

Our Ref: GBC6609R201026

Date: 06/11/2020

Your Ref: D20004382MFSH

MS First Capital Insurance Limited  
36 Robinson Road #16-01  
City House  
Singapore 068877  
**Attn: Motor Claims Department**

Dear Sir / Madam

**Traffic Accident Along** Boon Lay Way  
**Involving** GBC6609R **and** SHA370G **On** 26/10/2020

We/I, Messers **Goldbell Leasing Pte Ltd** (ROC No: **199001196N**), the registered owners of m/vehicle GBC6609R at all material times of the above accident. Our/my vehicle was surveyed by "MS FCI" authorized appraiser and we/I based our/my claims on his recommendation for S\$ 4,200-00 being the repair for 04 Days (Strictly on a Without Prejudice Basis).

We / I have ascertained that you were the insurers of the driver of m/vehicle SHA370G when the same was involved in the aforesaid accident with our/my m/vehicle – GBC6609R.

We/I whereby you are the insurers of m/vehicle SHA370G and the driver/owner was caused solely by the negligence of your insured and as a result there of our / my m/vehicle – GBC6609R has suffered loss and damage as follows:

Cost of repairs	S\$	<u>4,200-00</u>
LOU for pre-repair notice 02 days @ S\$ 80-00 [2986 cc]		<u>160-00</u>
LOU Fee for <u>04</u> days @ S\$ 80-00 [2986 cc]		<u>320-00</u>
Rental Fee Invoice No: _____		<u>-</u>
GIA / LTA search fee		<u>7-45</u>
Towing Fee (Cash Sale No: _____ )		<u>-</u>
<b>Total Amount</b>	<b>S\$</b>	<u>4,687-45</u>

We/I enclose herewith copies of the supporting documents for vehicle no. GBC6609R as follows:-

- (i) Motor Accident Report & Documents;
- (ii) Repair Invoices;

Kindly look into the matter and let us/me hear from you on the settlement of our/my claims as soon as possible.

Please remit us/me your settlement sum in favor of M/s **Liu's Brother Auto Engineering Workshop**. Forward the cheque to No. 1 Kaki Bukit Avenue 6 #01-01 AutoBay @ Kaki Bukit Singapore 417883.

Thank you.

Yours faithfully,

f-  \_\_\_\_\_

The owner of m/vehicle GBC6609R  
Messers **Goldbell Leasing Pte Ltd**  
cc. Liu's Bro Auto Engineering Workshop



# Authorization To Act

**Attn: Motor Claims Department**

MS First Capital Insurance Limited  
36 Robinson Road #16-01  
City House  
Singapore 068877

I / We, Messers Goldbell Leasing Pte Ltd ("the third party claimant") No. 14 Benoi Road Singapore 629887 (address), owner of GBC6609R (vehicle no.) hereby authorize Liu's Brother Auto Engineering Workshop ("the workshop") to act for me/us with respect to my / our claim for repair costs and / or rental and/or loss of use ("claim") for my / our vehicle no. GBC6609R that was damaged pursuant to the accident which occurred on 26/10/2020 (date) along Boon Lay Way (location) involving SHA370G ("the accident").

I / We further authorize the workshop to settle my / our above mentioned claim in a manner that they deem fit and the workshop is further authorized to receive payment further to settlement of my / our claim with payment cheque / s being made in favour of the workshop.

I / We further acknowledge that any settlement the workshop may reach on my / our behalf is on a without prejudice and without admission of liability basis insofar as the driver / owner / insurers of the other vehicle / s is concerned.

Dated this 22nd day of May (month) 20 21 (year)

3rd Party Claimant:



Signature: \_\_\_\_\_

Name: Goldbell Leasing Pte Ltd

Address: No.14 Benoi Road

Singapore 629887

Nric/ROC No: 199001196N

Workshop:



Signature: \_\_\_\_\_

Name: Liu's Brother Auto Engineering Workshop

Address: No. 1 Kaki Bukit Avenue 6 #01-01

AutoBay @ Kaki Bukit

Singapore 417883

ROB No: 53291793J



**DISCHARGE RECEIPT**

CLAIM REFERENCE : D20004382MFSH  
ACCIDENT DATE : 26/10/2020 18:40  
ACCIDENT LOCATION : ALONG BOON LAY WAY  
INSURED : CITYCAB PTE LTD  
INSURED DRIVER : IGNATIUS SHANG CHEN SIONG  
INSURED VEHICLE : SHA370G  
INVOLVED PARTY : GBC6609R  
SETTLEMENT SUM : \$ 4,600.00

