

Hsiao Tong (LKKAUTO)

From: Lauro Araos Songcuan JR <lauro.songcuan@cyclecarriage.com.sg>
Sent: Tuesday, 16 February 2021 11:23 AM
To: Hsiao Tong (LKKAUTO)
Cc: Andre Chow En De; Loi Ai Ting; Jojo Cheng; Edwin Abcede Caina; Admin A
Subject: Your Ref: CC4/AIG20014415/pa3 (SLD9486J) Our Ref: SME5885A DOA: 22/12/2020
Attachments: SME5885A - Letter of Demand.pdf

Dear Hsiao Tong Chew,

Pls. refer to attached LOD.

Our customer, **Ong Teck Yen**, insured with **AIG** claims as follows.

Cost of repair	\$ 1,766.99
Loss of rental	\$ 385.20 (\$128.40 x 3 days)
GIA search fee	\$ 2.00

Total	\$ 2,154.19

Appreciate if you could quantify your offer of settlement the soonest.

Thank you so much.

Best regards,

Larry Songcuan
Customer Service



Exceptional Journeys

Cycle & Carriage Singapore • 209 Pandan Gardens, Singapore 609339
T: +65 6568 4658 • F: +65 6565 1240 • www.cyclecarriage.com.sg

 A member of the Jardine Cycle & Carriage Group



CYCLE & CARRIAGE

CYCLE & CARRIAGE AUTOMOTIVE PTE LIMITED
PANDAN GARDENS CUSTOMER SERVICE CENTRE

209 Pandan Gardens Singapore 609339 Tel: 65684555 Fax: 65691056

**TAX INVOICE**

Co Reg No : 197701469G

GST Reg No : MR-8500111-X

Invoice Name & Address	Owner Name & Vehicle Info
AIG Asia Pacific Insurance Pte. Ltd. MOTOR CLAIM DEPT 78 SHENTON WAY #09-16 AIG BUILDING SINGAPORE 079120 Contact No 6419 1892	Cust No/Name KCV09145/ONG TECK YEN Reg No/Reg Date SME5885A / 27/08/2018 Date In/Mileage 25/01/2021/ 67977 Chassis/Package GF7W0402229 /DC17PT Engine No 4J11YT1364 Make/Model MIT/OUTLANDER 2.0 2WD CVT ELEGANCE (993) Colour/Trim W01 WHITE PEARL / BK BLACK
25/01/2021	

Account No	Terms	Date/Time Printed	CSE	Operator	WIP No	Invoice/Credit Note No
KAX00008	Credit	09/02/2021/ 11:20	TLE	884 / Lauro Songcuan	61064	41469458

Description of Goods / Services	Qty	Unit Price	Disc%	Amount
E PNT88000 RENEW REAR BUMPER				450.00
E PNT98000 SPRAY PAINT REAR BUMPER				350.00
A 54900099 CHECK WIRING & CHASSIS ELECTRICAL SYSTEM				30.00
A 10028901 TO CARRY OUT DIAGNOSTIC CHECK USING HI-SCAN PRO TEST USING HI-SCAN PRO TEST				120.00
E PNT88000 REMOVE & REFIT REVERSE SENSOR				60.00
M SUNDRY SUNDRIES				20.00
X FACE,RR BUMPER	1.00	807.00	23.00	621.39
Z TEXT TP CLAIM AIG - SLD9486J SURVEY: STEVE (LKK) 25.01.2021 DOA: 22.12.2020 03 DAYS				
<i>Guarantee Your Warranty, Maintain with Cycle & Carriage!</i>				

Parts	621.39	Nett	1,651.39
Labour	1,010.00	7% GST on	1651.39
Standard Menu	0.00		115.60
Specialist Job	0.00	Total Payable	1,766.99
Diagnostics Job	0.00	Paid	0.00
Sundry/Others	20.00	Total Due	1,766.99
Total(w/o GST)	1,651.39		

Payment should be made strictly by cash, NETS or credit cards. Thank you.

