



48 Toh Guan Road East #01-121, Enterprise Hub, Singapore 608586

Tel: 6266 0555 Fax: 6266 3155 ROC No : 201500047H

Email : [tohguan@skauto.com.sg](mailto:tohguan@skauto.com.sg)

Date : **17 Dec 2020**

Your Ref : **XE4526M**

To: **CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD**

Accident involving vehicle no. **SKN3365Z** and **XE4526M** on **16 Dec 2020**

Along **JURONG TOWN HALL ROAD EXIT TOWARDS AYE CITY.**

We refer to the above matter.

Under the new practice directions, We the repairers of the vehicle no. **SKN3365Z**, hereby give you the insurer of vehicle no. **XE4526M**. 48 hours' notice to appoint your own surveyors to conduct a pre-repair inspection on our client's vehicle.

If we do not receive a reply after 48 hours, we will proceed to appoint our own surveyors, on behalf of our client, to perform the pre-repair inspection on the vehicle. Following this, we will repair the vehicle as required.

Address : **48 Toh Guan Road #01-121, Enterprise Hub, Singapore 608586**

Surveyed By / From:

Date / Time of Survey:

Date / Time of Re-Survey:

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Surveyed Signature