

**ASSIGNMENT**Surveyor: OI SUN PINDOI: 23/11/2020Date / Time : 20/11/2020Registered in Merimen: 20/11/2020**Pre-assign / CCU / FTE**Insured Vehicle No. : SH 7102B

Claim No. : \_\_\_\_\_

Name of Insured : \_\_\_\_\_

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

Excess Sec II : \$ \_\_\_\_\_ D.O.A : 13/11/2020 18:20Place of Accident : UPPER BUKIT TIMAH ROAD BY HUME AVE

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_ (V/L: YES / NO )

Insured Liability : % **Final ? Yes / No**SJW 1011YINSRS:  
WSP: HUA HONG  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                           |                                                                                                   | STAGE                                                                   | DATE / PIC                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------|
|                                                                                                                                                                      | <u>SJW 1011Y - X</u>                                                                              | Non-Reporting ltr (1st):                                                |                                                              |
|                                                                                                                                                                      | <u>SH 7102B - CC3/AIG12003906/H1sb1q2 ; 20/02/2012</u>                                            | Non-Reporting ltr (2nd):                                                |                                                              |
|                                                                                                                                                                      | <u>CC3/III19002004/T1pb3q2 ; 27/01/2019</u>                                                       | Non-Reporting ltr (Final):                                              |                                                              |
|                                                                                                                                                                      | <u>CC4/III19016231/Kga3q2 ; 08/09/2019</u>                                                        | Notification ltr (if non-pickup):                                       |                                                              |
|                                                                                                                                                                      | <u>NBA/FCI19001759/Y ; 27/01/2019</u>                                                             | Call OI:                                                                |                                                              |
|                                                                                                                                                                      | <u>NS/INC19017560/K1qf3n2 ; 03/10/2019</u>                                                        | After call ltr to OI:                                                   |                                                              |
|                                                                                                                                                                      |                                                                                                   | <b>Documentation Check List:</b>                                        | <b>Handler</b> <b>Typist</b>                                 |
|                                                                                                                                                                      |                                                                                                   | Notification ltr (if non-pickup)                                        | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                                                   | After call ltr to OI:                                                   | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                                                   | Authorisation To Act:                                                   | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                                                   | Release Voucher:                                                        | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                                                   | Final Repair Bill:                                                      | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                                                   | Car Rental Invoice:                                                     | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                                                   | Towing Invoice                                                          | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                                                   | LTA / GIA :                                                             | <input type="checkbox"/> <input type="checkbox"/>            |
| <u>21/06/2021</u>                                                                                                                                                    | <u>SETTLED AND CLOSED / NO PHY FILE</u>                                                           | Medical Bill:                                                           | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                                                   | PIR:                                                                    | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                                                   | Mandate/Reject Instruction:                                             | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                                                   | LOD                                                                     | <input checked="" type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                                      |                                                                                                   | Payment Breakdown Form:                                                 | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                                                   | Post-Repair Photos:                                                     | <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                                      |                                                                                                   | Others:                                                                 | <input type="checkbox"/> <input type="checkbox"/>            |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                            | Date/Time: _____ Sent By: _____                                                                   |                                                                         |                                                              |
| <b>FINALIZATION</b>                                                                                                                                                  | Date/Time: _____ Confirm with: _____ Confirm by: _____                                            |                                                                         |                                                              |
| Repair Cost: <u>P/P</u>                                                                                                                                              | \$S\$ <u>1,888.88</u> ( <u>3</u> days) Reduction: <u>20.73</u> %                                  | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/> |                                                              |
| <b>FINAL SETTLEMENT</b>                                                                                                                                              | Date/Time: <u>18/06/2021</u> Confirm with <u>JERLEEN</u>                                          | Email <input checked="" type="checkbox"/> Call <input type="checkbox"/> |                                                              |
| Final Liability:                                                                                                                                                     | % <u>100</u> (Agreed / Assessed) BOLA S/N No. : <u>27</u>                                         | If NO or B 28, Ass. Lia :                                               |                                                              |
| Repair Cost: (W/GST)                                                                                                                                                 | \$S\$ <u>2,021.10</u>                                                                             |                                                                         |                                                              |
| Loss of Rental (LOR):                                                                                                                                                | \$S\$ ( _____ days)                                                                               |                                                                         |                                                              |
| Loss of Use (LOU):                                                                                                                                                   | \$S\$ <u>300.00</u> (\$ <u>100</u> x <u>3</u> days)                                               |                                                                         |                                                              |
| Loss of Income (LOI):                                                                                                                                                | \$S\$ (\$ _____ x _____ days)                                                                     |                                                                         |                                                              |
| LOR only <input type="checkbox"/> LOU only <input checked="" type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                                                                   |                                                                         |                                                              |
| GIA/LTA Search                                                                                                                                                       | \$S\$                                                                                             |                                                                         |                                                              |
| Medical:                                                                                                                                                             | \$S\$                                                                                             | 1) Claim status: Normal/Reject/Private Settle                           |                                                              |
| Disbursement:                                                                                                                                                        | \$S\$ (e.g. Tow/ Independent )                                                                    | 2) Report Format:                                                       | <u>TP</u>                                                    |
| Legal Cost                                                                                                                                                           | \$S\$                                                                                             | 3) Survey fee:                                                          | <u>\$350.00</u>                                              |
| <b>Total:</b>                                                                                                                                                        | \$S\$ <u>2,321.10</u> <b>Global Sum S\$:</b>                                                      |                                                                         |                                                              |
| <b>FINAL PAYMENT</b>                                                                                                                                                 | Date/Time: _____ Confirm with: _____ Email <input type="checkbox"/> Call <input type="checkbox"/> |                                                                         |                                                              |
| Payee 1:                                                                                                                                                             | \$S\$ <u>2,321.10</u> Name 1: <u>Hua Hong Pte Ltd</u>                                             |                                                                         |                                                              |
| Payee 2: (Strike if N.A.)                                                                                                                                            | \$S\$ Name 2:                                                                                     |                                                                         |                                                              |
| Payee 3: (Strike if N.A.)                                                                                                                                            | \$S\$ Name 3:                                                                                     |                                                                         |                                                              |