Any dispute to the invoice must be made within 3 days. This is a computer generated document, no signature is required.



TAX INVOICE

GST REG. NO.: 200106276D

INVOICE TO.
AIG ASIA PACIFIC INSURANCE PTE. LTD. 78 SHENTON WAY #07-16 SINGAPORE 079120 ATTN: LILY TAN (CLAIMS OPERATION MANAGER) C/O LKK AUTO CONSULTANT PTE LTD

DATE	INVOICE NO.
10/2/2021	P 3630

DESCRIPTION	VHA NO.	DUE DATE	VEH NO.
	P 3630	10/2/2021	SLL 7022 K
DESCRIPTION	NO. OF DAYS	RATE	AMOUNT
RENTAL FROM 25 JANUARY 2021 TO 28 JANUARY 2021 YOUR REF: SME5885A & SLD9486J (C&C)	3	120.00	360.00
Account Name: BKW RENT A CAR PTE LTD Account No: 118-312-9991 Bank: UNITED OVERSEAS BANK LTD (UOB) Branch: UOB Shaw Centre Branch Bank Address: 1 Scotts Road #03-04 Shaw Centre Singapore 228208 Bank Code: 7375 Branch Code: 018 Swift Code: UOVBSGSG All cheques must be made payable to BKW RENT A CAR PTE LTD. *Please indicate the invoice number and vehicle number in the reference.	Subtotal	\$360.00	
	GST @ 7%	\$25.20	
	TOTAL	\$385.20	

BKW Rent-A-Car Pte Ltd

120 Lower Delta Road #02-15 Cendex Centre (S) 169208 Tel: 6738 7777 Fax: 6738 6666

ACRA No: 200106276D GST Reg. No: 20-0106276-D Website: www.bkw.sg
A subsidiary of BKW Automobile Pte Ltd



bizSAFE

VEHICLE HIRING AGREEMENT

HIRER'S PARTICULARS

Name (as in I/C) **ONG TECK YEN**
NRIC/Passport No: **S8072133A** Date of Birth: **12 Jun 1980**
Address: **BLK 899 B WOODLANDS** Age: **25**
DR. 50 #03-280 St: **731899**
Name & Address of Employer: _____
Occupation: _____ Driving Exp: _____
Driving Licence No: _____ Passed Date: **14 JAN 2005**
D/L Type: Local/Int'l/Other: _____
Tel(O) _____ (R) _____ HP **93365357**

DRIVER'S PARTICULARS

Name (as in I/C) _____
NRIC/Passport No: _____ Date of Birth: _____
Address: _____ Age: _____
Occupation: _____ Driving Exp: _____ Yrs _____
Driving Licence No: _____ Passed / Expiry Date: _____
D/L Type: Local/Int'l/Other: _____ Contact No: _____

Hirer's Own Vehicle No: **SME5885A** Replace Veh No: _____
Loan Vehicle No: **SLL7022K** VR No: _____
Make & Model: **7. Camry** Auto/Manual Group: _____
CHARGES: \$ _____ cts
Daily **3** day @ \$ **120** Per day **360** **00**
Weekly/Monthly week @ \$ _____ Per week/Monthly _____
Others _____
CDW/PAI @ \$ _____ Per day/Monthly _____
Delivery/Collection Svc _____
GST _____
OR No: _____ (A) SUB-TOTAL _____
Petrol Level & Surcharges:

OUT	E	1/4	1/2	3/4	F
IN					

First _____ km FREE per day GST **7%** **25** **20**
Excess mileage is chargeable at _____ cents per km TOTAL CHARGES **385** **20**

