

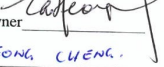
# FIRST AUTOWORKS

## Letter of Demand

Re : Accident involving my vehicle no. SJA 5017L and vehicle no. SKQ 665TX on 28/12/2020 at 17.30 HRS PM/AM along DUNLOP STREET

- 1) I/We, the owner of vehicle no. SJA 5017L hereby appoint you to act for me/us to recover damages sustained in the above accident from the third party driver and/or insurers. Claims are as follows :

Vehicle Repair cost / Excess	\$ 5029.00
Vehicle Rental Fee for <u>3</u> days @	
\$ <u>120</u> per day	\$ 385.20
Loss of use for _____ days @	
\$ _____ per day	\$
Police search fee/police report fee/LTA search fees	\$
Others	\$
Total :	\$ 5414.20

Signature of vehicle owner   
Name - TAN HEONG CHIEN.  
Address : 340 WOODLANDS AVE  
1 #10-585 (S) 730340  
Tel : 90784479

L  
Witnessed by :  
RONNIE

**1st Autoworks Pte Ltd**

23 Kaki Bukit Ave 4, #04-01 (South Wing) Next to Vicom Building, Singapore 415933 Tel : 6844 1985 Fax : 6844 5185

## FIRST AUTOWORKS

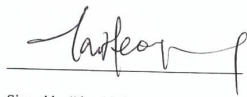
### Authorization To Act

I, TAN HEONG CHENG ("the third party claimant") of  
340 WOODLANDS AVE 1 #10-585 (address), owner  
of SJQ 5017 L (vehicle no.) hereby authorize  
1ST AUTOWORKS PTE LTD  
("the workshop") to act for me with respect to my claim for repair  
costs and/or rental and/or loss of use ("claim") for my vehicle  
no. SJQ 5017 L that was damaged pursuant to the accident which  
occurred on 28/12/2016 (date) along DUNLOP STREET  
(location) involving  
vehicle no/s SKQ 6657 X  
("the accident").

I further authorize the workshop to settle my above mentioned claim in a manner that  
they deem fit and the workshop is further authorized to receive payment further to  
settlement of my claim with payment cheque/s being made in favour of the workshop.

I further acknowledge that any settlement the workshop may reach on my behalf is on  
a without prejudice and without admission of liability basis insofar as the  
driver/owner/insurers of the other vehicle/s is concerned.

Dated this 07 day of 01 (month) 20 21 (year)



Signed by "the third party claimant"

**1st Autoworks Pte Ltd**

23 Kaki Bukit Ave 4, #04-01 (South Wing) Next to Vicom Building, Singapore 415933 Tel : 6844 1985 Fax : 6844 5185

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

“We/I, **1st Autoworks Pte Ltd** (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$300.00** (Global Sum) for vehicle no **SJQ 5017L** that was damaged pursuant to the accident which occurred on **28/12/2020** (date) along **DUNLOP STREET** (location) involving vehicle no/s **SKQ 6657X**.

This is pursuant to the inspection conducted on **07/01/2021** (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner **TAN HEONG CHENG** (“the third party claimant”) of vehicle no **SJQ 5017L** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SJQ 5017L** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 12 (day) of 08 (month) **2021** (year)

  
LWP

Signed by appointed surveyor

  
Suhaimi Ong

Signed by “the workshop” (with chop)

# FIRST AUTOWORKS

## 1st Autoworks Pte Ltd

23 Kaki Bukit Ave 4, #04-01 ( South Wing) Singapore 415933 Tel: 68441985 Fax: 68445185

### TAX INVOICE

AIG Asia Pacific Insurance Pte. Ltd.  
AIG Building  
78 Shenton Way  
#07-16, Singapore 079120

GST Ref. No: M2-0111811-5

Vehicle No: SJO 5017L  
Chassis No : GRX1203061863  
Engine No: 4GR0472436

Invoice No: CGI-ASC- 21IR00689G

Invoice Date: 13/4/2021

DESCRIPTION			AMOUNT SGD
<b>Parts</b>			
No.	Qty.	Description	Price (SGD)
1	1	FRT FENDER RH	760.00
2	1	FRT FENDER INNERSHIELD RH	280.00
3	1	FRT DOOR RH	1250.00
4	1	RR DOOR RH	1200.00
5	1	REAR FENDER RH	890.00

