

Nivitha (LKK Auto)

From: Teo, Grace <grace.teo@sompo.com.sg>
Sent: Friday, 20 November 2020 1:33 PM
To: Accord Claims(AV); Ye, Yong Kang Melvin; 'admin-d@lkkauto.com'; 'assignments@lkkauto.com'; 'SUR'
Cc: Accord Auto Services; Chan, Shu Hui Agnes
Subject: OD/LKK \ CMTD2003393/MYE - Own Damage Claim SJW1211L DOA:18.11.2020
Attachments: Estimate SJW1211L.pdf; SJW1211L(18.11.2020).PDF

Our Reference : CMTD2003393/MYE
Your Reference: SJW1211L

Hi Celia,

We acknowledged receipt of your claim documents.

*Please be informed that Mr. Melvin Ye is the handler of this case who can be contacted at 63224 667/
melvin.ye@sompo.com.sg.*

Please be informed that we will appoint **LKK AUTO** to conduct the survey.

Hi LKK AUTO,

Please assist to arrange **Mr. Marcus** to conduct the motor survey on **Own Damage** basis.

Please revert with your preliminary report upon completion of survey to my colleague, Mr. Melvin/ Ms Agnes for Authorisation.

Aside to Melvin/Agnes,

Please advise on the Excess and Authorisation.

Please be informed that our office will relocate to #03-03 at Singapore Land Tower with effect from 1 Dec 2020.
Kindly direct invoices and business correspondence to our new registered address.

Thank you.

[Working From Home with effect from 06 April 2020]

Best Regards
Grace Teo
Claims Division
D: 6329 5170 | T: 6461 6555

For motor claims survey request, please email to motorsurvey@sompo.com.sg



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From: Accord Claims(AV) <avclaims@mycarworkshop.com.sg>

Sent: Friday, November 20, 2020 11:28 AM

To: Claims - Motor Survey <MotorSurvey@sompo.com.sg>

Cc: Accord Auto Services <gilbert.ng@mycarworkshop.com.sg>

Subject: Own Damage Claim SJW1211L DOA:18.11.2020

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Dear Officer In Charge,

Kindly assist arrange survey as above mentioned.

Vehicle In Bukit Merah.

Kindly advise own damage excess.

Thank you.

Kind regards,

Celia Lai

Accord Auto Services Pte Ltd
Blk 1009 Bukit Merah Lane 3
#01-80
Singapore 159723

Mobile: (65) 9274 0999

Tel : (65) 6271 7433

Fax : (65) 6274 5715

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