

## Letter of Demand

To : ALG Asia Pacific Insurance Pte Ltd

Re : Accident involving my vehicle no. SM51539C and vehicle no. SMW5547 on 5/1/2021 at 0840 HRS PM/AM along Sin Ming Ave and Sin Ming Drive / Bright Hill Temple

- 1) I/We, the owner of vehicle no. SM51539C hereby appoint 1st Autoworks Pte Ltd ("the workshop") to act for me/us to recover damages sustained in the above accident from the third party driver and/or insurers. Claims are as follows :

Vehicle Repair cost / Excess	\$ <u>13496.45</u>
Vehicle Rental Fee for _____ days @	
\$ _____ per day	\$
Loss of use/rental for <u>4</u> days @	
\$ <u>100</u> per day	\$ <u>400.00</u>
Loss of income for _____ days @	
\$ _____ per day	\$
Police search fee/police report fee/LTA search fees	\$
Others / <u>Car search fee</u>	\$ <u>2.00</u>

Total : \$ 13898.45

Signature of vehicle owner



Name - \_\_\_\_\_

Address : 746i Clove, Alpine

Centre, Singapore 48604

Tel : 65113021

Witnessed by :

Suhairi

# Authorization To Act

I, Alpine Car Rental Pte Ltd ("the third party claimant") of  
7 Ubi Crest, Alpine Centre, Singapore 408604  
(address), owner of SMS 1539C (vehicle no.) hereby  
authorize 1st Autoworks Pte Ltd  
("the workshop") to act for me with respect to my claim for repair  
costs and/or rental and/or loss of use ("claim") for my vehicle  
no. SMS 1539C that was damaged pursuant to the accident which  
occurred on 05/01/2021 (date) along Sin Ming Ave and Sin Ming  
Drive/Bright Hill Temple (location) involving  
vehicle no/s SMW 5547  
("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that  
they deem fit and the workshop is further authorized to receive payment further to  
settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on  
a without prejudice and without admission of liability basis in so far as the  
driver/owner/insurers of the other vehicle/s is concerned.

Dated this 05 day of 01 (month) 20 21 (year)

→  

Signed by "the third party claimant"

  **Suhaimi Ong**

Signed by "the workshop"

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, 1ST AUTOWORKS PTE LTD (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for S\$13,496.45 (Repair Cost), S\$240.00 (Loss of Use/Rental), S\$2.00 (Disbursement) for vehicle no. SMS 1539C that was damaged pursuant to the accident which occurred on 05/01/2021 (date) along SIN MING AVE AND SIN MING DRIVE/ BRIGHT HILL TEMPLE (location) involving vehicle no/s SMW 554T. This is pursuant to the inspection conducted on 06/01/2021 (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner ALPINE CAR RENTAL PTE LTD (the third party claimant”) of vehicle no. SMS 1539C make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.


We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SMS 1539C (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 09 (day) of 06 (month) 2021 (year)

  
\_\_\_\_\_  
Signed by appointed surveyor

  
\_\_\_\_\_  
Signed by “the workshop” (with chop)



