

**Xin Hua Workshop Pte Ltd**  
**Letter of Demand**

Our Ref: SLW 7061 P

9-Apr-2021

**Lonpac Insurance**  
300 Beach Road  
#17-04/07 The Concourse  
Singapore 199555

Dear Sir/Mdm:

**ACCIDENT INVOLVING SLW7061P AND SKU9806S ON 13-NOV-2020 AT ALONG  
SERANGOON GARDEN WAY**

**We are acting on behalf of the owner/driver to recover his vehicle damages and losses  
sustainer in the above accident from the third party driver/ or insurers.**

<u>Description</u>					<u>Amount</u>
Repair Costs					\$ 12,566.70
Loss of Rental	\$120.00	X	13	days	\$ 1,669.20
Loss Of Use	\$0.00	X	0	days	\$ -
Search Fees (LTA)					\$ 7.45
Surveyor fees					\$ -
Others Claim					\$ 29.00
Amount					\$ 14,272.35

Please look into our client claims and let us hear from you shortly.

Thank you



Kerry Tan

Xin Hua Workshop Pte Ltd

Tel : 8430 9812

email : xinhuaworkshop@gmail.com

## Letter of Authorization

Accident Involving my vehicle SLW 7061P & SKU 9806S on 13/11/2020  
at along Serangoon Garden Way

I/We, Tan Ah Kim, owner of vehicle no. SLW 7061P  
hereby authorize Xin Hua Workshop Pte Ltd to proceed with the repair for my  
vehicle SLW 7061P which was damaged in the above accident.

I further authorize Xin Hua Workshop Pte Ltd to claim against the driver and/or the  
owner of the other vehicle(s) involved in the said accident for the repair cost and the loss of  
use/rental, and etc of my vehicle on my behalf and for the own benefit.

You are further authorized to appoint your solicitor and give instruction in my name for the purpose  
of seeking recovery of the said cost of repairs and the loss of use/rental, and etc.

I further authorize you and/or your representative(s) to sign all and any documents including but not  
limited to Release forms and Discharge Vouchers, so as to effect settlement of the repair costs, loss  
of use/rental and etc, as well as legal fee and all disbursements related thereof.

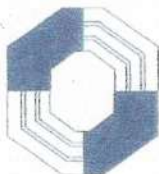
I hereby undertake to co-operate with you and render you all the assistance (Including the re-  
inspection of my vehicle and being a witness at trial) that may be necessary for you to recover the cost  
of repairs and the loss of use of my vehicle against any party.



Signature/ Company Stamp

Name : Tan Ah Kim  
NRIC No : S18110624  
Hp Tel : 9826 0666  
Address : 244 Hougang  
Street 22 #11-131  
Singapore 530244

Date : 13/11/2020



# LONPAC INSURANCE BHD

CLAIM NO : 20/20/20/VP05/023902  
DATE : 07 MAY 2021

## DISCHARGE VOUCHER

I/We, TAN AH KIM confirmed acceptance from M/s LONPAC INSURANCE BHD and/or owner of SKU 9806S the sum of Singapore Dollar Thirteen Thousand and Five Hundred Only (\$13,500.00) in full and final satisfaction, liquidation and discharge of all property losses competent to me/us upon the said M/s LONPAC INSURANCE BHD in respect of all property losses sustained by me/us whether now or hereafter to become manifest, arising either directly or indirectly from an accident involving SLW 7061P and SKU 9806S on 13 November 2020 along SERANGOON GARDEN WAY.

I /We hereby agree to indemnify and keep indemnify (LONPAC INSURANCE BHD/ JOLYN TAN GHIM HUI) against all claims and any claims whatsoever made by any person/persons on our behalf in respect of the said accident.

I/We further authorize you to pay the above settlement sum directly to XIN HUA WORKSHOP PTE LTD.

I/We hereby acknowledged that this payment is made on a without admission of liability basis and without prejudice to all related claims and in respect of our insured's recovery action.