I/We, the undersigned CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : GOLDBELL LEASING PTE LTD  
199001196N  
No. 14 Benoi Road  
Singapore 629887

Signature and Date :

22 MAY 2021



WITNESS : Low Siew Yian  
S1543134B  
Block 5 Pine Close #05-135  
Singapore 391005

Signature and Date :

22 MAY 2021



**LIU'S BROTHER AUTO ENGINEERING WORKSHOP**

No. 1 Kaki Bukit Avenue 6 #01-01 Auto Bay @ Kaki Bukit Singapore 417883

ROB No: 53291793J . Tel: 6741-1730 / 731 . Fax: 6744-5746. Email: liusbros@gmail.com

Invoice/Ref No: GBC6609R201026

**Final Bill****Customer**

Name: MS First Capital Insurance Limited

Date: 06-11-20

Address Motor Claims Department

Vehicle No: GBC6609R

36 Robinson Road #16-01

Model/Make: Toyota Hiace

City House

Singapore 068877

Manual

Item No.	Descriptions Of Parts	Original Quotation / Estimation	Revised Quotation / Cost Of Repair
1	Front Bonnet	\$ 872.90	\$ -
2	Bumper Clips 1 set	\$ 50.00	\$ -
3	Bumper	\$ 796.80	\$ -
4	Bumper Bracket	\$ 178.90	\$ -
5	Grille Sport	\$ 550.00	\$ -
6	Front Rh Door	\$ 1,568.80	\$ -
7	Door Hinges 02 pcs (@ S\$98.50)	\$ 197.00	\$ -
8	Door Weatherstrip	\$ 108.60	\$ -
9	Corner Panel	\$ 231.50	\$ -
10	Step Garnish	\$ 245.90	\$ -
11	Step Garnish Clips 3 pcs (@ S\$6.50)	\$ 19.50	\$ -
12	Head Lamp	\$ 930.70	\$ -
13	Head Lamp Holder	\$ 24.00	\$ -
14	Air Cleaner	\$ 691.50	\$ -
15	Door "ROC" Sticker	\$ 48.00	\$ -
16	"Corporate" Advertisement Sticker	\$ 200.00	\$ -
	To check all wiring & electrical component for proper function	\$ 60.00	\$ -
	To putty & spray painting & including touch up paint on accident affected	\$ 800.00	\$ -
	To apply Rust Proofing , reseal tuff-coating treatment on accident area	\$ 600.00	\$ -
	To remove, replace and transfer door panel, fitting and mechanisms	\$ 60.00	\$ -

Total Parts &amp; Labour of estimate for damaged vehicle

\$ 8,234.10

Total amount in Lump Sum Basis for repaired vehicle

\$ 4,200.00

SDLS: Four Thousand Two Hundred Only



M/s Liu's Bro Auto Engrg Wks

> Back to One Motoring



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701  
GST Registration No. : M4-0006529-2

Print Date/Time : 29 Oct 2020 / 14:15:27  
Receipt Date/Time : 29 Oct 2020 / 14:15:27

Tax Invoice/Receipt

Receipt No. : ITNET-00000-201029-002100  
Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SHA370G As at 26 Oct 2020/18:30:00 Insurance Co: MS FIRST CAPITAL INSURANCE LIMITED				
1	Insurance Enquiry - SHA370G Enquiry Fee 20201029141338010837	7.00	0.49	7.49
Sub-Total		7.00	0.49	7.49
Total Before Rounding		7.00	0.49	7.49
Rounding Difference				0.04
Total Amount Payable				7.45
Paid By				
426588XXXXXX5138		eNETS Credit Card		7.45
Total				7.45
Cash Change				0.00
Tendered Amount				7.45
Excess Refundable Amount				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

## Hsiao Tong (LKKAuto)

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**From:** Hsiao Tong (LKKAuto)  
**Sent:** Tuesday, 6 April 2021 3:00 PM  
**To:** Eric Woo  
**Cc:** Admin A  
**Subject:** RE: MANDATE REQUEST ON QUANTUM - SURVEY ASSESSMENT - D20004382MFSH/1 // ACC INV SHA370G AND GBC6609R ON 26.10.2020 \*\*\* LKK REF: CC4/FCI20011943/Uka3

Dear Sirs/Mdm,

We refer to your below email.

