

**ASSIGNMENT**Surveyor: **TAUFIKH**DOI: **22/12/2020**Date / Time : **22/12/2020**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **GBB 6726R**

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : **22/12/2020 07:40**

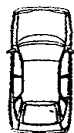
Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No****SHA 1619J**INSRS:  
WSP: **CDGE**  
Tel : **LOYANG**  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                           |                                                                      |                                                                         |                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|-------------------------------------------------------------------------|---------------------------------------------------|
|                                                                                                                                                      | <b>SHA 1619J - CC3/AIG14006075/H1sb3c3; 28/03/2014</b>               | <b>STAGE</b>                                                            | <b>DATE / PIC</b>                                 |
|                                                                                                                                                      | <b>CC3/EQI17017403/K1yb3q2; 06/09/2017</b>                           | Non-Reporting ltr (1st):                                                |                                                   |
|                                                                                                                                                      | <b>CC3/FCI16002602/Kybn2; 04/02/2016</b>                             | Non-Reporting ltr (2nd):                                                |                                                   |
|                                                                                                                                                      | <b>CC3/FCI16004931/Kqh3c2; 12/03/2016</b>                            | Non-Reporting ltr (Final):                                              |                                                   |
|                                                                                                                                                      | <b>CC4/III18016733/Dfb3q2; 11/09/2018</b>                            | Notification ltr (if non-pickup):                                       |                                                   |
|                                                                                                                                                      | <b>CS/QW18015612/K1vbs2; 25/08/2018</b>                              | Call OI:                                                                |                                                   |
|                                                                                                                                                      | <b>NS/INC10003259/Cr1; 15/02/2010</b>                                | After call ltr to OI:                                                   |                                                   |
|                                                                                                                                                      | <b>GBB 6726R - X</b>                                                 | <b>Documentation Check List:</b>                                        | <b>Handler</b> <b>Typist</b>                      |
|                                                                                                                                                      |                                                                      | Notification ltr (if non-pickup)                                        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | After call ltr to OI:                                                   | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | Authorisation To Act:                                                   | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | Release Voucher:                                                        | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | Final Repair Bill:                                                      | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | Car Rental Invoice:                                                     | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | Towing Invoice                                                          | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | LTA / GIA :                                                             | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | Medical Bill:                                                           | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | PIR:                                                                    | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | Mandate/Reject Instruction:                                             | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | LOD                                                                     | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | Payment Breakdown Form:                                                 | <input type="checkbox"/> <input type="checkbox"/> |
| <b>PRELIMINARY ADVICE</b>                                                                                                                            | Date/Time: _____ Sent By: _____                                      | Post-Repair Photos:                                                     | <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                      |                                                                      | Others:                                                                 | <input type="checkbox"/> <input type="checkbox"/> |
| <b>FINALIZATION</b>                                                                                                                                  | Date/Time: _____ Confirm with: _____                                 | Confirm by: _____                                                       |                                                   |
| Repair Cost: <b>L/SUM</b>                                                                                                                            | S\$ <b>5,450.00</b> ( <b>4</b> days) Reduction: <b>58</b> %          | Email <input type="checkbox"/> Call <input type="checkbox"/>            |                                                   |
| <b>FINAL SETTLEMENT</b>                                                                                                                              | Date/Time: <b>31/5/2021</b> Confirm with <b>CATHERINE</b>            | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/> |                                                   |
| Final Liability:                                                                                                                                     | % <b>100</b> (Agreed / Assessed) BOLA S/N No. : <b>15</b>            | If NO or B 28, Ass. Lia :                                               |                                                   |
| Repair Cost:                                                                                                                                         | S\$ <b>5,831.50</b>                                                  |                                                                         |                                                   |
| Loss of Rental (LOR):                                                                                                                                | S\$ <b>689.70</b> ( <b>6</b> days) x <b>\$114.95</b>                 |                                                                         |                                                   |
| Loss of Use (LOU):                                                                                                                                   | S\$ (\$ x days)                                                      |                                                                         |                                                   |
| Loss of Income (LOI):                                                                                                                                | S\$ <b>300.00</b> (\$ <b>50</b> x <b>6</b> days)                     |                                                                         |                                                   |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input checked="" type="checkbox"/> | [Tick only one]                                                      |                                                                         |                                                   |
| GIA/LTA Search                                                                                                                                       | S\$ <b>7.49</b>                                                      |                                                                         |                                                   |
| Medical:                                                                                                                                             | S\$                                                                  | 1) Claim status: Normal/Reject/Private Settlement                       |                                                   |
| Disbursement:                                                                                                                                        | S\$ (e.g. Tow/ Independent )                                         | 2) Report Format: <b>TP</b>                                             |                                                   |
| Legal Cost                                                                                                                                           | S\$                                                                  | 3) Survey fee: <b>400.00</b>                                            |                                                   |
| <b>Total:</b>                                                                                                                                        | S\$ <b>6,828.69</b> <b>Global Sum S\$:</b>                           |                                                                         |                                                   |
| <b>FINAL PAYMENT</b>                                                                                                                                 | Date/Time: _____ Confirm with: _____                                 | Email <input type="checkbox"/> Call <input type="checkbox"/>            |                                                   |
| Payee 1:                                                                                                                                             | S\$ <b>6,828.69</b> Name 1: <b>COMFORTDELGRO ENGINEERING PTE LTD</b> |                                                                         |                                                   |
| Payee 2: (Strike if N.A.)                                                                                                                            | S\$ Name 2:                                                          |                                                                         |                                                   |
| Payee 3: (Strike if N.A.)                                                                                                                            | S\$ Name 3:                                                          |                                                                         |                                                   |