

Shirley Hiew (LKK Auto)

From: Shiau Chan (LKKAuto)
Sent: Thursday, 5 November 2020 5:29 pm
To: 'Claims'; SUR
Cc: nora.khai@premiumauto.com.sg
Subject: RE: OD CLAIM FOR SLR 5653 X ON 27/10/2020

Dear Kee Siang,

As instructed by our client, please proceed to repair the insured vehicle **SLR 5653X (Excess \$600/-)**.

Please take note that Labour 1 not necessary as bumper repair.

If there are any check items or supplementary items please inform our office's Assignment Team at Tel: 6741 8434 to arrange our surveyor for inspection.

All supplementary items and unconfirm items are subjected to further approval from insurance company before completion of the repair.

*Our client reserve their rights **not to pay** if there is no valid approval obtained before repair.

Best Regards,

Shiau Chan (Ms) | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6256-3561 | email: siewsc@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Admin-D (LKKAuto) <admin-d@lkkauto.com>
Sent: Thursday, 5 November 2020 11:53 AM
To: 'Claims' <claims@premiumauto.com.sg>; Admin A <admin-a@lkkauto.com>; SUR <sur@lkkauto.com>; CS A Team <cs-a@lkkauto.com>
Subject: RE: OD CLAIM FOR SLR 5653 X ON 27/10/2020

Dear Sir/Mdm,

Noted with thanks.

BEST REGARDS

G.NIVITHA

LKK Auto Consultants Pte Ltd

Phone: 6841-1972 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

** Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted*

From: Claims <claims@premiumauto.com.sg>
Sent: Thursday, 5 November 2020 11:44 AM
To: 'Nivitha (LKK Auto)' <admin-d@lkkauto.com>; 'Admin A' <admin-a@lkkauto.com>; 'SUR' <sur@lkkauto.com>; 'CS A Team' <cs-a@lkkauto.com>
Cc: 'Claims' <claims@premiumauto.com.sg>
Subject: RE: OD CLAIM FOR SLR 5653 X ON 27/10/2020

Dear Nivitha,

Attached above for your kind action.

Best Regards,
Kee Siang Lim

Claims Advisor

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

p. +65 6388 2323 d. +65 6768 9911 f. +65 6841 1183

e. claims@premiumauto.com.sg w. www.audi.com.sg

Audi Showroom, Audi Centre 281 Alexandra Road Singapore 159938 p. +65 6836 2223



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From: Nivitha (LKK Auto) [<mailto:admin-d@lkkauto.com>]

Sent: Wednesday, 4 November 2020 11:14 AM

To: 'Claims'; 'Admin A'; 'SUR'; 'CS A Team'

Subject: RE: OD CLAIM FOR SLR 5653 X ON 27/10/2020

Dear Sir/Mdm,

Kindly assist to provide us the Certificate of Insurance for SLR 5653X.

BEST REGARDS

G.NIVITHA

LKK Auto Consultants Pte Ltd

Phone: 6841-1972 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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From: Claims <claims@premiumauto.com.sg>

Sent: Wednesday, 4 November 2020 11:01 AM

To: 'Nivitha (LKK Auto)' <admin-d@lkkauto.com>; 'Admin A' <admin-a@lkkauto.com>; 'SUR' <sur@lkkauto.com>; 'CS A Team' <cs-a@lkkauto.com>

Cc: 'Claims' <claims@premiumauto.com.sg>

Subject: RE: OD CLAIM FOR SLR 5653 X ON 27/10/2020

Dear Sur,

Vehicle had been survey by Adrian just now, Please assist on OD approval.

**Best Regards,
Kee Siang Lim
Claims Advisor**

Premium Automobiles Pte Ltd (Reg No 199902271W)

55 Ubi Road 1 Road Singapore 408699

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From: Claims Dept [<mailto:claims@premiumauto.com.sg>]
Sent: Friday, 30 October 2020 4:54 PM
To: 'Nivitha (LKK Auto)'; 'Admin A'; 'SUR'; 'CS A Team'
Cc: 'Claims Dept'
Subject: RE: OD CLAIM FOR SLR 5653 X ON 27/10/2020

Dear all,

Attached is the estimate for your reference.

Best Regards,
Syafiq
Claims Admin Assistant

▪ **PREMIUM AUTOMOBILES**
(Reg No 199902271W)
55 Ubi Road 1 Singapore 408699
p. +65 6366 2323, d. +65 67689828
e.<mailto:claims@premiumauto.com.sg> w. www.audi.com.sg
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From: Nivitha (LKK Auto) [<mailto:admin-d@lkkauto.com>]
Sent: Wednesday, 28 October 2020 4:11 PM
To: 'Claims'; 'Admin A'; 'SUR'; 'CS A Team'
Subject: RE: OD CLAIM FOR SLR 5653 X ON 27/10/2020

Dear Nadia,

Noted with thanks.

BEST REGARDS
G.NIVITHA

LKK Auto Consultants Pte Ltd

Phone: 6841-1972 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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From: Claims <claims@premiumauto.com.sg>
Sent: Wednesday, 28 October 2020 4:02 PM
To: 'Admin-D (LKKAuto)' <admin-d@lkkauto.com>; 'Admin A' <admin-a@lkkauto.com>; 'SUR' <sur@lkkauto.com>; 'CS A Team' <cs-a@lkkauto.com>
Cc: claims@premiumauto.com.sg
Subject: OD CLAIM FOR SLR 5653 X ON 27/10/2020

Dear All,

Kindly register OD claim for this vehicle. Attached is the GIA report for your reference.

Kindly arrange survey on 4/11/2020 @ 10 AM. Owner waiting.

Thank you.

Best Regards,
Nadia
Claims Administrator

Premium Automobiles Pte Ltd (Reg No 199902271W)
55 Ubi Road 1 Road Singapore 408699
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