

## Shirley Hiew (LKK Auto)

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**From:** Shirley Hiew (LKK Auto)  
**Sent:** Tuesday, 17 November 2020 5:45 pm  
**To:** Daniel Jude  
**Cc:** Ooi Siow Hooi; Mohamed Isman; Sayed; SUR  
**Subject:** SME 2403C OD (AIG) DOA - 12/11/2020

Dear Daniel,

As instructed by our client, please proceed to repair the insured vehicle **SME 2403C** (Excess \$400/-).

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

\*Our client reserve their rights not to pay if there is no valid approval obtained before repair.

**Note : labour 1 at 3 days \$750.00. Labour 2 at 5 panels \$1000. Re-inspection to be done for damage check and supplementary items / labour with clear photos.**

Thank you.

Best Regards,

Shirley Hiew | Case Handler

**LKK Auto Consultants Pte Ltd**

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**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.**