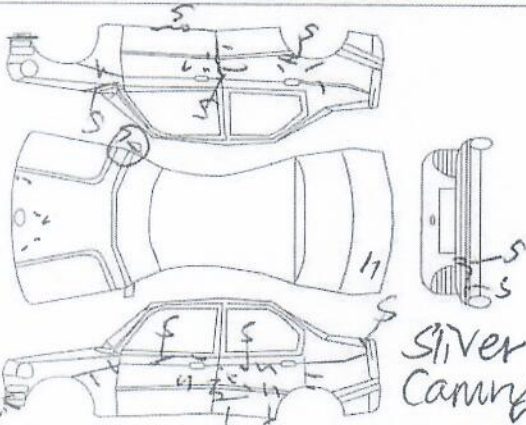
Security Deposit: \$ _____ Bank: **DBS**
CASH/NETS/VISA/MC/AMEX/CHQ No: **5400 4200 3238 6661**
Expiry Date: **05/27** Card ID No: **156**
Name as in Card: **ONG TECK YEN**

NON WAIVER EXCESS (Subject to GST): \$ **3550/-**

ACCESSORIES CHECK

- ☐ Data Cards ☐ Camera Systems ☐ Hub Cap ☐ Radio / CD Cartridge
☐ Jack ☐ Tyre Opener ☐ Petrol Cap ☐ Spare Tyre

INDICATE:
A - Accidents
D - Dents
S - Scratches
X - Crack



I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/credit card for payment, I agree that all amounts payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have been given by BKW Rent A Car Pte Ltd in connection with this agreement is true.

IMPORTANT

- The Hirer and the authorized driver must be over 23 years of age and under 65 years and be holding valid driving licenses and have a minimum of 2 years regular and qualified driving experience. Failure to observe stipulation may return all damages costs to be borne by the Hirer/the Authorised Driver.
- All vehicles are supplied with petrol and should be returned with petrol level likewise. A service charge of \$5 on top of a petrol surcharge is payable by the hirer should he fail to return the vehicle at the appropriate petrol level.
- No refund for early return of vehicle. The hirer shall be liable for additional charges for any late return at the rate shown per hour per day inclusive of CDW and/or PAI where applicable. Any returns after our operation hours will be charged as a full day rental.
- Use of the vehicle for illegal purpose (For instance: in connection with theft, drug peddling or trafficking, smuggling), is strictly prohibited.
- Vehicle strictly for Singapore use only and may not be driven out of Singapore without prior written consent of BKW Rent A Car Pte Ltd. The hirer is liable for a penalty fee of \$200 in addition to the appropriate insurance top up in the case of non-disclosure of Malaysia usage.
- The hirer and/or driver shall be responsible for all damages or losses howsoever caused, all traffic violations, fines and penalties imposed on the vehicle for whatsoever reason in respect of or in connection with its use or operation.
- The hirer and/or driver shall be responsible for all claims, damages, losses, increased insurance premiums, non-waiver excess and cost expense (including

- legal costs on a full indemnity basis), whatsoever and howsoever brought against, suffered or incurred by you in respect of the vehicle or the use or the operation of the vehicle. Full excess amount have to be paid immediately in the event of an accident. The owner reserve the right not to replace an replacement vehicle if an accident occurred. Any damage to the car will be repair at BKW authorized workshop.
- Smoke or permit smoking and transport of pets in the vehicle are not allowed. Any offensive smell e.g. cigarette, durian or pet's smell, the hirer and/or driver shall bear the cost of removing the offensive smell or pet's hair between \$200 - \$400.
- The Hirer agrees that a punctured tyre, empty petrol tank, loss of vehicle's key or locked keys inside of vehicle, by itself, does not constitute a breakdown and that in the event the owner's 24-Hours Emergency Service is called upon to respond to such occurrence, the Hirer shall bear the cost of such response at \$50.00 per trip.
- In case of accident, the hirer shall report to rental office immediately. An accident report must be made within 24 hours. Failure to comply, the hirer will have to borne all liability from all parties claim. Full excess amount have to be paid immediately in the event of an accident.
- The hirer/Driver also have the responsibility to ensure that the radiator water level in the car is sufficient and do not drive when the vehicle is stall and does not have sufficient water. Any damage to the engine will be bear by the hirer/driver.
- All customers' data will be kept strictly confidential and is solely used for the purpose of completing the sales transactions and other relating matters.
- I understand and agree to the personal data collection statement stated on the Terms and Conditions Page.