.....  
Signature of vehicle owner/Date

Tan Ah Kim 18/5/2021  
.....  
Name of vehicle owner /Date

"WITHOUT PREJUDICE FOR ANY OTHER CLAIMS"

**Xin Hua Workshop Pte Ltd**  
**23 Kaki Bukit Avenue 4, #04-01(SouthWing) Singapore 415933**  
**Tel : 6844-1985 Fax : 6844-5185**  
**Business Reg No. 201838521G**

**Invoice**

**Bill To**

**Lonpac Insurance**  
300 Beach Road  
#17-04/07 The Concourse  
Singapore 199555

**Invoice Date** : 30-Jan-21  
**Invoice No** : XHW21-0020  
**Vehicle No.** : SLW 7061 P  
**Accident Date** : 13-Nov-20

Item No	Description	Quantity	Unit Price	Amount
1	Repair as per surveyor recommend repair cost.	1		\$12,566.70
Remarks			Sub Total	\$12,566.70
			Amount Due	\$12,566.70

for Xin Hua Workshop Pte Ltd

  
AUTHORISED SIGNATURE





# TAX INVOICE

GST Reg. No. : M2-0094320-1  
Co. Reg No. : 199003483E

TAN AH KIM  
BLK 244 HOUGANG ST 22  
#11-131  
SINGAPORE 530244

INVOICE NO.: **REN-21IR00047R**

DATE : **18-Nov-20**

DESCRIPTION	AMOUNT
<b>CAR NO.: SLL 2851S</b>	
<b><u>RENTAL PERIOD:</u></b> 18/11/2020 - 30/11/2020	
* RENTAL DAILY \$120.00 * 13 DAYS	\$1,560.00
* GST 7%	\$109.20
E. & O. E.	
<b>TOTAL:</b>	<b>\$1,669.20</b>

**ALPINE CAR RENTAL PTE LTD**

- ALL CHEQUE PAYMENTS SHOULD BE CROSSED AND MADE PAYABLE TO 'ALPINE CAR RENTAL PTE LTD'.
- PLEASE INDICATE INVOICE NO. ON THE REVERSE SIDE.
- PAYMENT IS DUE ON THE TERMS STATED HEREIN. INTEREST WILL BE CHARGED AT THE RATE OF 12% PER ANNUM UNTIL FULL PAYMENT OF THE OUTSTANDING SUM.

This Invoice is computer generated.  
No signature is required.



AlpineCarRental

SLW 7061P

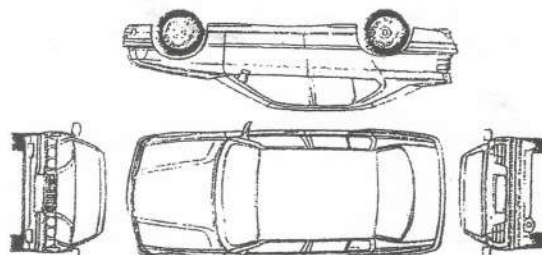
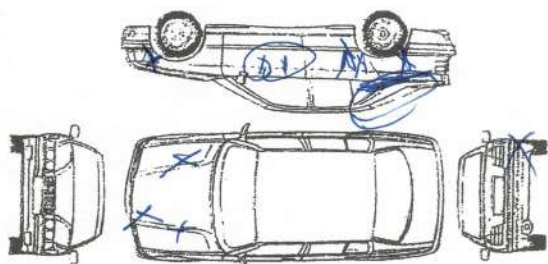
Excess: \$2000.00

