

# TEAM AUTO PRO

**WITHOUT PREJUDICE**

Our Ref: SGZ 7074X

Your Ref: SMG 3913E

REVISED: 13<sup>th</sup> January 2021

**ATTN:** LKK Auto Consultants Pte Ltd  
**INSURER:** AIG Asia Pacific Insurance Pte Ltd

Dear *Leah*,

**Accident Involving:** SGZ 7074X and SMG 3913E

**Date of Accident:** 15 November 2020

**Location of Accident:** Upper East Coast Road Slip Rd to Bedok South Ave 1

We refer to the aforementioned accident and hereby submit our claim as below:

Cost of Repair as agreed	\$ 6,527.00	\$6,100.00 COR + \$427.00 GST 7%
Add Loss of Rental	\$ 1,200.00	10 Days - Inv#2011.0623
Add Loss of Use	\$ 160.00	2 Days
		** LOU/R timeline: Pls refer to LOD dated 08-12-2020
<b>Total</b>	<b>\$ 7,887.00</b>	
Add 3rd Party Report Fee	\$ 29.00	
Add LTA Search Fee	\$ 7.45	
<b>GRAND TOTAL</b>	<b>\$ 7,923.45</b>	

Kindly pay the Grand Total Amount of **\$7,923.45** to:

**Team AutoPro Pte Ltd**  
160 Sin Ming Drive #02-12  
Sin Ming AutoCity  
Singapore 575722

For further query, please feel free to contact us at 6258 1955 or email: teamautoffice@gmail.com

Thank you.



Regards,  
Adel (Ms)

To : **Team AutoPro Pte Ltd**  
CRN : **201811621K**  
located at : **160 Sin Ming Drive, #02-12, Sin Ming AutoCity, Singapore 575722**

**Letter of Authorization & Undertaking**

In Respect of Accident Involving my/our Vehicle No.: SGZ 7074X  
and SMG 3913E and .....  
and ..... and .....  
@ Upper East Coast Road Slip Road to Bedok South Ave 1(Towards ECP)  
dated 15/11/2020.

1. I/We hereby irrevocably authorize you to demand claim- settle/receive whatever amount settled/payable by the third party and/or its insurer in my/our name, for the costs of repair, loss of use/rental and all other necessary costs related to my/our vehicle that was damaged pursuant to the aforesaid accident.
2. I/We acknowledge that any settlement you may reach on my/our behalf is on a "Without Prejudice" and "Without Admission Of Liability" basis.
3. I/We agree to assign the whole proceeds of my/our third party claim to you. The third party and /or its insurer shall accept this letter as my irrevocable authorization to pay the compensated amount directly to you – in the form of payment cheque made in favor to **Team AutoPro Pte Ltd**.

In the event that the payment cheque is being made in my/our favor, I/we hereby undertake to return the full amount to you, within 7 days from receiving and clearance of the said payment cheque. Failing which, you will have the legal rights to take legal proceedings against me/us to recover the said sum, with further costs and disbursements to be incurred by me/us.

4. I/We further authorize you to settle the aforesaid claim in a manner that you deem fit and to utilize the monies to pay your charges without further reference to me/us. The payment to you shall amount to a good discharge of your obligation to me/us in respect of the settlement monies.
5. Should the third party claim be unsuccessful due to untruthful statements from me/us, I/we undertake to pay for all your expenses, costs and fees incurred, immediately upon your demand.
6. This authorisation shall remain in force until revoked by me/us in writing to you, subject to terms and conditions being agreed by both parties. I/We further understand that revocation is not allowed once your workshop has commenced on the repair of my/our vehicle.