**1st Autoworks Pte Ltd**

23 Kaki Bukit Ave 4, #04-01 (South Wing) Singapore 415933

**TAX INVOICE**

AIG Asia Pacific Insurance Pte. Ltd

78 SHENTON WAY

#07-16

SINGAPORE 079120

GST Ref. No: 20-0000274-Z

Vehicle No: SMS1539C

Invoice No: CGI-ASC-21IR01066G

Chasis No : W0VPE9EC9J1095618

Engine No: B14NET19SN8694

Invoice Date: 7 Jun 2021

DESCRIPTION	AMOUNT	SGD
-------------	--------	-----

**Parts**

No.	Qty.	Description	Price (SGD)
<u>1</u>	1	Rear Tailgate	\$ 2,781.00
<u>2</u>	1	Lettering "ZAFIRA"	\$ 136.00
<u>3</u>	1	Lettering "TURBO"	\$ 68.00
<u>4</u>	1	Tailgate Latch	\$ 308.00
<u>5</u>	1	Tailgate Inner Weatherstrip	\$ 434.00
<u>6</u>	1	Tailgate Inner Trim Board	\$ 795.00
<u>7</u>	1	LHR Taillamp	\$ 590.00
<u>8</u>	1	Rear Bumper	\$ 1,431.00
<u>9</u>	1	LHR Bumper Reflector	\$ 240.00
<u>10</u>	1	Rear Bumper Lower Moulding	\$ 290.00
<u>11</u>	1	Rear End Panel Trim	\$ 199.00
<u>12</u>	1	Rear Bumper Sponge	\$ 135.00
<u>13</u>	1	Rear Bumper Reinforcement Bar	\$ 529.00
<u>14</u>	1	Rear Bumper Guide Lower Panel Centre	\$ 65.00
<u>15</u>	1	Rear Bumper Guide Lower LH Inner	\$ 68.00
<u>16</u>	1	Rear Bumper Guide Lower RH Inner	\$ 68.00
<u>17</u>	1	Rear Bumper Guide RH Outer	\$ 64.00
<u>18</u>	1	Rear Bumper Guide LH Outer	\$ 64.00
<u>19</u>	10	Rear bumper clip	\$ 30.00
<u>20</u>	8	Rear end panel trim clip	\$ 20.00
<u>21</u>	1	Reverse sensor (1set)	\$ 440.00
<u>22</u>	10	Tail gate inner trim board clip	\$ 30.00

**Supplementary Items**

<u>23</u>	1	Reverse sensor wire harness	\$ 320.00
<u>24</u>	1	RR bumper low bracket	\$ 60.00

Total:	\$	9,165.00
Less 10%:	\$	916.50
Parts Total :	\$	8,248.50

**Labour**

<u>No.</u>	<u>Description</u>	<u>Price (SGD)</u>
<b><u>Rear portion</u></b>		
<u>1</u>	To dismantle / renew the accident damaged portion, to panel beating, reshape, straighten, orientate and align repair / replacement parts. (\$650 per day)	\$ 1,950.00
<u>2</u>	Carry out spray painting on accident affected area (\$550 per panel)	\$ 1,650.00
<u>3</u>	To conduct anti rust of under carriage tuff coat	\$ 80.00
<u>4</u>	To disconnect wire harness of electrical component to facilitate repairs, reconnect and check electrical function after repair	\$ 30.00
<u>5</u>	To remove and refix reverse sensor and conduct test	\$ 60.00
<u>6</u>	To remove and refix reverse camera and conduct test	\$ 60.00
<u>7</u>	To conduct transfer of parts from old tailgate to new tailgate	\$ 80.00
<u>8</u>	To refix new rear tail gate windscreen	\$ 195.00
<u>9</u>	S.R.S. Reset of system	\$ 200.00

Labour Total : \$ 4,305.00

**Other**

<u>No.</u>	<u>Other Description</u>	<u>Price (SGD)</u>
1	1 Tailgate windscreen sealant	\$ 60.00

Other Total : \$ 60.00

Total : \$ 12,613.50

GST (7%) \$ 882.95

**Grand Total: \$ 13,496.45**

Yours Faithfully,

 **Suhaimi Ong**

Suhaimi Ong

Service Advisor

Tel: 68441985 Fax: 68445185

**E & O E**

- ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO "IST Autoworks Pte Ltd".
- PLEASE INDICATE THE INVOICE NO. ON THE REVERSE SIDE.

## INSURER ENQUIRY

**Find  
insurer**

Vehicle reg. no.

SMW554T

Date of Accident

05/01/2021 

Reset

% **RESULT & RECEIPT**

## TP Insurer Enquiry

Insurance ..... **AIG**Period of Insurance ..... **30/10/2020 - 29/10/2022**Requested By ..... **Mohammad Suhaimi Bin Moh...**Requested Date ..... **05/01/2021 14:27****Payment details**Request Amount: **S\$1.87**GST Amount: **S\$0.13**Total Amount Due (GST Inclusive): **S\$2****General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**

## Hsiao Tong (LKKAuto)

---

**From:** Hsiao Tong (LKKAuto)  
**Sent:** Monday, 25 January 2021 3:21 PM  
**To:** FROST\_BITEX@HOTMAIL.COM  
**Subject:** ACCIDENT INVOLVING SMW 554T(AIG) AND SMS 1539C AT/ALONG SIN MING AVENUE ON 05/01/2021

25 JAN 2021

**Mr Teh Khai Wah**

[By Email Only]

Dear Sir/Madam,

**You Ref: SMW554T**

**Our Ref: CC6/AIG21000479/Apa3**

**ACCIDENT INVOLVING SMW 554T(AIG) AND SMS 1539C AT/ALONG SIN MING AVENUE ON 05/01/2021**

We refer to the above subject matter. We write to inform you that we are the loss adjuster appointed by your motor insurer, AIG Asia Pacific Insurance Pte. Ltd. to deal with the third-party claim against your policy.

