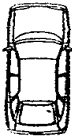


**ASSIGNMENT**Surveyor: KennethDOI: 11/11/2020Date / Time : 10/11/2020Registered in Merimen: 10/11/2020**Pre-assign / CCU / FTE**Insured Vehicle No. : SHD 4233C

Claim No. : \_\_\_\_\_

Name of Insured : COMFORT TRANSPORTATION PTE LTD

Policy No. : \_\_\_\_\_

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

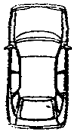
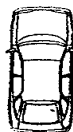
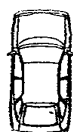
Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : 09/11/2020

Place of Accident : \_\_\_\_\_

Is driver the owner? ( YES / ☒ NO ) Nature of Accident : \_\_\_\_\_

If NO, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: ☒ YES / NO ; TP GIA REPORT: ☒ YES / NODriver Tel No. : \_\_\_\_\_ (V/L: ☒ YES / NO )Insured Liability : \_\_\_\_\_ % **Final ? Yes / No****SML 1146P**INSRS:  
WSP: AUTOEXCEL  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                               |                                                              |                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|------------------------------------------------------------------------------------|
|                                                                                                                                                          | <b>SML 1146P : X</b>                                         | <b>STAGE</b>                                                                       |
|                                                                                                                                                          | <b>SHD 4233C : CC4/III17018564/Gka3q2 ; DOA : 25/09/2017</b> | <b>DATE / PIC</b>                                                                  |
|                                                                                                                                                          |                                                              | Non-Reporting ltr (1st):                                                           |
|                                                                                                                                                          |                                                              | Non-Reporting ltr (2nd):                                                           |
|                                                                                                                                                          |                                                              | Non-Reporting ltr (Final):                                                         |
|                                                                                                                                                          |                                                              | Notification ltr (if non-pickup):                                                  |
|                                                                                                                                                          |                                                              | Call OI:                                                                           |
|                                                                                                                                                          |                                                              | After call ltr to OI:                                                              |
|                                                                                                                                                          |                                                              | <b>Documentation Check List: Handler Typist</b>                                    |
|                                                                                                                                                          |                                                              | Notification ltr (if non-pickup) <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                          |                                                              | After call ltr to OI: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                          |                                                              | Authorisation To Act: <input type="checkbox"/> <input type="checkbox"/>            |
|                                                                                                                                                          |                                                              | Release Voucher: <input type="checkbox"/> <input type="checkbox"/>                 |
|                                                                                                                                                          |                                                              | Final Repair Bill: <input type="checkbox"/> <input type="checkbox"/>               |
|                                                                                                                                                          |                                                              | Car Rental Invoice: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                          |                                                              | Towing Invoice <input type="checkbox"/> <input type="checkbox"/>                   |
|                                                                                                                                                          |                                                              | LTA / GIA : <input type="checkbox"/> <input type="checkbox"/>                      |
|                                                                                                                                                          |                                                              | Medical Bill: <input type="checkbox"/> <input type="checkbox"/>                    |
|                                                                                                                                                          |                                                              | PIR: <input type="checkbox"/> <input type="checkbox"/>                             |
|                                                                                                                                                          |                                                              | Mandate/Reject Instruction: <input type="checkbox"/> <input type="checkbox"/>      |
|                                                                                                                                                          |                                                              | LOD <input type="checkbox"/> <input type="checkbox"/>                              |
|                                                                                                                                                          |                                                              | Payment Breakdown Form: <input type="checkbox"/> <input type="checkbox"/>          |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                | Date/Time:                                                   | Sent By:                                                                           |
|                                                                                                                                                          |                                                              | Post-Repair Photos: <input type="checkbox"/> <input type="checkbox"/>              |
|                                                                                                                                                          |                                                              | Others: <input type="checkbox"/> <input type="checkbox"/>                          |
| <b>FINALIZATION</b>                                                                                                                                      | Date/Time:                                                   | Confirm with:                                                                      |
| Repair Cost: S\$                                                                                                                                         | ( _____ days) Reduction: _____ %                             | Confirm by:                                                                        |
|                                                                                                                                                          |                                                              | Email <input type="checkbox"/> Call <input type="checkbox"/>                       |
| <b>FINAL SETTLEMENT</b>                                                                                                                                  | Date/Time:                                                   | Confirm with                                                                       |
| Final Liability: %                                                                                                                                       | (Agreed / Assessed) BOLA S/N No. :                           | Email <input type="checkbox"/> Cal <input type="checkbox"/>                        |
| Repair Cost: S\$                                                                                                                                         |                                                              | If NO or B 28, Ass. Lia :                                                          |
| Loss of Rental (LOR): S\$                                                                                                                                | ( _____ days)                                                |                                                                                    |
| Loss of Use (LOU): S\$                                                                                                                                   | ( \$ _____ x _____ days)                                     |                                                                                    |
| Loss of Income (LOI): S\$                                                                                                                                | ( \$ _____ x _____ days)                                     |                                                                                    |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LO <input type="checkbox"/> [Tick only one] |                                                              |                                                                                    |
| GIA/LTA Search S\$                                                                                                                                       |                                                              |                                                                                    |
| Medical: S\$                                                                                                                                             |                                                              | 1) Claim status: Normal/Reject/Private Settle                                      |
| Disbursement: S\$                                                                                                                                        | (e.g. Tow/ Independent )                                     | 2) Report Format:                                                                  |
| Legal Cost S\$                                                                                                                                           |                                                              | 3) Survey fee:                                                                     |
| <b>Total: S\$</b>                                                                                                                                        | <b>Global Sum S\$:</b>                                       |                                                                                    |
| <b>FINAL PAYMENT</b>                                                                                                                                     | Date/Time:                                                   | Confirm with:                                                                      |
|                                                                                                                                                          |                                                              | Email <input type="checkbox"/> Cal <input type="checkbox"/>                        |
| Payee 1: S\$                                                                                                                                             | Name 1:                                                      |                                                                                    |
| Payee 2: (Strike if N.A.) S\$                                                                                                                            | Name 2:                                                      |                                                                                    |
| Payee 3: (Strike if N.A.) S\$                                                                                                                            | Name 3:                                                      |                                                                                    |