

Cheonghoh Law Corporation

(Incorporated with limited liability) Blk 53 Chin Swee Road #03-05 . Singapore 160053
Co. Reg No.201108070G Tel: 63378700 Fax: 63373700 E-mail: mail@cheonghoh.sg

In reply please quote our Reference Number
Our Ref: LCH.lg/UB16-10527.20

17 November 2020

WITHOUT PREJUDICE

BY HAND

CERTIFICATE OF POSTING

India International Insurance Pte Ltd
64 Cecil Street #05-00
IOB Building
Singapore 049711

Comfort Transportation Pte Ltd
383 Sin Ming Drive
Gas Building
Singapore 575717

Chua Tiong Hoe
Blk 708 Tampines Street 71
#12-100
Singapore 520708

Attn: Motor Claims Dept.
(Vehicle No. SH 6403 P)

Dear Sirs

TRAFFIC ACCIDENT INVOLVING YOUR/YOUR INSURED'S VEHICLE SH 6403 P AND SMN 3179 X ON 23 OCTOBER 2020 AT 17:45 ALONG/AT PAYA LEBAR ROAD

We act for the claimant **Xu Gang**, the owner of the above said motor vehicle no. **SMN 3179 X**.

We are instructed to claim damages against you/your driver/your insured in connection with the above-captioned accident involving our client's vehicle registration number **SMN 3179 X** and vehicle registration number **SH 6403 P** driven by you/your driver/your insured at the material time.

We are instructed that the accident was caused by you/your driver's/your insured's negligent driving and/or management of motor-vehicle **SH 6403 P**. As a result, our client's vehicle was damaged and our client has been put to loss and expense, particulars of which are as stated in Part 1 of the Annexure.

A copy each of the supporting documents as stated in Part 2 of the Annexure is enclosed.

We have on **28 October 2020** notified your insurer (abovenamed addressee) of the accident and a pre-repair inspection of our client's vehicle was carried out by your insurer on **29 October 2020 by Xing Guo Qiang of LKK Auto Consultants**.

Please note that:

- (a) if you are insured and you wish to claim under your insurance policy, you should immediately pass this letter and all the enclosed documents to your insurer;
- (b) you or your insurer should send to us an acknowledgment of receipt of this letter within 14 days of your/your insurer receipt of this letter, failing which our client will have no alternative but to commence proceedings against you without further notice to you or your insurer;
- (c) if you have a counterclaim against our client arising out of this accident, you are also required to send to us a letter giving full particulars of the counterclaim together with all relevant supporting documents within 8 weeks of your receipt of this letter.

For the avoidance of doubt, unless otherwise indicated, this letter of claim is sent to the abovenamed addressees.

Yours faithfully

Cheonghoh Law Corporation

Lee Cheong Hoh
Cheonghoh Law Corporation

enc.:supporting documents in paragraph 4 enclosed in covering letter to insurers only
cc: client (via email /fax only) - SMN 3179 X

ANNEXURE

Part 1 - particulars of loss and expense

Cost of repairs	\$4,173.00
Rental @ 10 days	1,800.00
Survey Report	504.00
GIA Reports/LTA, RCB searches	39.00
Incidentals	0.00
Costs Contribution	50.00
	700.00
TOTAL	<u>\$7,266.00</u>

Part 2 - list of supporting documents enclosed in the letter of claim.

LTA search

GIA reports/Police reports & type-written transcripts

repairer's bill and evidence of payment (if any)

surveyor's report

photocopies of photos of damages to client's vehicle

rental agreement, invoice/receipt

the insurer has been notified of the accident and allowed to carry out a pre-repair inspection of claimant's vehicle

correspondence with the potential defendant's insurer relating to pre-repair survey and/or post repair inspection of the claimant's vehicle