Yours faithfully,



Claimant Signature & Co's Stamp (if applicable)

Date: 15/11/2020

**RELEASE VOUCHER**  
**(AIG Asia Pacific - Express Third Party Claim)**

"We/I, **TEAM AUTOPRO PTE LTD** ("the workshop") hereby confirm that we/I have reached an agreement with the appointed surveyor of AIG Asia Pacific Insurance Pte Ltd **LKK AUTO CONSULTANTS PTE LTD** (name of surveyor) with respect to the amount claimed for **S\$6,527.00** (Repair Cost), **S\$990.00** (Loss of Use/Rental), **S\$ 36.45** (Disbursement) for vehicle no. **SGZ 7074X** that was damaged pursuant to the accident which occurred on **15/11/2020** (date) along **UPPER EAST COAST ROAD SLIP RD TO BEDOK SOUTH AVE 1** (location) involving vehicle no/s **SMG 3913E**. This is pursuant to the inspection conducted on **17/11/2020** (date) at "the workshop".

We/I confirm that we/I are/am authorized by the owner **LEE KOON HUAT** ("the third party claimant") of vehicle no. **SGZ 7074X** make the claim as set out in the above paragraph and we/I have full authority to settle the matter on his/her behalf in a manner that we/I deem fit. We/I enclose herein the letter of authority given by "the third party claimant".

We/I further confirm that we/I will indemnify AIG Asia Pacific Insurance Pte Ltd for all damages, loss and/or expense that they will or have already incurred in the event that "the third party claimant" after the above said agreement lodges a further claim against the former for any loss and expenses suffered pertaining to costs of repairs and/or rental and/or loss of use pursuant to the damage to **SGZ 7074X** (vehicle no.) as a result of the accident.

We/I confirm that the agreement reached above is in full and final settlement of any claim of "the third party claimant" pursuant to the accident and that further this settlement is reached on a without prejudice and without admission of liability basis.

This agreement is subject to the application of Singapore law and the Singapore Courts have exclusive jurisdiction over any dispute arising out of the same.

Dated this 9<sup>th</sup> (day) of March (month) 2021 (year)



LTK

Signed by appointed surveyor



Signed by "the workshop" (with chop)

"My execution of this Discharge Voucher is solely for my claim for Property Damage & nonprejudicial to any other claims arising from the same accident."







**TEAM<sup>®</sup>  
AUTO**

*Your Team Of Automotive Professionals*

## THIS IS YOUR INVOICE

<b>Bill To:</b>
Lee Koon Huat
3 Lorong 7 Toa Payoh #07-83
S'310003

<b>Date:</b>	26 Nov 2020
<b>Invoice Number:</b>	2011.0623
<b>Vehicle Number:</b>	SGZ 7074X
<b>Rental Vehicle Number:</b>	SKA 6784X

S/N	Description	Unit Price	Quantity	Amount
1	Leasing of Vehicle Number: SKA 6784X Rental Rate Per Day: \$120.00 Rental Duration: 10 Commencement Date: 16/11/2020 Ceasement Date: 26/11/2020	\$120.00	10	\$1,200.00

**Notes:**

- Kindly remit payment to our office address as stated. If you have any query pertaining to this invoice, please do not hesitate to contact us.
- Preferred Payment Mode: Cash
- Alternative Payment Mode : Bank transfer to UOB  
Current Account Number: 3243141123 or PayNow to Unique Entity Number (UEN): 202013212Z, immediately or prior to the collection of your vehicle.
- Invoice Raised By: **Vivian TAN**

Total Amount: \$1,200.00

Discount: \$0.00

Total Nett  
Amount Due: \$1,200.00



Authorized Signature And Date

**Official Use - Payment Details**

Bank Transfer / Cash / Cheque / Credit Card: \_\_\_\_\_

Date: \_\_\_\_\_

**Team AutoCare Pte. Ltd.** (Registration No: 202013212Z)

160 Sin Ming Drive, #02-12, Sin Ming AutoCity, Singapore 575722

Tel: 6258-1955 Fax: 6258-1956 Email: teamautooffice@gmail.com / teamautopl@gmail.com





