



27<sup>TH</sup> November 2020

**AXA INSURANCE SINGAPORE PTE LTD**  
Attn : Motor Claim Department

Dear Sir/Madam,

**Road Traffic Accident Involving SLF 1303 X (Our Ref) and SMU 7620 A (Your Ref)**  
**Dated 27<sup>TH</sup> NOVEMBER 2020, Time around 1725HRS**  
**@ CAIRNHILL ROAD TOWARDS ORCHARD ROAD**

We represent our client; KAREN WONG LI KEE to notify you of the aforesaid road traffic accident involving our client's vehicle registration number: SLF 1303 X and your insured's vehicle registration number: SMU 7620 A. Enclosed herewith a copy of the Singapore Accident Statement / Traffic Police Report filed for your reference.

We hereby give you **NOTICE** that we are claiming against SMU 7620 A for damages, costs and disbursements as a result of the aforesaid road traffic accident.

Please let us know within 2 working days from today, your insured's and your intention to conduct a pre-repair survey on our client's vehicle, along with your list of at least ten (10) motor surveyors.

If we do not receive any reply from you within the stipulated timeline, we shall proceed to appoint our own surveyor and proceed with the necessary repair for our client's vehicle without further reference to your insured or you.

<b>Contact Person</b>	Eric Lee	8269 9999
<b>Email Address</b>	teamautopl@gmail.com	
<b>Survey Address</b>	<b>160 Sin Ming Dr, #01-14 Sin Ming AutoCity Singapore 575722</b>	

Kindly cc a copy of this letter to your insured for his/her acknowledgement.

  
Authorized Signatory