

# LETTER OF AUTHORISATION

To: **YSK AUTO WORKSHOP**

Re: ACCIDENT ON 12/12/2020 <sup>16:23</sup> INVOLVING SLZ 2548U AND SFJ 9180E

ALONG NEAR 300 ORCHARD RD, S'238861

ORCHARD ROAD (NEAR TO TAKASHIMAYA)

1. I/WE the registered owner of vehicle SLZ 2548U hereby appoint **YSK AUTO WORKSHOP** to commence repairs of the said vehicle forthwith. I/WE agreed to assign the whole proceeds of my/our third party claim to **YSK AUTO WORKSHOP** including any claim for Loss of Use if a vehicle had been provided by **YSK AUTO WORKSHOP** during the period of repairs to my/our vehicle if applicable, my/our solicitor (To be appointed by **YSK AUTO WORKSHOP** on my/our behalf) shall accept this as my/our irrevocable authority to pay the amount compensated direct to **YSK AUTO WORKSHOP** after deduction of their cost on a solicitor & client basis. **I/WE undertake to co-operate fully with YSK AUTO WORKSHOP and/or my/our solicitor and also with a true Motor Accident Report/Police Report until the claim to a successful conclusion including court proceedings, failing which, I/WE undertake to bear repair costs, rental, legal costs and any other indicentials incurred.**
2. If the 3<sup>rd</sup> party claim is unsuccessful or partly successful as the case may be I/we hereby instruct and authorize **YSK AUTO WORKSHOP** to claim direct from my/our insurance company on my/our vehicle immediately without any delay.
3. If for any reason my/our insurer's are not willing to settle the repair costs either in part of in whole then I/WE undertake to pay **YSK AUTO WORKSHOP** the repair costs.
4. In alternative to serial number 2 and 3 above if the 3<sup>rd</sup> party claim fails or is only partly successful then I/WE undertake to pay **YSK AUTO WORKSHOP** the difference in amount of the repair costs.
5. I/WE authorize **YSK AUTO WORKSHOP** to sign all discharge voucher/indemnity forms all necessary documents on my/our behalf in connection with the abovementioned claim.
6. I/WE also authorize **YSK AUTO WORKSHOP** to appoint such a firm of solicitor on my/our behalf as **YSK AUTO WORKSHOP** deem fit for the purpose of thrid party/own insurance claim.
7. 1/WE also undertake not to accept any offer, settlement or monies from third insurer without first communicating with **YSK AUTO WORKSHOP** in writing. And also to inform **YSK AUTO WORKSHOP** and/or the solicitor appointed by **YSK AUTO WORKSHOP** on my/our behalf in the event the 3<sup>rd</sup> party insurer communicate with me/us directly by telephone or in writing.
8. In the event that third party insurer issued the **Agreed Settlement Cheque** to me/us, I/WE undertake to either give the said cheque to **YSK AUTO WORKSHOP** or bank into my/our account and re-issue the cheque amount to **YSK AUTO WORKSHOP**.



Signature of Owner

(Company's stamp – if any)

DATE THIS 16 DAY OF 12 20 20.



Signature of Witness

Name of Witness:

YEO SUE KIM



HOC/GST No: 201609732N

# VEHICLE RENTAL AGREEMENT

|   |  |   |  |
|---|--|---|--|
| <b>HIRER'S PARTICULAR</b>   |  | Vehicle No: <u>SMQ 9395H</u> Replace Veh No: <u>SL22584</u> |  |
| Name: (as in I/C) <u>Lim Zhi Hung, Patrick</u>                          |  | Mileage out: _____  |  |
| NRIC/PASSPORT No: <u>S89470571</u>                                      |  | Make & Model: <u>Honda 1241</u> Auto / Manual               |  |
| Date of Birth: _____  |  | OUT : Date <u>16 Dec 20</u> Time: <u>1700</u>               |  |
| Address (Res): <u>Blk 444 Choa Chu Kang Avenue 4 #11-333 (S) 680494</u> |  | HIRE PERIOD   |  |
| Driving Licence No: _____ D/L Type: Local / International               |  | OWN DAMAGE CLAIM Excess S\$ <u>2000</u>                     |  |
| Issue Date: _____   |  | THIRD PARTY CLAIM Excess S\$ <u>1500</u>                    |  |
| Tel: (O) _____ HP _____   |  | <b>CHARGES</b>  |  |
| Company Name: _____   |  | Daily @ \$ <u>120</u> per day <u>600.00</u>                 |  |
| Company UEN: _____  |  | Weekly @ \$ _____ per week                                  |  |
| Company Address: _____  |  | Monthly @ \$ _____ per month                                |  |
| <b>ADDITIONAL DRIVER'S PARTICULARS</b>                                  |  | Others @ \$ _____   |  |
| Name: (as in I/C) _____   |  | Delivery Service  |  |
| NRIC/PASSPORT No: _____   |  | GST   |  |
| Date of Birth: _____  |  | <b>SUB-TOTAL \$</b>   |  |
| Address (Res): _____  |  |   |  |
| Driving Licence No: _____ D/L Type: Local / International               |  | <b>PETROL LEVEL</b>   |  |
| Issue Date: _____   |  | Out E 1/4 1/2 3/4 F <u>F</u>                                |  |
| Tel: (O) _____ HP _____   |  | In E 1/4 1/2 3/4 F  |  |
| <b>VEHICLE CHECK LIST</b>   |  | EXTENSION   |  |
| D - DENTS<br>S - SCRATCHES<br>A - ACCIDENTS                             |  | Misc.   |  |
| RIGHT FRONT TOP LEFT  |  | GST <u>included</u>   |  |
|   |  | <b>TOTAL CHARGES</b> <u>600.00</u>                          |  |
|   |  | Rented out by : _____                                       |  |
|   |  | Hirer's Signature _____                                     |  |
|   |  | Addition Driver's Signature _____                           |  |