Total: 4380.00  
Less 25%: 1095.00  
Parts Total : 3285.00

<u>Labour</u>		
<u>No.</u>	<u>Description</u>	<u>Price (SGD)</u>
<u>1</u>	To dismantle / renew the accident damaged portion, to panel beating, reshape, straighten, orientate & align repair / replacement parts	1,000.00
<u>2</u>	Carry out spray painting on accident affected area. (Frt Bumper, Rear Tailgate, Rear bumper, Rear end panel)	1,200.00
<u>3</u>	To disconnect wire harness of electrical component to facilitate repairs, reconnect and check electrical function after repair	30.00
<u>4</u>	Transfer of internal mechanism from old door panel to new door panel x2	160.00
<u>5</u>	To remove and refix rear windscreen	120.00
<u>6</u>	To remove and refix reverse sensor and conduct test	50.00

Labour Total : 2560.00

## 1st Autoworks Pte Ltd

23 Kaki Bukit Ave 4, #04-01 (South Wing) Next to Vicom Building, Singapore 415933 Tel : 6844 1985 Fax : 6844 5185

<u>Labour</u>				
<u>No.</u>		<u>Description</u>		<u>Price (SGD)</u>
1	1	Sealant		50.00
			Other Total :	50.00

Subtotal : 5895.00  
 Lump Sum Less 20%: 1179.00  
 Total: 4700.00  
 GST (7%) 329.00  
**Grand Total: 5029.00**

Yours Faithfully,

  
 \_\_\_\_\_  
 Ronnie Tan  
 Service Advisor  
 Tel: 68441985 Fax: 68445185

**E & O E**

- ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO "1 ST AUTOWORKS PTE LTD".
- PLEASE INDICATE THE INVOICE NO. ON THE REVERSE SIDE.



## TAX INVOICE

GST Reg. No.: M2-0094320-1  
Co. Reg No.: 199003483E

TAN HEONG CHENG  
BLK 340 WOODLANDS AVE 1  
#10-585  
SINGAPORE 730340

INVOICE NO: **REN-21IR00053R**

DATE: **7-Apr-21**

DESCRIPTION		AMOUNT
SLE 4224B		
CAR NO.: <u>RENTAL PERIOD:</u> 1/2/2021 - 4/2/2021		
* RENTAL DAILY	\$120.00 * 3 DAYS	\$360.00
* GST 7%		\$25.20
E. & O. E.		
TOTAL:		<b>\$385.20</b>

- ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO 'ALPINE CAR RENTAL PTE LTD'
- PLEASE INDICATE INVOICE NO. ON THE REVERSE SIDE.
- PAYMENT IS DUE ON THE TERMS STATED HEREIN. INTEREST WILL BE CHARGED AT THE RATE OF 12% PER ANNUM UNTIL FULL PAYMENT OF THE OUTSTANDING SUM.

**ALPINE CAR RENTAL PTE LTD**

This Invoice is computer generated.  
No signature is required.





## CHECK OUT / CHECK IN LIST

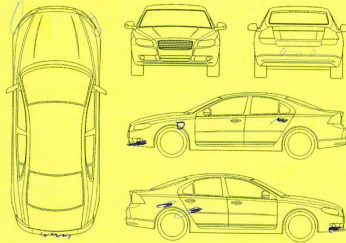
(HA No: \_\_\_\_\_)