**TEAM  
AUTO**

Your Team Of Automotive Professionals

## RENTAL AGREEMENT

RA/202011/015

<b>HIRER'S PARTICULAR</b>		<b>Vehicle No / Model</b>		<b>Rental Vehicle No / Model</b>	
Name: Lee Koon Huat		SGZ7074 X Daihatsu		SKA6784 X Mazda3	
NRIC/Passport No: S1277133I		<b>Date / Time Out:</b>		<b>Date / Time In:</b>	
Driving Licence No: Exp:		16/11/20 7pm		10am 26/11/20	
Address: 3 Lorong 7 Tan Payoh #07-83 S'pore 310003		<b>Fuel Tank Level</b> 			
Tel:					
<b>ADDITIONAL DRIVER'S PARTICULAR (AUTHORIZED DRIVER)</b>		<b>RENTAL CHARGES</b>			
Name:					
NRIC/Passport No:		Hour @		per hour	
Driving Licence No: Exp:		10 Days @ \$120		per days \$1200	
Address:		Weeks @		per week	
Tel:		Months @		per month	
(A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES		<b>Additional Payable:</b> <b>SUBTOTAL Payable:</b> \$1200			
		<b>DEPOSIT AMOUNT PAID</b>		<b>DEPOSIT AMOUNT REFUNDED / Date</b>	
		<b>Mode of Payment</b>			
		<b>ADDITIONAL REMARKS</b>			
<b>Physical Damage Excess</b>		<b>Acknowledgement</b>		<b>HIRER'S DECLARATION:</b> I/WE agree to the terms and conditions above and as set overleaf and declare that all information given on this form are true and accurate. My/Our driving licence(s) is/are current and not disqualified from driving. You may charge all amounts due on the rental to my/our account.	
Singapore - Own Damage \$2,500 Singapore - 3rd Party Damage \$2,500 Malaysia ( If applicable ) \$8,000 For Driver aged < 23 or above 65 or less than 2 years driving experience regardless of age \$3,000 ( Additional )					
<b>IMPORTANT NOTE :</b>				<b>Authorized Signatory On Behalf of Team AutoCare Pte Ltd</b>	
1. The person(s) signing this rental Agreement assumes full personal responsibility, jointly and severally with the firm, person or organization, the driver or all authorized driver in whose name he/they might sign. 2. Only persons above 23 years of age with more than 2years driving experience,authorised, licensed and signing this agreement may drive the vehicle. 3. Vehicle is strictly for use in Singapore only and may not be driven or taken out of Singapore without the prior written consent of Team AutoCare Pte Ltd. 4. Use of vehicle for illegal purposes (e.g. in connection with theft, drug pedalling or trafficking, smuggling), commercial purposes (e.g. taxi, uber, grab car / car pool usage) is strictly prohibited. 5. In case of accident, the hirer shall report to Team AutoCare Pte Ltd immediately. If there are bodily injuries, a police report must be made within 24 hours					



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-143246

Date of Request: 18/11/2020

Your Ref No: PURCHASE BY EMAIL

TEAM AUTOPRO PTE LTD (SIN MING)  
160 SIN MING DRIVE, #01-14 SIN MING AUTOCITY  
SINGAPORE 575722

Dear Sir/Madam,

Your Vehicle No: SGZ7074X

Date of Accident: 15/11/2020

Place of Accident: UPP EAST COAST RD

Involving Vehicle No: SMG3913E

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



RECORDS MANAGEMENT CENTRE

**GENERAL INSURANCE ASSOCIATION OF SINGAPORE  
RECORDS MANAGEMENT CENTRE**

6 Raffles Quay #18-00, Singapore 048580  
Phone: +65 6224 0010 Fax: +65 6224 0030  
Operating Hours: Monday to Friday 9am to 5pm  
GST Registration No: M400017735