I have read and agree to the terms and condition on both sides of this agreement. If I have presented a charge/ credit card for payment, I agree that all amount payable under this agreement and for parking and traffic infringements may be billed to that account and my signature above will be considered to have been made on the charge/credit card voucher. All information I have given CARS FOR RENT (2016) PTE LTD in connection with this agreement is true.

## \* IMPORTANT

- ONLY PERSON ABOVE 22 YEARS OF AGE WITH MORE THAN 2 YEARS DRIVING EXPERIENCE, AUTHORISED, LICENSED AND SIGNING THIS AGREEMENT MAY DRIVE THE VEHICLE.
- ALL PARKING AND TRAFFIC VIOLATIONS ARE THE RESPONSIBILITY OF THE HIRER. AN ADMINISTRATIVE CHARGE WILL BE LEVIED ON ANY TRAFFIC VIOLATIONS REDIRECTED.
- THE HIRER SHALL BE LIABLE FOR EXCESS CHARGES FOR ANY LATE RETURN AT THE RATE SHOWN ABOVE.
- IN CASE OF ACCIDENT, THE HIRER SHALL REPORT TO RENTAL OFFICE IMMEDIATELY. IF THERE IS BODILY INJURIES. A POLICE REPORT MUST BE MADE WITHIN 24 HOURS.
- VEHICLE IS STRICTLY FOR SINGAPORE USE ONLY. AND MAY NOT BE DRIVEN OUT OF SINGAPORE WITHOUT PRIOR CONSENT OF THE COMPANY CARS FOR RENT (2016) PTE LTD

RETURN OF VEHICLE - THE HIRER / DRIVER IS REQUIRED TO SIGN IN THE COLUMN "SIGNATURE OF HIRER / DRIVE" FAILING WHICH THE DAY AND TIME INSERTED BELOW SHALL DEEMED TO BE THE DAY AND TIME THE VEHICLE IS RETURNED TO CARDS FOR RENT (2016) PTE LTD AND THE SAME SHALL BE ACCEPTED AS CONCLUSIVE EVIDENCE OF THE SAME AND SHALL NOT BE CHALLENGED OR QUESTIONED ON ANY ACCOUNT WHATSOEVER.

| DATE IN | TIME IN | MILEAGE | CHECKED BY | REMARKS |
|---------|---------|---------|------------|---------|
|         |         |         |            |         |



# CARS FOR RENT (2016) PTE LTD

## Mailing Address:

10 Kaki Bukit Ave 4 #09-60 Premier@Kaki Bukit, Singapore 415874

Tel Nos.: +65 6970 9119 / 6789 5155

Co. Reg'n No.: 201609732N

GST Reg'n No.: 201609732N

Tax Invoice #: E2012163

Date: 21-12-20

## Bill To:

YSK Auto Workshop  
For the account of:  
Lim Zhi Hong, Patrick  
S8947057I  
Blk 444 Choa Chu Kang Avenue 4  
#11-333

## Ship To:

YSK Auto Workshop  
For the account of:  
Lim Zhi Hong, Patrick  
S8947057I  
Blk 444 Choa Chu Kang Avenue 4  
#11-333

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## Description

Amount

Job No.

Vehicle Rental for Period 16.12.2020 to 21.12.2020  
(Billing for days 5 X \$120.00/per day)  
(Vehicle No.: SLZ2548U)

\$600.00 SMQ9395H SR

Your Order #: E17382

|         |      |                       |         |             |                 |          |
|---------|------|-----------------------|---------|-------------|-----------------|----------|
|         |      | Terms: Net 30th after |         | GST:        |                 | \$39.25  |
| COMMENT | CODE | RATE                  | GST     | SALE AMOUNT | Total Inv Amt:  | \$600.00 |
|         | SR   | 7%                    | \$39.25 | \$560.75    | Amount Applied: | \$0.00   |
|         |      |                       |         |             | Balance Due:    | \$600.00 |