for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 22/1/2021, 10:30AM.

Owner waiting.

Best Regards,

Syafiq

Claims Admin Assistant

Premium Automobiles Pte Ltd (Reg No 199902271W)

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