Date Out	Time Out	Mileage	Check By	Remarks
25/1/21	0900	63173	NIK	1C+DL+CCD details.

Hirer's/Driver Signature

Return Of Vehicle: The Hirer Driver Is Required To Sign In The Column "Signature Of Hirer Driver Failing Which The Day And Time Inserted Below Shall Be Deemed To Be The Day And Time The Vehicle Is Returned To BKW Rent A Car Pte Ltd And The Same Shall Be Accepted As Conclusive Evidence Of The Same And Shall Not Be Challenged Or Questioned On Any Account Whatsoever. And I had cleared my belonging items from the rental vehicle (cashcard, parking coupons, etc)"

Date In	Time In	Mileage	Check By	Remarks
28/1/21	1300	63017	PONG	

Hirer's/Driver Signature

INSURER ENQUIRY

Find
insurer

Vehicle reg. no.

sld9486j

Date of Accident

22/12/2020 

Reset

% RESULT & RECEIPT

TP Insurer Enquiry

Insurance **AIG**Period of Insurance **30/06/2020 - 29/06/2021**Requested By **EDWIN ABCEDE CAINA (CYCLE...**Requested Date **22/12/2020 12:18****Payment details**Request Amount: **S\$1.87**GST Amount: **S\$0.13**Total Amount Due (GST Inclusive): **S\$2****General Insurance Association**

Records Management Centre

GST Registration No: **M400017735**



CERTIFICATE OF INSURANCE

CYCLE & CARRIAGE AUTO PROTECTOR PRIVATE VEHICLE

Name of Policyholder : ONG TECK YEN
Period of Insurance : 27 Aug 2020 To 26 Aug 2021
Engine No. : 4J11YT1364
Chassis No. : GF7W0402229

Vehicle No. : SME5885A
Policy No. : 1800101222-02
Endorsement No. :
Issued Date : 06 Aug 2020

ABOUT THE COVER

Make/Model : MITSUBISHI Outlander 2.0 Elegance/Sports
Engine Capacity/Tonnage : 1,998.00 CC
Driver Restriction : NA
Person or Classes of Persons Entitled to Drive* :
Sum Insured : Market Value
Off Peak Car : No
First Year of Registration : 2018
Insuring with COE/PAF : Yes

a) The Policyholder
b) Any other person who is driving on the Policyholder's order or with his/her permission.
This Policy will indemnify the Policyholder or any authorised driver only if he/she meets the specified age condition.

You have to pay an additional sum of \$3,000 as "Inexperienced Driver Excess" ("IDR") if You are or Your Authorised Driver (named or unnamed) has less than 2 years' driving experience.

Age Condition : 35 years old and above
Mileage Condition : Unlimited Mileage
Limitation as to use* :

Use only for social, domestic and pleasure purposes and for the Policyholder's business.
This Policy does not cover use for hire or reward, driving tuition, driving test, racing, pace-making, reliability trial or speed-testing, the carriage of goods other than samples in connection with any trade or business or use for any purpose in connection with Motor Trade.

Loss of Use 1500cc - 1600cc

* Limitations rendered inoperative by Section 8 of the Motor Vehicles (Third-Party Risks and Compensation) Act (Cap. 189), Section 95 of the Road Transport Act, 1987 (Malaysia) and Road Transport (Amendment) Act 2019, are not to be included under these headings.