CAR NO: SLE 42249 MAKE / MODEL: Alfa Romeo AT / MT

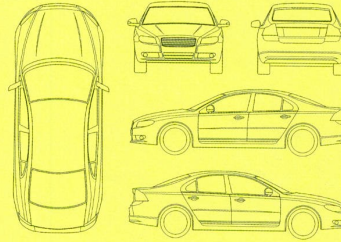
### ITEMS FITTED / PLACED ON THE CAR

N		Y	N		Y
<input type="checkbox"/>	RADIO / INFOTAINMENT / CD PLAYER	<input type="checkbox"/>	<input type="checkbox"/>	RADIO REMOTE CONTROL (1 PC)	<input type="checkbox"/>
<input type="checkbox"/>	CIGARETTE LIGHTER	<input type="checkbox"/>	<input type="checkbox"/>	SPARE TOOLS / JACK	<input type="checkbox"/>
<input type="checkbox"/>	SPARE TYRE (1 PC) / TYRE REPAIR KIT (1 PC)	<input type="checkbox"/>	<input type="checkbox"/>	REAR SEAT BELTS (3 PCS)	<input type="checkbox"/>
<input type="checkbox"/>	FRONT SEAT BELTS (2 PCS)	<input type="checkbox"/>	<input type="checkbox"/>	BOARD COVER (1 PC)	<input type="checkbox"/>
<input type="checkbox"/>	FLOOR MATS (4 / 5 / 6 PCS)	<input type="checkbox"/>	<input type="checkbox"/>	CAR / RADIO MANUALS	<input type="checkbox"/>
<input type="checkbox"/>	FRONT / CENTRE ROOF LIGHT	<input type="checkbox"/>	<input type="checkbox"/>	FRONT WIPERS (2 PCS)	<input type="checkbox"/>
<input type="checkbox"/>	SPEAKER BOARD (1 PC) HATCHBACKCAR	<input type="checkbox"/>	<input type="checkbox"/>	FRONT / REAR NUMBER PLATES (2 PCS)	<input type="checkbox"/>
<input type="checkbox"/>	SIDE VIEW MIRRORS (2 PCS)	<input type="checkbox"/>	<input type="checkbox"/>	PHV DECAL	<input type="checkbox"/>
<input type="checkbox"/>	REAR WIPER (1 PC)	<input type="checkbox"/>	<input type="checkbox"/>	IN CAR CAMERA (FRONT / REAR / BOTH)	<input type="checkbox"/>
<input type="checkbox"/>	TYRES (4 PCS)	<input type="checkbox"/>	<input type="checkbox"/>	SD CARD (SEALED / NOT SEALED)	<input type="checkbox"/>
<input type="checkbox"/>	PETROL COVER (1 PC)	<input type="checkbox"/>	<input type="checkbox"/>	SD CARD (8 / 16 / 32 GB)	<input type="checkbox"/>

#### CHECK OUT



#### CHECK IN



PETROL OUT: E  $\frac{1}{8}$   $\frac{1}{4}$   $\frac{3}{8}$   $\frac{1}{2}$   $\frac{5}{8}$   $\frac{3}{4}$   $\frac{7}{8}$  F

KM OUT: 129829 km

PETROL IN: E  $\frac{1}{8}$   $\frac{1}{4}$   $\frac{3}{8}$   $\frac{1}{2}$   $\frac{5}{8}$   $\frac{3}{4}$   $\frac{7}{8}$  F

KM IN: \_\_\_\_\_

REMARKS: \_\_\_\_\_

**NO SMOKING, NO DURIANS ALLOWED IN VEHICLE. PLEASE REMEMBER TO REMOVE ALL VALUABLES & BELONGINGS. PLEASE RETURN WITH SAME FUEL LEVEL AS WHEN IT WAS HANDED OVER.**

CHECKED OUT BY: Ronnie CHECKED IN BY: Ronnie

DATE: 1/2/20 DATE: 4/2/21

TIME: 0945 PM / AM TIME: 1430 PM / AM

[Signature]  
HIRER'S SIGNATURE

[Signature]  
HIRER'S SIGNATURE

NAME:

NAME:

MOBILE:

MOBILE:

## Jasper Chua (LKK Auto)

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**From:** Jasper Chua (LKK Auto)  
**Sent:** May 11, 2021 2:12 PM  
**To:** mohdali.mdismail@kodak.com  
**Subject:** ACCIDENT INVOLVING SKQ 6657X AND SJQ 5017L ON 28/12/2020

**Our Ref: CC6/AIG21000353/Aba3**

**MOHD ALI BIN MD ISMAIL ( BY EMAIL ONLY )**

Dear Sir/Madam,

**ACCIDENT INVOLVING SKQ 6657X AND SJQ 5017L ON 28/12/2020**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

**Jasper Chua** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2928 | email: [jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



## View Received Message

This mail is associated with :

**\*SJQ5017L (9250702981SG)**  
**[SKQ6657X]**

TP  
TAN HEONG CHENG  
Dec 28 2020 12:00AM  
[MOHD ALI BIN MD ISMAIL]  
1st Autoworks Pte Ltd

[Reply](#)[Reply All](#)[Mark as Unread](#)[Print Message](#)[Delete Message](#)[Forward](#)

**From** AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS), sent on **11/08/2021 12:03 PM**.

**To** LKK\_HQ

**Subject** Alert - Adj Mandate Approved (S\$5414.20) - SJQ5017L - Claim Handler: Ler, Bernard-JQ

Approved:5414.20:subject to all docs in place

### DOCUMENTS SUMMARY

There are no documents.