

## Shiau Chan (LKKAuto)

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**From:** Shiau Chan (LKKAuto)  
**Sent:** Wednesday, 30 December 2020 5:56 PM  
**To:** 'Teo, Grace'; Ye, Yong Kang Melvin  
**Cc:** SUR  
**Subject:** RE: LKK \ CMTD2003755/MYE - ARRANGE FOR SURVEY SHC5485R & ER2328M ACC ON 19.12.20 - VEH CMG ON 28/12  
**Attachments:** SHC5485R IA.pdf

Dear Melvin,

Enclosed herewith preliminary advice of SHC 5485R.

*"Best Wishes for Merry Christmas & Happy New Year 2021"*

Best Regards,

**Shiau Chan (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [siewsc@lkkauto.com](mailto:siewsc@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Admin-D (LKKAuto) <admin-d@lkkauto.com>  
**Sent:** Tuesday, 22 December 2020 3:03 PM  
**To:** 'Teo, Grace' <grace.teo@sompo.com.sg>; assignments <assignments@lkkauto.com>  
**Cc:** SUR <sur@lkkauto.com>; 'Ye, Yong Kang Melvin' <melvin.ye@sompo.com.sg>  
**Subject:** RE: LKK \ CMTD2003755/MYE - ARRANGE FOR SURVEY SHC5485R & ER2328M ACC ON 19.12.20 - VEH CMG ON 28/12

Dear Sir/Mdm,

Thank you for the assignment.

Please be informed that vehicle is not in the workshop, repairer arrange on 28/12/2020.

**BEST REGARDS**

**G.NIVITHA**

**LKK Auto Consultants Pte Ltd**

Phone: 6841-1972 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

*"Best Wishes for Merry Christmas & Happy New Year 2021"*

*\* Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted*

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**From:** Teo, Grace <[grace.teo@sompo.com.sg](mailto:grace.teo@sompo.com.sg)>  
**Sent:** Tuesday, 22 December 2020 2:49 PM

**To:** Zhe Wei Kek <[zhewei.kek@transcab.com.sg](mailto:zhewei.kek@transcab.com.sg)>; 'admin-d@lkkauto.com' <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>; 'assignments@lkkauto.com' <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>; 'SUR' <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; Ye, Yong Kang Melvin <[melvin.ye@sompo.com.sg](mailto:melvin.ye@sompo.com.sg)>  
**Cc:** Claims <[claims@transcab.com.sg](mailto:claims@transcab.com.sg)>  
**Subject:** LKK \ CMTD2003755/MYE - ARRANGE FOR SURVEY SHC5485R & ER2328M ACC ON 19.12.20 - VEH CMG ON 28/12

Without Prejudice

Our Reference: CMTD2003755/MYE

Your Reference: SHC5485R

Hi Zhe Wei,

We acknowledged receipt of your claim notification.

*Please be informed that **Mr. Melvin Ye** is the handler of this case who can be contacted at 63224 667/  
[melvin.ye@sompo.com.sg](mailto:melvin.ye@sompo.com.sg).*

Please be informed, we have appointed **LKK AUTO** to survey the above vehicle.

Aside to **LKK AUTO**,

Please arrange **Mr. Kenneth or Mr. Marcus** to conduct the survey for **SHC5485R** on a without Prejudice and any admission of liability basis.

Please submit with your report upon completion of survey to my colleague, **Mr. Melvin**.

Thank you.

Please be informed that our office will operate up to 12:30pm on 24/12/20 and we are closed on 31/12/20.

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020.  
Kindly direct invoices and business correspondence to our new registered address.

Thank you.

[Working From Home with effect from 06 April 2020]

Best Regards

**Grace Teo**

Claims Division

**D:** 6329 5170 | **T:** 6461 6555

For motor claims survey request, please email to [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)



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-----Original Message-----

From: Zhe Wei Kek <[zhewei.kek@transcab.com.sg](mailto:zhewei.kek@transcab.com.sg)>

Sent: Tuesday, December 22, 2020 11:59 AM

To: Claims - Motor Survey <[MotorSurvey@sompo.com.sg](mailto:MotorSurvey@sompo.com.sg)>

Cc: Claims <[claims@transcab.com.sg](mailto:claims@transcab.com.sg)>

Subject: RE: ARRANGE FOR SURVEY SHC5485R

EXTERNAL SENDER: Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi all,

Apologies, survey on next Monday, 28/12/2020.

Thank you.

Best Regards,  
Kek Zhewei  
Claims Officer

This message is confidential. It may also be privileged or otherwise protected by work product immunity or other legal rules. If you have received it by mistake, please let us know by e-mail reply and delete it from your system; you may not copy this message or disclose its contents to anyone. Please send us by fax any message containing deadlines as incoming e-mails are not screened for response deadlines. The integrity and security of this message cannot be guaranteed on the Internet

-----Original Message-----

From: Zhe Wei Kek

Sent: Tuesday, December 22, 2020 11:53 AM

To: MotorSurvey@sompo.com.sg

Cc: Claims <[claims@transcab.com.sg](mailto:claims@transcab.com.sg)>

Subject: RE: ARRANGE FOR SURVEY SHC5485R

Dear all,

PLEASE ARRANGE MR TEO TO SURVEY TODAY

Please arrange for survey as below :

ER2328M - 19.12.2020 AT 1510Hrs - SHC5485R

Lunch time : 12pm - 1pm.

Kindly pls dun arrange survey during lunch time.

"We Agree to let your In-house surveyor assess/ survey our vehicle with estimate."

Best Regards,  
Kek Zhewei  
Claims Officer

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