

## Nivitha (LKK Auto)

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**From:** Teo, Grace <grace.teo@sompo.com.sg>  
**Sent:** Monday, 28 December 2020 10:01 AM  
**To:** ying; 'admin-d@lkkauto.com'; 'assignments@lkkauto.com'; 'SUR'; Choo, Thelma  
**Cc:** jenny.ho@smemotor.com.sg  
**Subject:** LKK \ CMTD2003795/THE - ACCIDENT INVOLVING VEHICLE YQ197E & GBG2356A  
DOA ON 23/12/2020 - veh in  
**Attachments:** WinZip Compressed Attachments.zip

### Without Prejudice

Our Reference : CMTD2003795/THE

Your Reference: YQ197E

Hi Ying,

We acknowledged receipt of your claim documents and have appointed **LKK AUTO** to survey the above vehicle.

*Please be informed that **Ms. Thelma Choo** is the handler of this case who can be contacted at 63224 681/  
[thelma.choo@sompo.com.sg](mailto:thelma.choo@sompo.com.sg)*

Hi **LKK Auto**,

Please arrange **Mr. Kenneth or Mr. Marcus** to survey **YQ197E** on a without prejudice and any admission of liability basis.

Please revert your report upon completion of survey to my colleague, **Ms. Thelma**.

### **Business Closure on New Year's Eve and New Year's Day**

Our office will be closed on 31st December, 2020 (Thursday) and on New Year Day, 1st January 2021 (Friday).  
Business will resume on 4th January 2021 (Monday).

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020.  
Kindly direct invoices and business correspondence to our new registered address.

Thank you.

### **[Working From Home with effect from 06 April 2020]**

Best Regards

**Grace Teo**

Claims Division

D: 6329 5170 | T: 6461 6555

For motor claims survey request, please email to [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)



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**From:** ying <ying@smemotor.com.sg>

**Sent:** Saturday, December 26, 2020 12:12 PM

**To:** Claims - Motor Survey <MotorSurvey@sompo.com.sg>

**Cc:** jenny.ho@smemotor.com.sg

**Subject:** ACCIDENT INVOLVING VEHICLE YQ197E & GBG2356A DOA ON 23/12/2020

**EXTERNAL SENDER:** Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Sirs / Madam,

Your ref: GBG2356A

Our ref: YQ197E

doa on 23/12/2020

Kindly advise liability.

Kindly arrange for survey as vehicle already lying in our workshop.

thanks & regards

YING

----- Forwarded Message -----

**Subject:** Attached Image

**Date:** Sat, 26 Dec 2020 11:49:19 +0900

**From:** [ptr2@smemotor.com.sg](mailto:ptr2@smemotor.com.sg)

**To:** SME YING <[ying@smemotor.com.sg](mailto:ying@smemotor.com.sg)>