

## Shirley Hiew (LKK Auto)

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**From:** Shirley Hiew (LKK Auto)  
**Sent:** Friday, 18 December 2020 4:27 pm  
**To:** Claims; 'Nora Khai PA'  
**Cc:** SUR; assignments  
**Subject:** RE: OD CLAIM FOR SMR 1135 P

Dear All,

According to our surveyor, please keep the headlamp for the purpose.

*"Best Wishes for Merry Christmas & Happy New Year 2021"*

Thank you.

Best Regards,

Shirley Hiew | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6256-3561 | email: [Sur@lkkauto.com](mailto:Sur@lkkauto.com) | fax: 6256-4315  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Shirley Hiew (LKK Auto) <ShirleyHiew@lkkauto.com>  
**Sent:** Monday, 30 November 2020 11:53 am  
**To:** Claims <claims@premiumauto.com.sg>  
**Cc:** SUR <sur@lkkauto.com>; assignments <assignments@lkkauto.com>  
**Subject:** RE: OD CLAIM FOR SMR 1135 P

Dear Syafiq,

As instructed by our client , please proceed to repair the **insured vehicle SMR 1135P**, (Excess \$500/-).

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

**NOTE: B/f paint required. Re-inspection to be done for damage check and supplementary items / labour with clear photos.**

Thank you.

Best Regards,

Shirley Hiew | Case Handler

**LKK Auto Consultants Pte Ltd**

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**

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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Sent:** Tuesday, 24 November 2020 10:14 am  
**To:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; SUR <[sur@lkkauto.com](mailto:sur@lkkauto.com)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>  
**Cc:** 'Claims' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Subject:** RE: OD CLAIM FOR SMR 1135 P

Dear all,

Attached is the estimate for your reference.

**Best Regards,  
Syafiq  
Claims Admin Assistant**

Premium Automobiles Pte Ltd (Reg No 199902271W)  
55 Ubi Road 1 Road Singapore 408699  
p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183  
e. [claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg) w. [www.audi.com.sg](http://www.audi.com.sg)  
Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 p. +65 6836 2223



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**From:** Claims <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Sent:** Monday, 23 November 2020 5:07 PM  
**To:** 'Admin A' <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; [sur@lkkauto.com](mailto:sur@lkkauto.com); 'assignments' <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>  
**Cc:** 'Claims' <[claims@premiumauto.com.sg](mailto:claims@premiumauto.com.sg)>  
**Subject:** OD CLAIM FOR SMR 1135 P

Dear All,

Kindly register OD claim for this vehicle. Attached is the GIA report for your reference.

We will forward you the estimate once it is available.

Kindly arrange survey on 26/11/2020@10AM at Ubi, owner waiting.

Thank You.

**Best Regards,  
Raymond Ting**

**Premium Automobiles Pte Ltd** (Reg No 199902271W)

281 Alexandra Road Singapore 159938

**p.** +65 6366 2323 **d.** 66900293

**e.** [Claims@premiumauto.com.sg](mailto:Claims@premiumauto.com.sg) **w.** [www.audi.com.sg](http://www.audi.com.sg)

**Audi Showroom** 281 Alexandra Road Singapore 159938 **p.** +65 68362223



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