

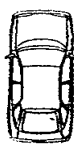
INS. CASE OWNER:

**ASSIGNMENT**

Surveyor:

**MARCUS**DOI: **15/12/2020**Date / Time : **15/12/2020**

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : **SMQ 5116Z**Claim No. : **S0M02YWA**

Name of Insured : \_\_\_\_\_

Policy No. : **P2385062**

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : **HONDA VEZEL****Excess Sec II :S\$**D.O.A : **13/12/2020 06:40**Place of Accident : **SIMS AVENUE BESIDE LOR 27**

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

**GEYLANG**If NO, Driver Name / Age : **CHAN CHEE SENG (ZHENG ZHISHENG)** OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : \_\_\_\_\_ %

**Final ? Yes / No****GBJ 5088M**

INSRS:

WSP: **LEE BROTHERS**Tel : **AUTOMOTIVE**

Liability : \_\_\_\_\_

RMKS: \_\_\_\_\_



INSRS:

WSP: \_\_\_\_\_

Tel : \_\_\_\_\_

Liability : \_\_\_\_\_

RMKS: \_\_\_\_\_



INSRS:

WSP: \_\_\_\_\_

Tel : \_\_\_\_\_

Liability : \_\_\_\_\_

RMKS: \_\_\_\_\_



INSRS:

WSP: \_\_\_\_\_

Tel : \_\_\_\_\_

Liability : \_\_\_\_\_

RMKS: \_\_\_\_\_

| Date/ Time                                                                                                                                                           | GBJ 5088M - X                                                   | SMQ 5116Z - X                                  | STAGE                                                                   | DATE / PIC                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------|
|                                                                                                                                                                      |                                                                 |                                                | Non-Reporting ltr (1st):                                                |                                                              |
|                                                                                                                                                                      |                                                                 |                                                | Non-Reporting ltr (2nd):                                                |                                                              |
|                                                                                                                                                                      |                                                                 |                                                | Non-Reporting ltr (Final):                                              |                                                              |
|                                                                                                                                                                      |                                                                 |                                                | Notification ltr (if non-pickup):                                       |                                                              |
|                                                                                                                                                                      |                                                                 |                                                | Call OI:                                                                |                                                              |
|                                                                                                                                                                      |                                                                 |                                                | After call ltr to OI:                                                   |                                                              |
|                                                                                                                                                                      |                                                                 |                                                | <b>Documentation Check List:</b>                                        | <b>Handler</b> <b>Typist</b>                                 |
|                                                                                                                                                                      |                                                                 |                                                | Notification ltr (if non-pickup)                                        | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                 |                                                | After call ltr to OI:                                                   | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                 |                                                | Authorisation To Act:                                                   | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                 |                                                | Release Voucher:                                                        | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                 |                                                | Final Repair Bill:                                                      | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                 |                                                | Car Rental Invoice:                                                     | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                 |                                                | Towing Invoice                                                          | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                 |                                                | LTA / GIA :                                                             | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                 |                                                | Medical Bill:                                                           | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                 |                                                | PIR:                                                                    | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                 |                                                | Mandate/Reject Instruction:                                             | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                 |                                                | LOD                                                                     | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                 |                                                | Payment Breakdown Form:                                                 | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                 |                                                | Post-Repair Photos:                                                     | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                 |                                                | Others:                                                                 | <input type="checkbox"/> <input type="checkbox"/>            |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                            | Date/Time: _____                                                | Sent By: _____                                 |                                                                         |                                                              |
| <b>FINALIZATION</b>                                                                                                                                                  | Date/Time: _____                                                | Confirm with: _____                            | Confirm by: _____                                                       |                                                              |
| Repair Cost: <b>L/S</b>                                                                                                                                              | S\$ <b>10,500.00</b> ( <b>9</b> days) Reduction: <b>36.83</b> % |                                                | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/> |                                                              |
| <b>FINAL SETTLEMENT</b>                                                                                                                                              | Date/Time: <b>04/05/2021</b> Confirm with <b>SEBASTIAN</b>      |                                                | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/> |                                                              |
| Final Liability:                                                                                                                                                     | % <b>100</b> (Agreed / Assessed) BOLA S/N No. : <b>27</b>       |                                                | If NO or B 28, Ass. Lia :                                               |                                                              |
| Repair Cost: <b>(W/GST)</b>                                                                                                                                          | S\$ <b>11,235.00</b>                                            |                                                |                                                                         |                                                              |
| Loss of Rental (LOR):                                                                                                                                                | S\$ <b>1,430.00</b> ( <b>11</b> days) x \$130.00                |                                                |                                                                         |                                                              |
| Loss of Use (LOU):                                                                                                                                                   | S\$ (\$ x days)                                                 |                                                |                                                                         |                                                              |
| Loss of Income (LOI):                                                                                                                                                | S\$ (\$ x days)                                                 |                                                |                                                                         |                                                              |
| LOR only <input checked="" type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                                 |                                                |                                                                         |                                                              |
| GIA/LTA Search                                                                                                                                                       | S\$ <b>36.45</b>                                                |                                                |                                                                         |                                                              |
| Medical:                                                                                                                                                             | S\$                                                             |                                                | 1) Claim status: Normal/Reject/Private Settle                           |                                                              |
| Disbursement:                                                                                                                                                        | S\$ (e.g. Tow/ Independent )                                    |                                                | 2) Report Format: <b>TP</b>                                             |                                                              |
| Legal Cost                                                                                                                                                           | S\$                                                             |                                                | 3) Survey fee: <b>\$350.00</b>                                          |                                                              |
| <b>Total:</b>                                                                                                                                                        | S\$ <b>12,701.45</b> <b>Global Sum S\$: 12,250.00</b>           |                                                |                                                                         |                                                              |
| <b>FINAL PAYMENT</b>                                                                                                                                                 | Date/Time: _____                                                | Confirm with: _____                            | Email <input type="checkbox"/> Call <input type="checkbox"/>            |                                                              |
| Payee 1:                                                                                                                                                             | S\$ <b>12,250.00</b>                                            | Name 1: <b>LEE BROTHERS AUTOMOTIVE PTE LTD</b> |                                                                         |                                                              |
| Payee 2: (Strike if N.A.)                                                                                                                                            | S\$                                                             | Name 2:                                        |                                                                         |                                                              |
| Payee 3: (Strike if N.A.)                                                                                                                                            | S\$                                                             | Name 3:                                        |                                                                         |                                                              |