EXCESS

Section 1
Fire - \$0 Own Damage - \$1000 Theft - \$0 Flood Cover - \$1000

Section 2
Property Damage - \$0

Windscreen : \$100

Named Driver and Excess (where applicable)
ONG TECK YEN - \$1000 (Own Damage), \$1000 (Flood Cover)

APPROVED REPORTING CENTRES/AUTHORISED REPAIRERS (FOR CLAIMS RELATED REPAIRS)

1. Cycle & Carriage Body & Paint Centre Add: 209 Pandan Gardens Singapore 609339 65664501
2. Cycle & Carriage Authorised Service Centre (For accident reporting & windscreen claim only) Add: 330 Ubi Rd 3 Singapore 408650 67461000
3. Cycle & Carriage Authorised Service Centre (For accident reporting & windscreen claim only) Add: 20 Leng Kee Rd Singapore 159094 64708688
4. Cycle & Carriage Authorised Service Centre (For accident reporting & windscreen claim only) Add: 600 Sin Ming Ave Singapore 575733 69328000

For other Approved Reporting Centres/AIG Authorised Repairers, please contact our 24-hour accident emergency hotline at +65 6338 6200. Alternatively, you may refer to AIG website www.aig.sg or AIG SG Mobile App. Simply search and download "AIG SG" from iTunes or Google Play.

IMPORTANT NOTES

Hire Purchase Company/Employer's Loan: Standard Chartered Bank (Singapore) Limited

I/We hereby certify that the policy to which this Certificate of Insurance relates is issued in accordance with the provisions of the Motor Vehicles(Third Party Risks and Compensation) Act (Cap. 189), Part IV of the Road Transport Act, 1987 (Malaysia), Road Transport (Amendment) Act 2019 and Motor Vehicles (Third Party Risks) Rules, 1959 (Malaysia).

0500720781
CYCLE & CARRIAGE - AGNESL(MIT)

239 ALEXANDRA ROAD
SINGAPORE 159930 ANSP-MOTOR

Underwritten by AIG Asia Pacific Insurance Pte. Ltd.

AIG Asia Pacific Insurance Pte. Ltd.

This computer generated document does not require a signature.

AIGSGMOBILEAPP



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To:
Cycle & Carriage Automotive Pte Limited
209 Pandan Gardens,
Singapore 609339

Attention: [Motor Claims Department]

Date:

LETTER OF AUTHORIZATION TO ACT

Dear Sirs,

1. I/We, the undersigned, am the registered owner of vehicle no. SME5885A (*vehicle no.*) (the "**Vehicle**").
2. As a result of a motor incident occurring on 22.12.2020 (*date and time of accident*) on/along MT ELIZABETH NOVENA DROP OFF POINT (*location*) between the Vehicle and SLD9486J (*3rd party vehicle(s) number, if any*) (the "**Accident**"), the Vehicle was damaged and has been sent in for repairs to be conducted at Cycle & Carriage's workshop.
3. I/We hereby authorize Cycle & Carriage to act for and on my/our behalf in respect of the following:
 - (a) to submit, make, settle and/or resolve any claims (the "**Claims**") which I/we may have against third party insurers and/or any other parties ("**Third Parties**") arising out of the Accident, in any manner as it deems fit;
 - (b) to receive payment from any Third Parties as settlement for the Claims (including accepting cheques made out in favour of Cycle & Carriage); and
 - (c) to generally do or cause to be done all acts or things (including signing any forms or documents or giving instructions to any Third Parties) which it deems necessary or expedient for the foregoing purposes.
4. In addition to the above, I/We hereby further authorize Cycle & Carriage, for and on our behalf, to **execute and sign any discharge vouchers, indemnity forms and/or any other forms or documents** in relation to or arising from the Claims.

For the avoidance of doubt, all payments towards settlement of the Claims should be made in favour of Cycle & Carriage.



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5. I/We further acknowledge and recognize that any settlement which Cycle & Carriage may make for and on my/our behalf in respect of any Claims may be on a without prejudice basis and without any admission of liability in so far as any other Third Parties are concerned.

Thank you.

Yours faithfully,

A handwritten signature in blue ink, appearing to be "ONG TECK YEN", written above a horizontal line.

Name: ONG TECK YEN SXXXX133A

NRIC / Passport No. / Company Registration No.: