

SINGAPORE RED CROSS SOCIETY

c/o Blk 7 Sin Ming Industrial Estate

#01-76

Singapore 575642

Date: 11-12-2020

MS FIRST CAPITAL INSURANCE LIMITED

MOTOR CLAIMS DEPT.

36 ROBINSON ROAD

#16-01 CITY HOUSE

SINGAPORE 068877

Dear Sir / Madam

ACCIDENT INVOLVING MOTOR VEHICLES

ALONG SINGAPORE DRIVE BEFORE MOULMEIN RD JUNCTION ON 24-11-2020

I / We, the owner of Vehicle No. PC 5128C which was involved in the above accident.

My / Our vehicle sustained damages as a result of the above said accident and I / we are now claiming against you for the followings:-

1. Costs of repair - \$3049.50
2. Loss-of-Use/Rental fees 6 days (Fri-Sun) \$960.00
3. Police / GIA report / LTA fees -
4. Surveyor report fees -
5. Others -

Total: \$4009.50

Please advise whether you are now prepare to settle my claims as outlined above.

I / We hereby authorise my / our repairers, M/s Alan's United Auto Pte. Ltd. and/or their representatives to negotiate/compromise settlement of my / our above claim on my / our behalf. If there is a settlement I / we further authorise you to pay whatever settlement sum to my / our repairers being the outstanding repair bill and incidentals due to them.

Your kind attention and prompt settlement is much appreciated.

Yours faithfully,



MOHAMMAD KAMAL  
Transport Coordinator  
Community Resilience  
Singapore Red Cross Society

A handwritten signature in blue ink, likely belonging to Mohammad Kamal.

## LETTER OF AUTHORITY

ACCIDENT INVOLVING PC5128C AND SHA 9439J  
ALONG SINGRAN DRIVE BEFORE MOULMEIN RD JUNCTION  
ON 24-11-2020

BY THE LETTER OF AUTHORITY, I / We, SINGAPORE RED CROSS SOCIETY  
NRIC NO. 586 CC0370E The owner of Vehicle No. PC 5128C

Hereby irrevocably appoint Messrs **Alan's United Auto Pte. Ltd.** at Block 7, Sin Ming Industrial Estate, Sector C, #01-76, Singapore 575642, and/or their representative to process the Third Party claim on my/our behalf and to do all and/or any of the followings:-

1. To submit, negotiate/compromise and to resolve settlements of my/our above mentioned claim.
2. To collect payment(s) due in respect of any such claim(s) for the loss and damage, such payment to be made by way of Cheque in favor of **Alan's United Auto Pte. Ltd.**
3. For any of the purpose aforesaid, to execute, sign and deliver all documents whatsoever as they deem necessary for the purpose of settling my/our said claim.

I / We hereby declare that all the processing and documents done by virtue of this letter of authority on my/our behalf by my/our repairers or any person authorized by them shall be as good valid and effectual to all intends and purposes whatsoever as if the same had been done or executed by me/us in person.

I / We further confirm that the acceptance by Messrs **Alan's United Auto Pte. Ltd.** of the settlement amount constitute the full discharge of my/our claim(s) in respect of the above accident.

Signed on the 25 (day) 11 (month) 2020 (year)



MOHAMMAD KAMAL  
Transport Coordinator  
Community Resilience  
Singapore Red Cross Society

A handwritten signature in blue ink, appearing to be "Mohammad Kamal".

Acknowledged by Owner  
(company stamp if applicable)

# ALAN'S UNITED AUTO PTE. LTD.

Block 7, Sin Ming Industrial Estate, #01-76, Singapore 575642.

Tel: 6453 8686 (3 Lines) Fax: 6459 6550

Company Reg. No.: 201113667N

GST Reg. No.: 201113667N

## TAX INVOICE

No. : 225670

Date : 10.12.2020

PAGE : 1

Vehicle Insured : SHA9439J  
Accident Date : 24-Nov-2020

Our Ref : 020168 (FIRST) / CHAN

MS FIRST CAPITAL INSURANCE LIMITED  
36 ROBINSON ROAD  
#16-01 CITY HOUSE  
Singapore 068877

FINAL REPAIR COST FOR TOYOTA HIACE 3.0 HIGH ROOF PC5128C  
=====

To supply spare parts

To remove & refix rear windscreen  
glass and conduct water leak test.

To apply undersealing

To putty and spray replaced parts

To remove, cut-out damaged parts,  
panel beating, welding, align,  
refix and to renew above parts

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Add 7% GST : 2,850.00  
199.50

Total : S\$ 3,049.50  
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Singapore Dollars Three Thousand and Forty Nine  
and Cents Fifty Only