

## Nivitha (LKK Auto)

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**From:** Teo, Grace <grace.teo@sompo.com.sg>  
**Sent:** Tuesday, 12 January 2021 2:05 PM  
**To:** Assessment Dept; 'admin-d@lkkauto.com'; 'assignments@lkkauto.com'; 'SUR'  
**Cc:** Claims Dept; Joseph Koh; Ms Lim; Claims Dept; Claims Dept; Chan, Shu Hui Agnes  
**Subject:** LKK \ CMTD2100123/AGC - PRS FOR our client's vehicle SHD 3333 D and your insured's vehicle GBD3879S on 09.01.2021

### Without Prejudice

Our Reference: CMTD2100123/AGC  
Your Reference: SHD3333D

Hi Regina/ Wilson,

We refer to your email of today and will appoint **LKK Auto** to conduct the survey.

*Please be informed that **Ms. Agnes Chan** is the handler of this case who can be contacted at 63295 327/  
[agnes.chan@sompo.com.sg](mailto:agnes.chan@sompo.com.sg).*

Aside to **LKK AUTO**,

Please arrange **Mr. Kenneth or Mr. Marcus** to survey **SHD3333D** on a without prejudice and any admission of liability basis.

Please revert your report upon completion of survey to my colleague, **Ms. Agnes**.

Thank you.

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020. Kindly direct invoices and business correspondence to our new registered address.

Thank you.

[Working From Home with effect from 06 April 2020]

Best Regards  
**Grace Teo**  
Claims Division  
D: 6329 5170 | T: 6461 6555

For motor claims survey request, please email to [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)



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**From:** Assessment Dept <assessment\_ltc@bifrostauto.com>

**Sent:** Tuesday, January 12, 2021 1:56 PM

**To:** Teo, Grace <grace.teo@sompo.com.sg>

**Cc:** Claims Dept <claims\_ltr@bifrostauto.com>; Joseph Koh <claims@bifrostauto.com>; Ms Lim <claims\_ltm@bifrostauto.com>; Claims Dept <claims\_ltv@bifrostauto.com>; Claims Dept <claims\_lts@bifrostauto.com>; Chan, Shu Hui Agnes <agnes.chan@sompo.com.sg>

**Subject:** Re: PRI \ CMTD2100123/AGC - PRS FOR our client's vehicle SHD 3333 D and your insured's vehicle GBD3879S on 09.01.2021

**EXTERNAL SENDER:** Do not click links or open attachments unless you recognize the sender and know the content is safe.

**WITHOUT PREJUDICE**

Dear Sir/Mdm,

Our client has selected LKK..

Please let us have your claim number and office-in-charge's contact.

Please let us have the clearance of liability for direct settlement.

Please assign the pre-repair survey as soon as possible.

On Tue, 12 Jan 2021 at 13:37, Teo, Grace <[grace.teo@sompo.com.sg](mailto:grace.teo@sompo.com.sg)> wrote:

Our Reference: CMTD2100123/AGC

Your Reference: SHD3333D

Date: 12/01/2021

**Without Prejudice**  
**EMAIL ONLY**

**OUR Email:** [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)

**Attention:**

**M/S BIFROST AUTO PTE LTD**

Dear Regina/ Wilson,

**ACCIDENT INVOLVING GBD3879S & SHD3333D ON 09.01.2021**

We refer to your Notice of Accident dated 12/01/2021.

Please be informed that **Ms. Agnes Chan** is the handler of this case who can be contacted at 63295 327/[agnes.chan@sompo.com.sg](mailto:agnes.chan@sompo.com.sg).

We intend to conduct a pre-repair survey of the damage to your client's/your customer's vehicle jointly with your client/your motor workshop. We propose to use one of the motor surveyors named in the attached list to conduct the joint pre-repair survey as a single joint expert.

Pre-Repair Survey			Selection (Indicate as tick)
	Motor Surveyor	Surveyor	
	LKK Auto Consultants	Kenneth Kong Seng Cheong	
		Marcus Chua Kang Seng	
	Priority Services	Jimmy Lee	
		Lawrence Ng	
		Jeffrey Ong	

Please let us know within **two (2) working days** whether you agree to the appointment of any of these motor surveyors as a single joint expert. You may select up to two of the listed motor surveyors. We will bear the cost of the pre-repair survey carried out by the single joint expert.