We have settled the matter at a global sum of \$4,600.00(all-in) with third party.

We are currently pending for signed DV from third party and will proceed to close once DV received.

Thank you.

Best Regards,

**Hsiao Tong, Chew (Ms)** | Case Handler

**LKK Auto Consultants Pte Ltd**

Phone: 6742-3197 | Email: [chewht@lkkauto.com](mailto:chewht@lkkauto.com) | Fax: 6741 4108

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 |

S(408933)

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**From:** Eric Woo <EricWoo@msfirstcapital.com.sg>  
**Sent:** Tuesday, 5 January 2021 6:21 PM  
**To:** Khanchna (LKK Auto) <khanchna@lkkauto.com>  
**Cc:** Admin A <admin-a@lkkauto.com>; Hsiao Tong (LKKAuto) <chewht@lkkauto.com>; Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>  
**Subject:** RE: MANDATE REQUEST ON QUANTUM - SURVEY ASSESSMENT - D20004382MFSH/1 // ACC INV SHA370G AND GBC6609R ON 26.10.2020 \*\*\* LKK REF: CC4/FCI20011943/Uka3

Dear Khanchna,

You have our mandate to settle as follow:

COR : \$4,200.00  
LOU : \$240 - \$320 (\$60 - \$80 x 4days)  
PRI : \$120 - \$160 (\$60 - \$80 x 2days)  
LTA : \$7.45 (supported)  
To offer: \$4,567.45 - \$4,687.45

Thank you.

Eric Woo  
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Email:  
[EricWoo@msfirstcapital.com.sg](mailto:EricWoo@msfirstcapital.com.sg) | Company Regn. No. 195000106C | TEL: 6507 3848  
A Member of **MS&AD Insurance Group**

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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**From:** Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>  
**Sent:** Monday, December 7, 2020 11:16 AM  
**To:** Eric Woo <[EricWoo@msfirstcapital.com.sg](mailto:EricWoo@msfirstcapital.com.sg)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Subject:** MANDATE REQUEST ON QUANTUM - SURVEY ASSESSMENT - D20004382MFSH/1 // ACC INV SHA370G AND GBC6609R ON 26.10.2020 \*\*\* LKK REF: CC4/FCI20011943/Uka3

**YOUR REF: D20004382MFSH**  
**LKK REF: CC4/FCI20011943/Upa3q2**

Dear Eric,

We refer to the above matter.

Liability: 100% (BOLA 15) – Insured driver changed lane.

We seek your approval to offer third party repairer **“Liu’s Brother Auto Engineering Workshop”** at **\$ 4,527.45 ~ 4,687.45 (all in).**

The summary is as follows: -

	Claimed Amount	Revised Amount
1. Cost of Repair	\$ 8,234.10	\$ 4,200.00
2. Loss of Use ( 6 days x \$80)	\$ 480.00	\$ 320.00 ~ \$480.00 (4 ~ 6 days x \$80)
3. LTA Search Fee	\$ 7.45	\$ 7.45
<b>Total</b>	<b>\$ 8,721.55</b>	<b><u>\$ 4,527.45 ~ 4,687.45</u></b>

Surveyor recommended 4 days for repair + 2 PRS = 6 days

Enclosed herewith all the documents for your perusal.

**Kindly let us have your approval/instruction.**

Thank you.

Best Regards,  
**Khanchna** | Case Handler  
**LKK Auto Consultants Pte Ltd**  
DID: 6841 2360 | email: [Khanchna@lkkauto.com](mailto:Khanchna@lkkauto.com) | Fax: 6741-4108  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Eric Woo <[EricWoo@msfirstcapital.com.sg](mailto:EricWoo@msfirstcapital.com.sg)>  
**Sent:** 4 November 2020 2:56 PM  
**To:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>  
**Subject:** RE: SURVEY ASSESSMENT - D20004382MFSH/1 // ACC INV SHA370G AND GBC6609R ON 26.10.2020 \*\*\* LKK REF: CC4/FCI20011943/Uka3

Dear Khanchna,

We are agreeable with Express Settlement.

