

**Xin Hua Workshop Pte Ltd**  
**Letter of Demand**

Our Ref: SMM 1961 Y

28-May-2021

AIG Asia Pacific Insurance Pte Ltd  
AIG Building  
78 Shenton Way, #07-06  
Singapore 079120

Dear Sir/Mdm:

**ACCIDENT INVOLVING SMM1961Y AND SLJ1778M ON 8-DEC-2020 AT ALONG PIE  
TOWARDS JURONG AFTER WHITLEY EXIT**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses  
sustainer in the above accident from the third party driver/ or insurers.**

<u>Description</u>					<u>Amount</u>
Repair Costs					\$ 30,200.00
Loss of Rental	\$150.00	X	31	days	\$ 4,975.50
Loss Of Use	\$0.00	X	0	days	\$ -
Search Fees (LTA)					\$ 7.45
Surveyor fees					\$ -
Others Claim					\$ -
Amount					\$ 35,182.95

Please look into our client claims and let us hear from you shortly.

Thank you

  
Kerry Tan



Xin Hua Workshop Pte Ltd  
Tel : 8430 9812  
email : xinhuaworkshop@gmail.com

## LETTER OF AUTHORITY & INDEMNITY

In the matter of an accident involving motor vehicles SMM1961Y and  
SLJ1778M on 8/12/2020 at along PIE Towards Jurong  
After Whitley Exit

I/We, Alpine Car Rental Pte Ltd (NRIC) 199003483E  
of 7 Ubr Close, Alpine Centre Singapore 408604  
am/are the registered owner of vehicle no. SMM1961Y at the material  
time of accident.

I/We hereby authorize Xin Hua Workshop Pte Ltd to  
proceed with the repairs to the damages caused to my/our vehicle in the above  
accident in accordance with the recommendations and advice of the licensed  
motor adjuster appointed by the insurers or by us on my/our behalf.

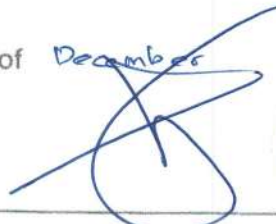
I/We further authorize you to appoint solicitors to demand, claim and if necessary,  
to use my/our name to commence legal proceedings for the above purpose.

I/We further agreed to fully co-operate and to undertake without hesitation and  
reservation all assistance that you or my/our solicitors may require from me/us  
for the purpose of making the claim, including attending all meetings and court  
hearings in connection with my/our claim.

I/We hereby declare that I/we will always remain and be liable to you for the cost  
or repairs to my/our said vehicle and other incidental expenses. In the event that  
my/our claims are unsuccessful or partially successful or are dismissed due to  
any wilful misrepresentation or withholding of material facts as well as failure to  
execute the discharge vouchers on request, I/we hereby undertake to reimburse  
you the full repair costs or any portion of the same that cannot be recovered  
including loss of use, surveyor fees, legal fees and disbursements if necessary.

I/We irrevocably authorize Mr Xin Hua Workshop Pte Ltd of the  
repairers to sign all discharge voucher/indemnity forms and all necessary  
documents in connection with and arising out of the above claim.

Dated the 9 day of December 2020



Name/Signature



**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, Xin Hua Workshop Pte Ltd ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd LKK AUTO CONSULTANTS PTE LTD (name of surveyor) with respect to the amount claimed for S32,600.00 (Global Sum) for vehicle no SMM 1961Y that was damaged pursuant to the accident which occurred on 08/12/2020 (date) along PIE TOWARDS JURONG (location) involving vehicle no/s SLJ 1778M.

This is pursuant to the inspection conducted on 14/12/2020 (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner ALPINE CAR RENTAL PTE LTD ("the third party claimant") of vehicle no SMM 1961Y make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to SMM 1961Y (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 25 (day) of August (month) **2021** (year)



LWP

Signed by appointed surveyor



*Key*

Signed by "the workshop" (with chop)

"WITHOUT PREJUDICE FOR ANY OTHER CLAIMS"

**Xin Hua Workshop Pte Ltd**  
23 Kaki Bukit Avenue 4, #04-01(SouthWing) Singapore 415933  
Tel : 6844-1985 Fax : 6844-5185  
Business Reg No. 201838521G