# Check Out / Check In List (HA No: \_\_\_\_\_)

CAR NO: SLL 2851 S MAKE / MODEL: OPEL ASTRA 1.0 AT/MT

## 1. ITEMS FITTED / PLACED ON THE CAR

O	<input type="checkbox"/>	RADIO / CASSETTE / CD PLAYER	I	<input type="checkbox"/>	RADIO REMOTE CONTROL (1 PC)	I	<input type="checkbox"/>
	<input type="checkbox"/>	CIGARETTE LIGHTER		<input type="checkbox"/>	RADIO SPEAKERS (4 PCS)		<input type="checkbox"/>
	<input type="checkbox"/>	SPARE TYRE (1 PC)		<input type="checkbox"/>	SPARE TOOLS / JACK		<input type="checkbox"/>
	<input type="checkbox"/>	FRONT SEAT BELTS (2 PCS)		<input type="checkbox"/>	REAR SEAT BELTS (3 PCS)		<input type="checkbox"/>
	<input type="checkbox"/>	FLOOR MATS (4/5/6 PCS)		<input type="checkbox"/>	BOARD COVER (1 PC)		<input type="checkbox"/>
	<input type="checkbox"/>	FRONT / CENTRE ROOF LIGHT		<input type="checkbox"/>	CAR / RADIO MANUALS		<input type="checkbox"/>
	<input type="checkbox"/>	SPEAKER BOARD (1 PC) HATCHBACKCAR		<input type="checkbox"/>	REAR VIEW MIRROR (1 PC)		<input type="checkbox"/>
	<input type="checkbox"/>	SIDE VIEW MIRRORS (2 PCS)		<input type="checkbox"/>	FRONT WIPERS (2 PCS)		<input type="checkbox"/>
	<input type="checkbox"/>	REAR WIPER (1 PC)		<input type="checkbox"/>	HEADLIGHT WIPERS (2 PCS)		<input type="checkbox"/>
	<input type="checkbox"/>	TYRES (4 PCS)		<input type="checkbox"/>	HUB CARS (4 PCS)		<input type="checkbox"/>
	<input type="checkbox"/>	PETROL COVER (1 PC)		<input type="checkbox"/>	FRONT / REAR NUMBER PLATES (2 PCS)		<input type="checkbox"/>



PETROL OUT : E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 F

KM OUT : 32788

PETROL IN : E 1/8 1/4 3/8 1/2 5/8 3/4 7/8 F

KM IN : \_\_\_\_\_

REMARKS : kelun

NO SMOKING, NO DURIANS ALLOWED IN VEHICLE  
PLEASE REMEMBER TO REMOVE ALL VALUABLES & BELONGINGS  
PLEASE RETURN WITH SAME FUEL LEVEL AS WHEN IT WAS HANDLED OVER

CHECKED OUT BY: Lim Chi kelun  
DATE / TIME : 18/11/2020 PM/AM

CHECKED IN BY: kelun Chi  
DATE / TIME : 30/11/2020 PM/AM

HIRER'S SIGNATURE

HIRER'S SIGNATURE

NAME:

NAME:

MOBILE:

MOBILE:



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 13 Nov 2020 / 21:03:19

Receipt Date/Time : 13 Nov 2020 / 21:03:19

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-201113-003320

Previous Receipt No. :

**S/N Item Description/  
Business Transaction Reference  
No.**

<b>Amount Before GST (S\$)</b>	<b>GST Amount (S\$)</b>	<b>Amount After GST (S\$)</b>
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Result of Insurance Enquiry - GX249R

As at 10 Nov 2020/16:50:00

Insurance Co: CHINA TAIPING INSURANCE (SINGAPORE) PTE LTD

1 Insurance Enquiry - GX249R  
Enquiry Fee  
20201113210208023794

7.00	0.49	7.49
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**Sub-Total**

7.00	0.49	7.49
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Result of Insurance Enquiry - SKU9806S

As at 13 Nov 2020/11:35:00

Insurance Co: LONPAC INSURANCE BHD

2 Insurance Enquiry - SKU9806S  
Enquiry Fee  
20201113210208109273

7.00	0.49	7.49
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**Sub-Total**

7.00	0.49	7.49
------	------	------

**Total Before Rounding**

14.00	0.98	14.98
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**Rounding Difference**

0.03

**Total Amount Payable**

14.95

**Paid By**

20201113210226185

Direct Debit: eNETS Debit  
(Internet Banking)

14.95

**Total**

14.95

**Cash Change**

0.00

**Tendered Amount**

14.95

**Excess Refundable Amount**

0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580

Phone: +65 6224 0010 Fax: +65 6224 0030

Operating Hours: Monday to Friday 9am to 5pm

GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-141981

Date of Request: 17/11/2020

Your Ref No: PURCHASE BY EMAIL

XIN HUA WORKSHOP PTE LTD  
23 KAKI BUKIT AVE 4 #04-01  
SINGAPORE 415933

Dear Sir/Madam,

Your Vehicle No: SLW7061P

Date of Accident: 13/11/2020

Place of Accident: SERANGOON GARDENS WAY

Involving Vehicle No: SKU9806S, SDB9699S

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

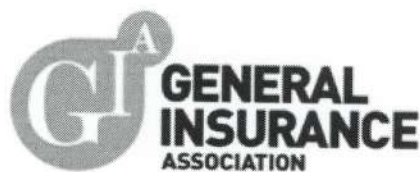
This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque





RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580

Phone: +65 6224 0010 Fax: +65 6224 0030

Operating Hours: Monday to Friday 9am to 5pm

GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-141982

Date of Request: 17/11/2020

Your Ref No: PURCHASE BY EMAIL

XIN HUA WORKSHOP PTE LTD  
23 KAKI BUKIT AVE 4 #04-01  
SINGAPORE 415933

Dear Sir/Madam,

Date of Accident: 13/11/2020

Vehicle No: SLW7061P

Place of Accident: SERANGOON GARDEN WAY

Involving Vehicle No: SKU9806S

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SKU9806S	SERANGOON GARDEN WAY	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

[ ] GIRO [X] Cash [ ] Cheque

## Jasper Chua (LKK Auto)

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**From:** ONG LI LI <llong@lonpac.com>  
**Sent:** Thursday, 6 May 2021 5:01 PM  
**To:** Jasper Chua (LKK Auto)  
**Cc:** MT\_Claim\_SG; Admin A  
**Subject:** RE: PRI | Accident involving our client SLW 7061 P and your insured SKU 9806 S (LONPAC INS BHD) | DOA-13/11/2020 Our Ref: 20/20/20/VP05/023902 \*\*\* LKK REF: CC4/LPC20012665/ba3 [External General]

### Lonpac External - General

Dear Jasper

Please proceed.

Regards,  
Ong Li Li  
Senior Claims Executive | Lonpac Insurance Bhd  
300 Beach Road #17-04/07 The Concourse  
Singapore 199555  
Tel : (65) 6250 7388 Ext. 254 Fax: (65) 6296 2706

*We are committed to acting professionally, fairly and with integrity. We do not condone bribery, fraud or corrupt practices.*

*Lonpac External - General data is for internal / external use.*

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**From:** Jasper Chua (LKK Auto) [mailto:jasperchua@lkkauto.com]  
**Sent:** Thursday, 6 May 2021 2:45 PM  
**To:** ONG LI LI <llong@lonpac.com>  
**Cc:** MT\_Claim\_SG <mt\_claim@lonpac.com>; Admin A <admin-a@lkkauto.com>  
**Subject:** PRI | Accident involving our client SLW 7061 P and your insured SKU 9806 S (LONPAC INS BHD) | DOA-13/11/2020 Our Ref: 20/20/20/VP05/023902 \*\*\* LKK REF: CC4/LPC20012665/ba3 [External General]

Dear Sir/Mdm,

We refer to the subject matter.

We are in the view that BOLA 35 ( c ) i is applicable to this case. Our insured is 100% liable for both of the vehicle SLW 7061P and SDB9699S.

Summary to offer to repairer **XIN HUA WORKSHOP PTE LTD** is as follows:

TP CLAIMED		REVISED -TO OFFER
Cost of Repair	\$ 33,150.50	\$ 12,566.70
Loss of Rental (13 days x \$120.00) (w/gst)	\$ 1,669.20	\$ 1,412.40
GIA+LTA Search	\$ 36.45	\$ 36.45
<b>Proposed Total</b>	<b>\$ 34,856.15</b>	<b>\$ 14,015.55</b>

Loss of Rental (11 days x \$120.00)  
(w/gst)

Breakdown of days is as follows:

Recommended repair days	7
Weekends / Downtime / Public Holiday	4
<b>CLAIM DAYS</b>	<b>11</b>

For your approval and/or further instruction please.

Thank you.

Best Regards,

**Jasper Chua** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2928 | email: [jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** ONG LI LI <[llong@lonpac.com](mailto:llong@lonpac.com)>

**Sent:** Tuesday, 13 April 2021 1:35 PM

**To:** Jasper Chua (LKK Auto) <[jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: PRI | Accident involving our client SLW 7061 P and your insured SKU 9806 S (LONPAC INS BHD) | DOA-13/11/2020 Our Ref: 20/20/20/VP05/023902 \*\*\* LKK REF: CC4/LPC20012665/ba3 [External General]

## **Lonpac External - General**

Dear Jasper

Please put up the quantified mandate request.

