

Summer Lee (LKK Auto)

From: Teo, Grace <grace.teo@sompo.com.sg>
Sent: Friday, 20 November, 2020 6:19 PM
To: Gerald - Ah Lim Motor SM; 'admin-d@lkkauto.com'; 'assignments@lkkauto.com'; 'SUR'; Ye, Yong Kang Melvin
Cc: MeiLi Tan - Ah Lim Motor @ Sin Ming
Subject: OD/ LKK \ CMTD2003395/THE - Insured's Vehicle SLA142B Acc On : 18/11/2020 16:30 - veh in Mon 23/11
Attachments: 142 - SOMPO.pdf; 142 - ESTIMATE.pdf

Our Reference : CMTD2003395/MYE
Your Reference: SLA142B

Hi Gerald,

We acknowledged receipt of your claim documents.

Please be informed that Mr. Melvin Ye is the handler of this case who can be contacted at 63224 667/ melvin.ye@sompo.com.sg.

Please be informed that we will appoint **LKK AUTO** to conduct the survey.

Hi LKK AUTO,

Please assist to arrange Mr. Marcus or Mr. Kenneth to conduct the motor survey on Own Damage basis.

Please revert with your preliminary report upon completion of survey to my colleague, Mr. Melvin for Authorisation.

Aside to Melvin,

Please advise on the Excess and Authorisation.

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020.
Kindly direct invoices and business correspondence to our new registered address.

Thank you.

[Working From Home with effect from 06 April 2020]

Best Regards
Grace Teo
Claims Division
D: 6329 5170 | T: 6461 6555

For motor claims survey request, please email to motorsurvey@sompo.com.sg



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From: Gerald - Ah Lim Motor SM <gerald@almsm.com.sg>

Sent: Friday, November 20, 2020 2:45 PM

To: Claims - Motor Survey <MotorSurvey@sompo.com.sg>

Cc: MeiLi Tan - Ah Lim Motor @ Sin Ming <meili@almsm.com.sg>

Subject: Request to register OD claim- Insured's Vehicle SLA142 Acc On : 18/11/2020 16:30

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Dear Motor Survey Team,

We refer to the attachment, kindly assist to register insured's OD claim & arrange for survey on the [23/11/2020](#).

The vehicle is at our work shop at Sin Ming.

Best Regards,

Gerald - (Sin Ming)
176 Sin Ming Drive
#05-12 Sin Ming Autocare
Singapore 575721
Tel : 6456 3637 Fax: 6456 3686