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020. Kindly direct invoices and business correspondence to our new registered address.

Thank you.

**[Working From Home with effect from 06 April 2020]**

Best Regards

**Grace Teo**

Claims Division

D: 6329 5170 | T: 6461 6555

For motor claims survey request, please email to [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)



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**From:** Assessment Dept <[assessment\\_ltc@bifrostauto.com](mailto:assessment_ltc@bifrostauto.com)>

**Sent:** Tuesday, January 12, 2021 11:13 AM

**To:** Claims - Motor Survey <[MotorSurvey@sompo.com.sg](mailto:MotorSurvey@sompo.com.sg)>; Claims Dept <[claims\\_ltr@bifrostauto.com](mailto:claims_ltr@bifrostauto.com)>; Joseph Koh <[claims@bifrostauto.com](mailto:claims@bifrostauto.com)>; Ms Lim <[claims\\_ltm@bifrostauto.com](mailto:claims_ltm@bifrostauto.com)>; Claims Dept <[claims\\_ltv@bifrostauto.com](mailto:claims_ltv@bifrostauto.com)>; Claims Dept <[claims\\_lts@bifrostauto.com](mailto:claims_lts@bifrostauto.com)>

**Subject:** PRS FOR our client's vehicle SHD 3333 D and your insured's vehicle GBD 3879 S on 09.01.2021

**EXTERNAL SENDER:** Do not click links or open attachments unless you recognize the sender and know the content is safe.

Without Prejudice

Dear Sir/ Mdm,

We refer to the above matter.

We represent our client, Ow Leong Soon, to notify you of the aforesaid accident involving our client's vehicle SHD 3333 D and your insured's vehicle GBD 3879 S on 09.01.2021.

Please find enclosed our client's GIA report for your necessary action.

This serves as a **NOTICE** that we are claiming against GBD 3879 S for damages, costs and disbursements.

Please let us know within **2 working days** from today, your client's and your intention to conduct a pre-repair survey of our client's vehicle.

**PLEASE LET US HAVE A LIST OF YOUR EXTERNAL SURVEYORS FOR OUR SELECTION AS A SINGLE JOINT EXPERT.**

If we do not receive any reply from you within the stipulated timeline, we shall proceed to appoint our own surveyor and proceed with the necessary repair for our client's vehicle without further reference to your insured or you.

**Premises for the Pre-repair inspection:** Blk 9 Sector C #01-42, Sin Ming Industrial Estate, Singapore 575644

**Contact Person:** Ms Lim / Ms Lee / Regina / Wilson

**Contact Email:** [claims\\_ltv@bifrostable.com](mailto:claims_ltv@bifrostable.com) / [claims\\_ltm@bifrostable.com](mailto:claims_ltm@bifrostable.com) / [assessment\\_ltc@bifrostable.com](mailto:assessment_ltc@bifrostable.com)

VEH IN (Date & Time) : **12.01.2021**

PRS ARRANGEMENT (Date & Time) : **AS SOON AS POSSIBLE**

Kindly cc a copy of this letter to your insured for his/her acknowledgement.

We look forward to hearing from you soon.

To avoid incurrence of any unnecessary cost on both our end, kindly confirm liability status within 7 days from this to minimize time wastage and incurrence of any unnecessary cost(s) on both our end, we seek your kind advice, within 7 days working days, on liability status for subject claim. If we do not hear from you within the stipulated period, we shall proceed with the purchase of your insured GIA report and this cost or any other cost incurred for confirmation of liability status shall be included in our LOD for reimbursement purpose.

Thank you.

**You can protect our environment. Think before you print.**

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Best Regards

Regina / Wilson

Assessment Dept

BIFROST AUTO PTE LTD

O: 62436687

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Best Regards

Regina / Wilson

Assessment Dept

BIFROST AUTO PTE LTD

O: 62436687