

**ASSIGNMENT**Surveyor: **KENNETH**DOI: **29/12/2020**Date / Time : **29/12/2020**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **SMM 886M**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

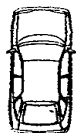
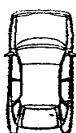
Excess Sec II :\$ \_\_\_\_\_ D.O.A : **28/12/2020 12:25**Place of Accident : **BEDOK NORTH AVE 3**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SHB 7521L**INSRS:  
WSP: **TRANS CAB**  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                |                                                        | STAGE                                         | DATE / PIC                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------------------------------------|-------------------------------|
|                                                                                                                                                           | <b>SHB 7521L - CC3/FCI16000182/Kth3d1 ; 26/12/2015</b> | Non-Reporting ltr (1st):                      |                               |
|                                                                                                                                                           | <b>CC4/AXA16000027/M1zv3XX ; 26/12/2015</b>            | Non-Reporting ltr (2nd):                      |                               |
|                                                                                                                                                           | <b>CS/FCI10022089/Rvs2 ; 29/10/2010</b>                | Non-Reporting ltr (Final):                    |                               |
|                                                                                                                                                           | <b>CS/FCI13004515/H1y1k3 ; 26/02/2013</b>              | Notification ltr (if non-pickup):             |                               |
|                                                                                                                                                           | <b>CS/TP12013044/Ky1 ; 10/07/2012</b>                  | Call OI:                                      |                               |
|                                                                                                                                                           | <b>NA/INC08026464/p1 ; 26/09/2008</b>                  | After call ltr to OI:                         |                               |
|                                                                                                                                                           | <b>SS/TP08008612/Ucf ; 18/03/2008</b>                  | <b>Documentation Check List:</b>              |                               |
|                                                                                                                                                           | <b>SMM 886M - X</b>                                    | <b>Handler</b>                                | <b>Typist</b>                 |
|                                                                                                                                                           |                                                        | Notification ltr (if non-pickup)              | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | After call ltr to OI:                         | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | Authorisation To Act:                         | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | Release Voucher:                              | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | Final Repair Bill:                            | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | Car Rental Invoice:                           | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | Towing Invoice                                | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | LTA / GIA :                                   | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | Medical Bill:                                 | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | PIR:                                          | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | Mandate/Reject Instruction:                   | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | LOD                                           | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | Payment Breakdown Form:                       | <input type="checkbox"/>      |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                 | Date/Time: _____ Sent By: _____                        | Post-Repair Photos:                           | <input type="checkbox"/>      |
|                                                                                                                                                           |                                                        | Others:                                       | <input type="checkbox"/>      |
| <b>FINALIZATION</b>                                                                                                                                       | Date/Time: _____ Confirm with: _____                   | Confirm by:                                   |                               |
| Repair Cost:                                                                                                                                              | S\$ ( _____ days) Reduction: % _____                   | Email <input type="checkbox"/>                | Call <input type="checkbox"/> |
| <b>FINAL SETTLEMENT</b>                                                                                                                                   | Date/Time: _____ Confirm with _____                    | Email <input type="checkbox"/>                | Call <input type="checkbox"/> |
| Final Liability:                                                                                                                                          | % (Agreed / Assessed) BOLA S/N No. :                   | If NO or B 28, Ass. Lia :                     |                               |
| Repair Cost:                                                                                                                                              | S\$                                                    |                                               |                               |
| Loss of Rental (LOR):                                                                                                                                     | S\$ ( _____ days)                                      |                                               |                               |
| Loss of Use (LOU):                                                                                                                                        | S\$ (\$ _____ x _____ days)                            |                                               |                               |
| Loss of Income (LOI):                                                                                                                                     | S\$ (\$ _____ x _____ days)                            |                                               |                               |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                        |                                               |                               |
| GIA/LTA Search                                                                                                                                            | S\$                                                    |                                               |                               |
| Medical:                                                                                                                                                  | S\$                                                    | 1) Claim status: Normal/Reject/Private Settle |                               |
| Disbursement:                                                                                                                                             | S\$ (e.g. Tow/ Independent )                           | 2) Report Format:                             |                               |
| Legal Cost                                                                                                                                                | S\$                                                    | 3) Survey fee:                                |                               |
| <b>Total:</b>                                                                                                                                             | <b>S\$</b>                                             | <b>Global Sum S\$:</b>                        |                               |
| <b>FINAL PAYMENT</b>                                                                                                                                      | Date/Time: _____ Confirm with: _____                   | Email <input type="checkbox"/>                | Call <input type="checkbox"/> |
| Payee 1:                                                                                                                                                  | S\$ Name 1: _____                                      |                                               |                               |
| Payee 2: (Strike if N.A.)                                                                                                                                 | S\$ Name 2: _____                                      |                                               |                               |
| Payee 3: (Strike if N.A.)                                                                                                                                 | S\$ Name 3: _____                                      |                                               |                               |