**Invoice**

**Bill To**

**AIG Asia Pacific Insurance Pte Ltd**

AIG Building  
78 Shenton Way, #07-06  
Singapore 079120

**Invoice Date** : 28-May-21  
**Invoice No** : P21-0021  
**Vehicle No.** : SMM 1961 Y  
**Accident Date** : 08-Dec-20

Item No	Description	Quantity	Unit Price	Amount
1	Lump Sum Repair for Third Party Claim	1		\$30,200.00
<u>Remarks</u>			<b>Sub Total</b>	\$30,200.00
			<b>Amount Due</b>	\$30,200.00

for Xin Hua Workshop Pte Ltd

  
\_\_\_\_\_  
AUTHORISED SIGNATURE



AlpineCarRental

### Check Out / Check In List

CAR NO: SUN 2781 M

MAKE/MODEL: Renault Grand Scenic AT/MT

1. ITEMS FITTED / PLACED INSIDE THE CAR

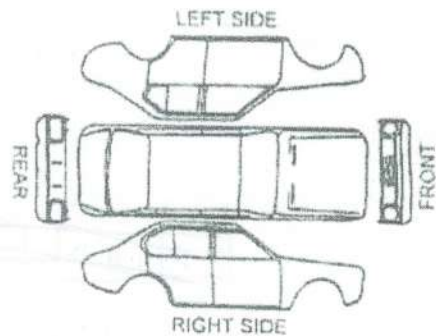
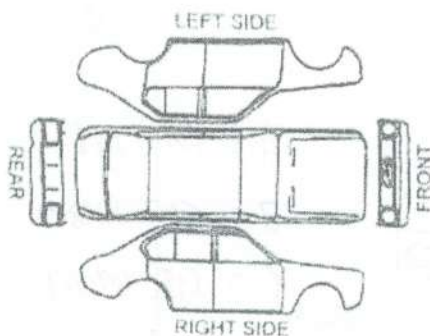
<input type="checkbox"/> 0		<input type="checkbox"/> 1		<input type="checkbox"/> 0		<input type="checkbox"/> 1
<input type="checkbox"/>	RADIO / CASSETTE / CD PLAYER	<input type="checkbox"/>		<input type="checkbox"/>	RADIO REMOTE CONTROL (1 PC)	<input type="checkbox"/>
<input type="checkbox"/>	CIGARETTE LIGHTER	<input type="checkbox"/>		<input type="checkbox"/>	RADIO SPEAKERS (4 PCS)	<input type="checkbox"/>
<input type="checkbox"/>	CENTRE ASH-TRAY (1PC)	<input type="checkbox"/>		<input type="checkbox"/>	FRONT ASH-TRAY (1PC)	<input type="checkbox"/>
<input type="checkbox"/>	FRONT SEAT BELTS (2 PCS)	<input type="checkbox"/>		<input type="checkbox"/>	REAR SEAT BELTS (3 PCS)	<input type="checkbox"/>
<input type="checkbox"/>	FLOOR MATS (4/5/6 PCS)	<input type="checkbox"/>		<input type="checkbox"/>	REAR SIDE DOOR ASH-TRAY (2 PCS)	<input type="checkbox"/>
<input type="checkbox"/>	FRONT / CENTRE ROOF LIGHT	<input type="checkbox"/>		<input type="checkbox"/>	CAR / RADIO MANUALS	<input type="checkbox"/>
<input type="checkbox"/>	SPEAKER BOARD (1 PC) HATCHBACK CAR	<input type="checkbox"/>		<input type="checkbox"/>	REAR VIEW MIRROR (1 PC)	<input type="checkbox"/>

## 2. ITEMS FITTED / PLACED INSIDE THE BOOT

<input type="checkbox"/>	BOOT CARPET (1 PC)	<input type="checkbox"/>	<input type="checkbox"/>	BOARD COVER (1 PC)	<input type="checkbox"/>
<input type="checkbox"/>	SPARE TYRE (1PC)	<input type="checkbox"/>	<input type="checkbox"/>	SPARE TOOLS / JACK	<input type="checkbox"/>
<input type="checkbox"/>	CD CHANGER (1 PC) WITH 6 / 10 MAG	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

### 3. ITEMS FITTED ON THE EXTERIOR

<input type="checkbox"/>	SIDE VIEW MIRRORS (2 PCS)	<input type="checkbox"/>	<input type="checkbox"/>	FRONT WIPERS (2 PCS)	<input type="checkbox"/>
<input type="checkbox"/>	REAR WIPER (1 PC)	<input type="checkbox"/>	<input type="checkbox"/>	HEADLIGHT WIPERS (2 PCS)	<input type="checkbox"/>
<input type="checkbox"/>	TYRES (4PCS)	<input type="checkbox"/>	<input type="checkbox"/>	HUB CARS (4PCS)	<input type="checkbox"/>
<input type="checkbox"/>	PETROL COVER (1 PC)	<input type="checkbox"/>	<input type="checkbox"/>	FRONT / REAR NUMBER PLATES (2 PCS)	<input type="checkbox"/>