Regards,

Ong Li Li

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road #17-04/07 The Concourse

Singapore 199555

Tel : (65) 6250 7388 Ext. 254 Fax: (65) 6296 2706

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**From:** Jasper Chua (LKK Auto) [<mailto:jasperchua@lkkauto.com>]

**Sent:** Monday, 12 April 2021 10:57 AM

**To:** ONG LI LI <[llong@lonpac.com](mailto:llong@lonpac.com)>

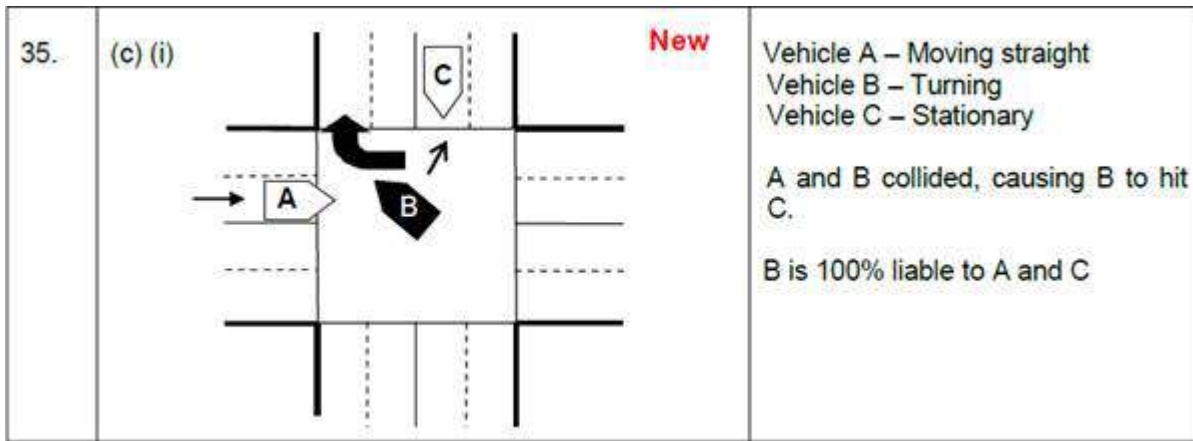
**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** PRI | Accident involving our client SLW 7061 P and your insured SKU 9806 S (LONPAC INS BHD) | DOA-13/11/2020 Our Ref: 20/20/20/VP05/023902 \*\*\* LKK REF: CC4/LPC20012665/ba3 [External General]

Dear Li Li,

We are in the view that BOLA 35 ( c ) i is applicable to this case. Our insured is 100% liable for both of the vehicle SLW 7061P and SDB9699S.

There is no video footage from both parties.



Best Regards,

**Jasper Chua** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6841-2928 | email: [jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com) | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** ONG LI LI <[llong@lonpac.com](mailto:llong@lonpac.com)>

**Sent:** Tuesday, 17 November 2020 6:20 PM

**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Cc:** MT\_Claim\_SG <[mt\\_claim@lonpac.com](mailto:mt_claim@lonpac.com)>; Jasper Chua (LKK Auto) <[jasperchua@lkkauto.com](mailto:jasperchua@lkkauto.com)>; Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>

**Subject:** RE: PRI | Accident involving our client SLW 7061 P and your insured SKU 9806 S (LONPAC INS BHD) | DOA-13/11/2020 Our Ref: 20/20/20/VP05/023902 \*\*\* LKK REF: CC4/LPC20012665/ba3 [External General]

## Lonpac External - General

Dear Mei Kwan

Please see attached for our Insured's GIA report.

Regards,

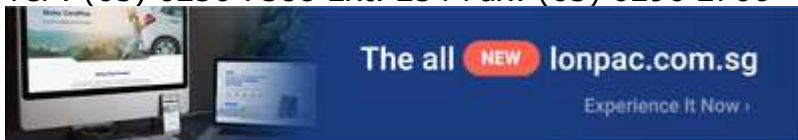
Ong Li Li

Senior Claims Executive | Lonpac Insurance Bhd

300 Beach Road #17-04/07 The Concourse

Singapore 199555

Tel : (65) 6250 7388 Ext. 254 Fax: (65) 6296 2706



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---

**From:** Mei Kwan (LKKAuto) [<mailto:Meikwan@lkkauto.com>]

**Sent:** Tuesday, 17 November 2020 5:55 PM

**To:** ONG LI LI <[llong@lonpac.com](mailto:llong@lonpac.com)>