



Your Ref : GBK6831Y
Our Ref : SC20/11/140/4CM-TP (XE4261B)

26 January 2022

AIG ASIA PACIFIC INSURANCE PTE LTD
Attn: Motor Claims Department

WITHOUT PREJUDICE
BY E-MAIL ONLY

Dear Sir / Mdm,

ACCIDENT INVOLVING XE4261B & GBK6831Y ON 26.11.2020

We are instructed by the owner of XE4261B to claim damages against your insured in connection with a road traffic accident involving our client's motor vehicle no. XE4261B and motor vehicle no. GBK6831Y driven by your insured at the material time.

We are instructed that the accident was caused by your insured's negligence and/or management of his motor vehicle. As a result of the accident, our client's motor vehicle was damaged and our clients have been put to loss and expenses, particulars of which are as follows:

1. Costs of Repair (Incl. GST)	\$ 2,204.20	
2. Loss of Rental/Use	\$ 750.00	(\$250 x 3 days)
3. LTA Search Fee	\$ 7.45	(Receipt attached)
Total	<u>\$ 2,961.65</u>	

Please note that our **bus is under PRIVATE HIRE, NOT PRIVATE NON-HIRE**, thus, not listed in the NIMA Benchmark Rates, we need higher LOU to close.

Please note that you should send us an acknowledgement of receipt of this letter of demand by e-mail to claims@scauto.com.sg within seven (7) days of your receipt of this letter and revert with an offer not later than fourteen (14) days of this letter. If we do not hear from you, we will submit the claim via our solicitors.

Thank You.

Yours faithfully,

SC Auto Industries (S) Pte Ltd
51 Senoko Road, Singapore 758133
T 65 6758 2222 F 65 6257 6931

scauto.com.sg

Singapore • Hong Kong • Myanmar

Co. Reg No: 1998001070

Global Standards, Local Support

LETTER OF AUTHORISATION

Ref. No : SC20/11/140/4CM-TP

To: SC Auto Industries (S) Pte Ltd
No. 51 Senoko Road
Singapore 758133

Dear Sir/Madam:

**REPAIR/CLAIM FOR DAMAGES ARISING FROM AN ACCIDENT ON 26-Nov-2020, 13:00:00
AT/ALONG ALONG TPE TOWARDS ECP
INVOLVING VEHICLE NO(s).**

1. I/We **CLC MACHINERY PTE LTD** (NRIC No./Company Registration No. **NRIC**) am/are the owner(s) of Vehicle No. **XE4261B** which was involved in an accident with Vehicle No(s) **GBK6831Y** on **26-Nov-2020, 13:00:00** at/along **ALONG TPE TOWARDS ECP**.

2. I/We have appointed the firm of solicitors M/S _____ of _____ to act on my/our behalf to recover damages arising out of the accident from the parties concerned.

3. I/We hereby appoint you as our agent and authorise you to do the following under option _____.

OPTION A

To undertake the necessary repairs to bring the Vehicle back to pre-accident condition. We shall pay you the costs of repair on receipt of your invoice. Thereafter, you shall liaise with our solicitors to enable us to recover the costs of repair, loss of use and all other expenses incurred.

OPTION B

To liaise with our solicitors to claim the costs of repair which we have incurred and the loss of use.

OPTION C

To liaise with our solicitors to claim for loss of use only.

OPTION D

To act on our behalf to claim for *Total Loss / Loss of use.

4. I/We hereby authorise you to claim *Third Party/Own Damaged (OD).

5. I/We have instructed our solicitors to obtain all instructions pertaining to the claim from your goodselves. I/We acknowledge that all instructions given to them by you will therefore be as good as if they were given by me/us.

6. I/We authorise you to appoint surveyors to inspect the Vehicle and to pay the Survey fee on my/our behalf prior to carrying out the repairs.

7. I/We leave it entirely to your discretion in accepting or rejecting any offer of settlement.

8. I/We have instructed our solicitors to release all monies recovered and received by them in connection with this claim after deducting their fees directly to you and to be made in the name of **SC Auto Industries (S) Pte Ltd**. I/We authorise you to deduct the sum(s) of money recovered for the costs of repair to meet your repair bill. Any sum(s) of money recovered for the loss of use will be returned to me/us after deducting the survey fees, your handling fees, administrative charges and any other expenses incurred on my/our behalf. We understand that all monies due to me/us shall only be released to me/us after we have signed the discharge vouchers. I/We hereby agree to sign the discharge vouchers promptly on notification.

9. I/We understand and appreciate that my/our claim may be unsuccessful or only partially successful. In such an event, I/We shall also reimburse you for all other expenses incurred by you on my/our behalf including your administrative charges on receipt of your invoice.

10. I/We shall on your request furnish you with all relevant documents and information promptly to enable you to process the claim expeditiously. I/We also agree to attend court and/or be a witness if necessary. You shall have the right to discharge yourselves as my/our agent should I/We fail to co-operate with you or furnish you with the relevant documents/information by giving me/us written notice to that effect. In such an event, I/We shall reimburse you all other expenses incurred by you on my/our behalf including your administrative charges on receipt of your invoice.

