

Date/ Time				
	SHA 4847Y : CC3/CAI14013131/H1ub3q2 ; DOA : 10/07/2014 GBH 9162R : X		STAGE DATE / PIC	
			Non-Reporting ltr (1st):	
			Non-Reporting ltr (2nd):	
			Non-Reporting ltr (Final):	
			Notification ltr (if non-pickup):	
			Call OI:	
			After call ltr to OI:	
			Documentation Check List: Handler Typist	
			Notification ltr (if non-pickup)	☐
			After call ltr to OI:	☐
			Authorisation To Act:	☐
			Release Voucher:	☐
			Final Repair Bill:	☐
			Car Rental Invoice:	☐
			Towing Invoice	☐
			LTA / GIA :	☐
			Medical Bill:	☐
			PIR:	☐
			Mandate/Reject Instruction:	☐
			LOD	☐
			Payment Breakdown Form:	☐
PRELIMINARY ADVICE	Date/Time:	Sent By:	Post-Repair Photos:	☐
			Others:	☐
FINALIZATION	Date/Time:	Confirm with:	Confirm by:	
Repair Cost: P/P	S\$ 14,946.93 (7 days)	Reduction: 34 %	Email ☐	Call ☐
FINAL SETTLEMENT	Date/Time: 08/07/2021	Confirm with: MR YEE	Email ☒	Cal ☐
Final Liability:	% 100 (Agreed / Assessed)	BOLA S/N No. : 5	If NO or B 28, Ass. Lia :	
Repair Cost:	S\$ 15,993.22			
Loss of Rental (LOR):	S\$ 1,011.76 (8 days) x \$126.47			
Loss of Use (LOU):	S\$ (\$ x days)			
Loss of Income (LOI):	S\$ 400.00 (\$ 50 x 8 days)			
LOR only ☐ LOU only ☐	LOR + LOU ☐	LOR + LO ☒ [Tick only one]		
GIA/LTA Search	S\$ 7.45			
Medical:	S\$		1) Claim status: Normal/Reject/Private Settle	
Disbursement:	S\$ 80.00 (e.g. Tow Independent)		2) Report Format:	TP
Legal Cost	S\$		3) Survey fee:	400.00
Total:	S\$ 17,492.43	Global Sum S\$:		
FINAL PAYMENT	Date/Time:	Confirm with:	Email ☐	Cal ☐
Payee 1:	S\$ 17,492.43	Name 1:	Bifrost Auto Pte Ltd	
Payee 2: (Strike if N.A.)	S\$	Name 2:		
Payee 3: (Strike if N.A.)	S\$	Name 3:		