Thank you.

Eric Woo  
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Email:  
[EricWoo@msfirstcapital.com.sg](mailto:EricWoo@msfirstcapital.com.sg) | Company Regn. No. 195000106C | TEL: 6507 3848  
A Member of **MS&AD Insurance Group**

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Tuesday, November 3, 2020 3:57 PM  
**To:** Eric Woo <[EricWoo@msfirstcapital.com.sg](mailto:EricWoo@msfirstcapital.com.sg)>  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>  
**Subject:** RE: SURVEY ASSESSMENT - D20004382MFSH/1 // ACC INV SHA370G AND GBC6609R ON 26.10.2020 \*\*\* LKK REF: CC4/FCI20011943/Uka3

**Re-send**

Dear Eric,

We refer to the above matter.

Please take note that the case handler in-charge is Khanchna.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Mei Kwan** | Admin  
**LKK Auto Consultants Pte Ltd**



*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted*

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**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>  
**Sent:** Tuesday, 3 November, 2020 3:40 PM  
**To:** [ERICWOO@MSFIRSTCAPITAL.COM.SG](mailto:ERICWOO@MSFIRSTCAPITAL.COM.SG)  
**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Hsiao Tong (LKKAuto) <[chewht@lkkauto.com](mailto:chewht@lkkauto.com)>  
**Subject:** RE: SURVEY ASSESSMENT - D20004382MFSH/1 // ACC INV SHA370G AND GBC6609R  
ON 26.10.2020 \*\*\* LKK REF: CC4/FCI20011943/Upa3

Dear Eric,

We refer to the above matter.

We have inspected TP vehicle SMU 5971A at M/s Liu's Brother Auto Engineering Workshop on a WP basis and TP repairer proposed for express settlement.

Enclosed for your perusal is:

- Photographs of TP vehicle in its damaged condition

Please be informed that the estimated cost of repair is not ready yet.

We will revert to you on preliminary advice in due course.

Please take note that the case handler in-charge is Hsiao Tong.

***To check availability of the case handler, you may contact the undersigned.***

Thank you.

Best Regards,

**Mei Kwan** | Admin

**LKK Auto Consultants Pte Ltd**

Phone: 6366 0055 | email: [MeiKwan@lkkauto.com](mailto:MeiKwan@lkkauto.com) | fax: 67414108  
Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

*Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted*

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**From:** Admin-D (LKKAuto) <[admin-d@lkkauto.com](mailto:admin-d@lkkauto.com)>  
**Sent:** Friday, 30 October, 2020 5:15 PM  
**To:** 'Claim Workflow System' <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>; assignments <[assignments@lkkauto.com](mailto:assignments@lkkauto.com)>  
**Cc:** [ERICWOO@MSFIRSTCAPITAL.COM.SG](mailto:ERICWOO@MSFIRSTCAPITAL.COM.SG); Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>  
**Subject:** RE: SURVEY ASSESSMENT - D20004382MFSH/1

Dear Sir/Mdm,

Thank you for the assignment.

Please be informed that repairer agreed to survey on 02/11/2020.

**BEST REGARDS**

**G.NIVITHA**

**LKK Auto Consultants Pte Ltd**

Phone: 6841-1972 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

*\* Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted*

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**From:** Claim Workflow System <[cwsmotorclaims@msfirstcapital.com.sg](mailto:cwsmotorclaims@msfirstcapital.com.sg)>

**Sent:** Friday, 30 October 2020 3:55 PM

**To:** [ASSIGNMENTS@LKKAUTO.COM](mailto:ASSIGNMENTS@LKKAUTO.COM)

**Cc:** [CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG](mailto:CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG); [ERICWOO@MSFIRSTCAPITAL.COM.SG](mailto:ERICWOO@MSFIRSTCAPITAL.COM.SG)

**Subject:** PRI: SURVEY ASSESSMENT - D20004382MFSH/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

**Note: All the accident reports are uploaded into CWS for your perusal.**

Best Regards,

Admin Team

Claim Workflow System

Motor Claims Department

MS First Capital Insurance Limited

Tel : 6507 3848

Fax : 6507 3849

**PS: This is a system generated mail. Please do not reply to this mail.**



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