REMARKS: Mileage: 132305 Petrol: (1/8), (1/4), (3/8), (1/2), (5/8), (3/4), (7/8), FULL

### Minor Scratches & Dents

CHECKED OUT BY: Kerry CHECKED IN BY: Kerry  
DATE/TIME: 9 / 12 / 2020 PM (AM) DATE/TIME: 8 / 1 / 2021 PM/AM

HIRER'S SIGNATURE



HIRER'S SIGNATURE



# TAX INVOICE

GST Reg. No. : M2-0094320-1  
Co. Reg No. : 199003483E

MOHAMED ISMAIL BIN MOHAMED SHARIFF  
BLK 537 JURONG WEST AVE 1  
#03-1018  
SINGAPORE 640537

INVOICE NO. **REN-21IR00018R**

DATE : **9-Dec-20**

DESCRIPTION	AMOUNT
<b>CAR NO.: SMN 2781M</b>	
<b><u>RENTAL PERIOD:</u> 9/12/2020 - 8/1/2021</b>	
* RENTAL DAILY \$150.00 * 31 DAYS	\$4,650.00
* GST 7%	\$325.50
<b>E. &amp; O. E.</b>	
<b>TOTAL:</b>	<b>\$4,975.50</b>

**ALPINE CAR RENTAL PTE LTD**

- ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO 'ALPINE CAR RENTAL PTE LTD'.
- PLEASE INDICATE INVOICE NO. ON THE REVERSE SIDE.
- PAYMENT IS DUE ON THE TERMS STATED HEREIN. INTEREST WILL BE CHARGED AT THE RATE OF 12% PER ANNUM UNTIL FULL PAYMENT OF THE OUTSTANDING SUM.

This Invoice is computer generated.  
No signature is required.

Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 09 Dec 2020 / 15:03:01

Receipt Date/Time : 09 Dec 2020 / 15:03:00

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-201209-002389

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SLJ1778M				
As at 08 Dec 2020/18:35:00				
Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.				
1	Insurance Enquiry - SLJ1778M Enquiry Fee 20201209150133776630	7.00	0.49	7.49
<b>Sub-Total</b>		<b>7.00</b>	<b>0.49</b>	<b>7.49</b>
<b>Total Before Rounding</b>		<b>7.00</b>	<b>0.49</b>	<b>7.49</b>
<b>Rounding Difference</b>				<b>0.04</b>
<b>Total Amount Payable</b>				<b>7.45</b>
Paid By				
	20201209150157279	Direct Debit: eNETS Debit (Internet Banking)		7.45
<b>Total</b>				<b>7.45</b>
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

## Jasper Chua (LKK Auto)

---

**From:** Jasper Chua (LKK Auto)  
**Sent:** May 27, 2021 9:04 AM  
**To:** penghoon1054@gmail.com  
**Subject:** ACCIDENT INVOLVING SLJ 1778M / SMM 1961Y / OTHERS ON 08/12/2020

**PEK PENG HOON**

Dear Sir/Madam,

**ACCIDENT INVOLVING SLJ 1778M / SMM 1961Y / OTHERS ON 08/12/2020**

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

We have received a Property Damage Claim from Body Repairer/Workshop acting on behalf of the owner of SMM 1961Y against your motor insurance policy.

Pursuant to the above said accident wherein you and/or your authorized driver had amongst other information given us your version of how the accident had occurred, we as the appointed agent of your insurers shall proceed to negotiate for an amicable settlement with third party claimant.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

You are aware that your No-Claim Discount (NCD – if applicable) will be withheld for the time being. Pending for final allocation of liability in settlement by our principal AIG Asia Pacific Insurance Pte Ltd.

Please call us if you have further queries.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

Best Regards,

**Jasper Chua** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2928 | email: [jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)



## View Received Message

This mail is associated with :

**\*SMM1961Y (9751254085SG)**  
**[SLJ1778M]**

TP  
ALPINE CAR RENTAL PTE LTD  
Dec 8 2020 6:00PM  
[PEK PENG HOON]  
Xin Hua Workshop Pte Ltd

[Reply](#)[Reply All](#)[Mark as Unread](#)[Print Message](#)[Delete Message](#)[Forward](#)

**From** AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS), sent on 17/08/2021 12:42 PM.

**To** LKK\_HQ

**Subject** Alert - Adj Mandate Approved (S\$32668.45) - SMM1961Y - Claim Handler: Ler, Bernard-JQ

Approved:32668.45:please proceed with negotiation for settlement not exceeding \$32,668.45 [COR- \$30,200 LOR- \$2140 - \$2,461 ( 20- 23 DAYS) LTA-\$7.45] \*\* subject to final repair bill, ATA & rental agreement.

### DOCUMENTS SUMMARY

There are no documents.