We have received a claim from SMS1539C against your insurance policy.

Based on the accident report and accident scenario, liability is not in your favour as it is a head-to-rear collision. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 7 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected upon next renewal due to this Third-Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | Fax: 6741 4108

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

## Claim Audit

AUDIT TRAIL				
No.	On	Audit	Remarks	By
1	11 Jan 2021 20:51	<b>Clim Dtl Modified</b>	Claimant's Name: -> ALPINE CAR RENTAL PTE LTD.	[A] HOW MEI KWAN
2	11 Jan 2021 20:51	<b>Clim Veh Model Changed</b>	(202998) OPEL ZAFIRA TOURER 1.4 Turbo (A).	[A] HOW MEI KWAN
3	11 Jan 2021 20:51	<b>Clim Created</b>	Reg No: SMS1539C. Acct Date: 2021/01/05. Claim Type: TP. Insurer: AIG Asia Pacific Insurance Pte. Ltd. (SG). TP Insurer: NTUC Income Insurance Co-operative Ltd (HQ). Workshop: 1st Autoworks Pte Ltd (HQ)	[A] HOW MEI KWAN
4	11 Jan 2021 20:51	<b>Adj Co Assigned</b>	LKK Auto Consultants Pte Ltd (HQ):	[A] HOW MEI KWAN
5	11 Jan 2021 20:51	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2021/01/20	[A] HOW MEI KWAN
6	11 Jan 2021 20:51	<b>Adj Mandate Set</b>	Approved:0.00.Reinsp:Adj decides.	[A] HOW MEI KWAN
7	11 Jan 2021 20:51	<b>Clim Ins Co Changed</b>	[200005] AIG Asia Pacific Insurance Pte. Ltd. (SG) -> [203630] AIG Asia Pacific Insurance Pte. Ltd. (Express)	[I] Merimen Administrator
8	11 Jan 2021 20:51	<b>Label Added</b>	(19):Fastlane.	[A] HOW MEI KWAN
9	11 Jan 2021 20:51	<b>Adj Adjuster Assigned</b>	[None] -> ADRIAN LING	[A] HOW MEI KWAN
10	03 Mar 2021 13:26	<b>Adj Rpt Initiated</b>		[A] JOANNE LEE KHANG MIN
11	03 Mar 2021 13:26	<b>Clim Dtl Modified</b>	Claim Conclusion: -> 3.	[A] JOANNE LEE KHANG MIN
12	03 Mar 2021 13:26	<b>Clim Dtl Modified</b>	JPJ Reg. Date: -> 2020/02/13.	[A] JOANNE LEE KHANG MIN
13	03 Mar 2021 13:26	<b>Clim Details Notified</b>		[A] JOANNE LEE KHANG MIN
14	05 Mar 2021 08:11	<b>Adj Mandate Request</b>	Cur.Req:13863.90:Liability: 100%(B27) *Quantum: (a)CORw/GST: \$13,496.45 + (b)LOU(6days x \$60.00): \$360.00 + (c)LTA/GIA search fee: \$7.45 = Total: \$13,863.90 *Vehicle Model: Opel Zafira (1364cc) *4 recommendation repair days + 1Sunday + 1PRS = 6day	[A] CHEW HSIAO TONG
15	09 Mar 2021 10:09	<b>Adj Next Rpt Changed</b>	Next Rpt:Final Rpt.Due Date:2021/01/20	[I] MdNoor, Norsiah
16	09 Mar 2021 10:09	<b>Adj Mandate Set</b>	Approved:13863.90.	[I] MdNoor, Norsiah

Date From  
 Date To  
 Audit Type

### ACTIVITY

No record

### Merimen Billing for this case - Transaction History

Bill Ref No	Bill Date	Bill Type	Acc Type	Acc Name	Co Name (Branch)	Ref 1	Ref 2	Amount
2661938	15 Jan 2021 15:20:08	TP Case (Insurer)	Motor	LKK Auto Consultants Pte Ltd	AIG Asia Pacific Insurance Pte. Ltd. (Express)	SMS1539C	SMW554T	11.00
2674494	03 Mar 2021 13:26:08	OD/TP Case (Adjuster)	Motor	LKK Auto Consultants Pte Ltd	LKK Auto Consultants Pte Ltd (HQ)	SMS1539C	SMW554T	11.00