**TAX INVOICE**

Our Ref No: GR-20-143247

Date of Request: 18/11/2020

Your Ref No: PURCHASE BY EMAIL

TEAM AUTOPRO PTE LTD (SIN MING)  
160 SIN MING DRIVE, #01-14 SIN MING AUTOCITY  
SINGAPORE 575722

Dear Sir/Madam,

Date of Accident: 15/11/2020

Vehicle No: SGZ7074X

Place of Accident: UPPER EAST COAST ROAD SLIP RD TO BEDOK SOUTH AVE 1

Involving Vehicle No: SMG3913E

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (\$)	QTY	AMOUNT (\$)
SMG3913E	UPPER EAST COAST ROAD SLIP RD TO BEDOK SOUTH AVE 1	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

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For GIARMC Official use:

Date:

☐ GIRO ☒ Cash ☐ Cheque



> Back to OneMotoring



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No. : M4-0006529-2

Print Date/Time : 16 Nov 2020 / 13:35:22

Receipt Date/Time : 16 Nov 2020 / 13:35:22

### Tax Invoice/Receipt

Receipt No. : ITNET-00000-201116-001915

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SMG3913E				
As at 15 Nov 2020/19:15:00				
Insurance Co: AIG ASIA PACIFIC INSURANCE PTE. LTD.				
1	Insurance Enquiry - SMG3913E Enquiry Fee 20201116133255697274	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				0.04
<b>Total Amount Payable</b>				7.45
Paid By				
	426569XXXXX8855	eNETS Credit Card		7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



Auto  
Consultants  
Pte Ltd

51 UBI AVE 1, #01-25 PAYA UBI INDUSTRIAL PARK, SINGAPORE 408933 TEL : (065) 62563561 FAX : (065) 62564315

Our Ref: CC4/AIG20012589/Bgs3

08 DECEMBER 2020

**SIVABALAN S/O KALA MUTHU**  
51 BEDOK ROAD  
COUNTRY PARK CONDOMINIUM #02-26  
SINGAPORE 469568

Dear Sir/Madam,

**ACCIDENT INVOLVING SMG 3913E & SGZ 7074X ON 15/11/2020**

We refer to the above accident. We are the Appointed Surveyor and Loss Adjuster Company by your Motor Insurer (AIG Asia Pacific Insurance Pte Ltd.) to resolve the claim against you and/or your authorized driver under the Auto Insurance policy taken up with them.

This is to inform you that we received a Third Party Claim from **SGZ 7074X**.

Based on the accident report and accident scenario, liability is down against us. We will therefore proceed to negotiate for an amicable settlement with the Third Party.

Should you however wish to further discuss on the matter prior to our negotiations and settlement, please contact us within 10 days from the date of this letter.

Please note that your No-Claim Discount (NCD) (if any) will be affected and reduced by 30% (20% for commercial vehicles) upon next renewal due to this Third Party claim. However, if your policy has a NCD protector feature, it will be deemed utilized for this claim and your NCD will be protected.

Please call us if you have further queries.

Yours faithfully,

Cecilia Chong  
Case Handler  
DID: 6749 4274  
FAX: 6741 4108  
EMAIL: ceciliachong@lkkauto.com

c.c AIG Asia Pacific Insurance Pte Ltd  
(Motor Claims Dept)

## Print Received Message

This mail is associated with :

**\*SGZ7074X (1529436063SG)**  
**[SMG3913E]**

TP

LEE KOON HUAT

Nov 15 2020 7:00PM

[SIVABALAN S/O KALA MUTHU]

Team Autopro Pte Ltd

**From**      **AIG Asia Pacific Insurance Pte. Ltd. (Express) (AIG\_SG\_EXPRESS)**, sent on **15/02/2021 11:49 AM**.

**To**         LKK\_HQ

**Subject**   **Alert - Adj Mandate Approved (\$7643.45) - SGZ7074X - Claim Handler: Goh, Jeremy-CX**

Approved:7643.45:Mandate approved. Subject to all documents in order. Mandate give as LOR 9 days at max \$120/day. No LOU justification. Start offer from \$100/day first