11. I/We reserve the right to terminate your appointment as our agent at any time before the claim is settled. In such an event, I/We shall reimburse you all other expenses incurred by you on my/our behalf including your administrative charges on receipt of your invoice.

12. I/We acknowledge your right to have a lien over all documents and money held by you until all monies owed by me/us to you (where applicable) has been fully settled.

13. I/We hereby agree to pay you the following handling fee:

- (a) 20% of the total amount claimed (after deducting the legal and survey fees) where Court attendance is not required; or
- (b) 25% of the total amount claimed (after deducting the legal and survey fees) where Court attendance is required.
- (c) 10% of the total amount claimed (after deducting the legal and survey fees) for Total loss.

I have read and understand the terms and conditions of this Letter of Authorisation and it has also been explained to me in Mandarin.

Dated this 27 day of **November, 2020**

Yours Faithfully,

Authorised signatory of owner

Name & NRIC No. :

Signature of Witness

Witness Name & NRIC No. : **Roland**

Authorised signatory of SC Auto Industries (S) Pte Ltd

Name & NRIC No. : **Hamimah**

* Delete where inapplicable

RELEASE VOUCHER
(AIG Asia Pacific - Express Third Party Claim)

“We/I, **SC AUTO INDUSTRIES (S) PTE LTD** (“the workshop”) hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$2,660.00** (Global Sum) for vehicle no. **XE 4261B** that was damaged pursuant to the accident which occurred on **26/11/2020** (date) along **TPE TOWARDS ECP** involving vehicle no/s **GBK 6831Y**.

This is pursuant to the inspection conducted on **14/12/2020** (date) at “the workshop”.

We/I confirm that we/I are/am authorized by the owner **CLC MACHINERY PTE LTD** (“the third party claimant”) of vehicle no. **XE 4261B** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by “the third party claimant”.

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that “the third party claimant” after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **XE 4261B** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of “the third party claimant” pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 05 (day) of April (month) **20**22 (year)



xgq

Signed by appointed surveyor



Signed by “the workshop” (with chop)



SC AUTO INDUSTRIES (S) PTE LTD

51 Senoko Road, Singapore 758133

T 65 6758 2222

F 65 6257 6931

E sales@scauto.com.sg

scauto.com.sg

Co. Reg. No. 199800107D

M/S CLC MACHINERY PTE LTD

20 SENOKO DR

SINGAPORE 758207

Insured CLC MACHINERY PTE LTD

Policy DMCVSNW00068312000

Damaged Vehicle No: XE4261B

Final Bill

GST Reg. No: 19-9800107D

Date: 26/1/2022

Our Case Ref. SC20/11/140/4CM-TP

Accident Date 26/11/2020

S/no	Description	QTY	Price	Disc	Amount
<u>Replaced Parts</u>					
1	LHS REAR MUDGUARD	1 PC	\$620.00	-	\$620.00
<u>Labour Charges</u>					
1	LABOUR FOR LHS PORTION	1	\$640.00	-	\$640.00
2	LABOUR FOR SPRAY PAINTING	1	\$800.00	-	\$800.00

Sub Total	\$ 2,060.00
GST (7%)	\$ 144.20
Total Amount	\$ 2,204.20



Authorised Signature

Print Received Message

This mail is associated with :

***XE4261B (9470884947SG)**
[GBK6831Y]

TP

CLC MACHINERY PTE LTD

Nov 26 2020 1:00PM

[TAN KOON YEOW]

SC Auto Industries (S) Pte Ltd

From **AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG_SG_EXPRESS)**, sent on **31/03/2022 11:47 AM**.
To LKK_HQ
Subject **Alert - Adj Mandate Approved (S\$2661.65) - XE4261B - Claim Handler: Lee, Ming-Yao**

Approved:2661.65.



Auto
Consultants
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 67414108

Our Ref: CC4/AIG20013180/ba3

16 APR 2021

TAN KOON YEOW
BLK 228 SIMEI STREET 4
#06-212
SINGAPORE 520228

Dear Sir/Madam,

ACCIDENT INVOLVING GBK 6831Y AND XE 4261B ON 26/11/2020

We refer to the above accident where we are acting for AIG Asia Pacific Insurance Pte Ltd to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD)(if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

J. CHUA

Jasper Chua
Case Handler
DID: 6841 2928
FAX: 6741 4108
Email: jasperchua@lkkauto.com

c.c. *AIG Asia Pacific Insurance Pte Ltd*
(Motor Claims Dept)



Land Transport Authority
10 Sin Ming Drive
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 01 Dec 2020 / 14:10:58

Receipt Date/Time : 01 Dec 2020 / 14:10:35

Tax Invoice/Receipt

Receipt No. : ITNET-00000-201201-002328

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - GBK6831Y As at 26 Nov 2020/13:00:00 Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.				
1	Insurance Enquiry - GBK6831Y Enquiry Fee 20201201140637625407	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Total Before Rounding		7.00	0.49	7.49
Rounding Difference				0.04
Total Amount Payable				7.45
Paid By				
486374XXXXXX1816		eNETS Credit Card		7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.