

## SK Automobile Pte Ltd

23 Kaki Bukit Ave 4 #03-01

Vicom Inspection Centre (South Wing) S(415933)

Tel: +65 6789 5155 Fax: +65 6783 5155

Co. Reg No.201500047H GST Reg No. 201500047H

Date: 18/03/2021

Your Ref: SHB 6616 D

To: MS First Capital Insurance Limited  
36 Robinson Road  
#16-01 City House  
Singapore 068877

Thru: LKK Auto Consultants Pte Ltd

Attn: Motor Claims Dept

Dear Sir/Mdm,

**RE: THIRD PARTY CLAIM FOR VEHICLES SMT7474K & SHB6616D ON 20/10/2020**

We refer to the above matter.

Attached copies of the following for your perusal:

- 1) Tax Invoice No. 21030083 (S\$6,420.00)
- 2) Loss of Used 07 days @ S\$180.00 (S\$1,260.00)
- 3) Letter of Authorization
- 4) LTA Search Fee (S\$7.45)

Please look into the above claim and let us have your payment of S\$7,687.45 soonest.

THANK YOU

Yours faithfully,



Huey Lee

E-mail: admin@skauto.com.sg



ROC No.: 201500047H  
23 Kaki Bukit Ave 4, #03-01  
Vicom Inspection Centre (South Wing) S415933  
Tel: 6789 5155 Fax: 6783 5155

### LETTER OF AUTHORIZATION

To Workshop : SK Automobile Pte Ltd

Fr Owner's Name : ELITE MOTION

Company (if any) : \_\_\_\_\_

Address : 2D HONG SAN WALK #04-01 PALM GARDENS S(689050)

NRIC No : 53329180A

Accident on : 20/10/2020 involving vehicle(s) SHB 6616 D

Along : CTE TOWARDS SLE

I/We, ELITE MOTION the owner of motor vehicle,  
registration no. SM1 7474 K hereby do authorize you to commence repairs to my  
abovementioned vehicle.

I/We confirm that you are authorized to handle the repair of the vehicle and/or to negotiate and  
settle my claims relating to the above mentioned accident, which I/we may have, against the other  
third party/parties or insurers (excluding my own insurer) and/or to instruct lawyers on my/our  
behalf, to facilitate the third party claim for me/us.

You are hereby authorized to execute and/or sign any documents/discharge vouchers/agreements  
regarding my/our claim/case for my convenience. You are also hereby authorized to receive on  
my/our behalf monies/claims, correspondences in connection with this said claim.

I/We confirm that in the event of an unsuccessful claim against the negligent party, and/or my own  
insurer for the damages caused to my vehicle, I agree to pay all repair costs, car rental and any  
incidental expenses incurred by you or to lodge an own damage (only for comprehensive cover) to  
cover the expenses incurred.

Witness's Name : Huey Leo

Date : 20/10/2020

Witness's Signature : [Signature]

Owner's Signature : [Signature]



**DISCHARGE RECEIPT**

Provided always that this discharge of my claim for damages relating to the damage to my vehicle shall not prejudice or affect my further claim for general and special damages for my personal injuries sustained in the same accident.

CLAIM REFERENCE : D20004266MFSH  
ACCIDENT DATE : 20/10/2020  
ACCIDENT LOCATION : CTE TWRDS SLE  
INSURED : COMFORT TRANSPORTATION PTE LTD  
INSURED DRIVER : ROGER TAN KIM HENG (ROGER CHEN JINXING)  
INSURED VEHICLE : SHB 6616D  
INVOLVED PARTY : SMT 7474K  
SETTLEMENT SUM : \$7,127.45

I/We, the undemoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : **ELITE MOTIO**

Signature and Date :

26/07/21

WITNESS : *Shaven Eng*

Signature and Date :

*[Signature]*

**Elite Motion**  
Co. Reg. No. 53329180A

23 Kaki Bukit Ave 4 #03-01  
Vicom Inspection Centre (South Wing) S415933  
Phone +65 6789-5155 Fax +65 6783-5155  
CO Reg No. 201500047H GST Reg No. 201500047H

DATE: 18-Mar-21  
INVOICE # 21030083  
VEH REG NO: SMT 7474 K

DESCRIPTION	AMOUNT
Being cost of repair inclusive of labour charges, parts and accessories for the abovementioned vehicle.	\$ 6,000.00
<b>Sub.Total</b>	\$ 6,000.00
7% GST	\$ 420.00
<b>Total</b>	\$ 6,420.00



**THANK YOU FOR YOUR BUSINESS!**



Land Transport Authority  
10 Sin Ming Drive  
Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 22 Oct 2020 / 10:08:52

Receipt Date/Time : 22 Oct 2020 / 10:08:51

**Tax Invoice/Receipt**

Receipt No. : ITNET-00000-201022-000697

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
Result of Insurance Enquiry - SHB6616D				
As at 20 Oct 2020/11:35:00				
Insurance Co: MS FIRST CAPITAL INSURANCE LIMITED				
1	Insurance Enquiry - SHB6616D Enquiry Fee 20201022100750983528	7.00	0.49	7.49
<b>Sub-Total</b>		7.00	0.49	7.49
<b>Total Before Rounding</b>		7.00	0.49	7.49
<b>Rounding Difference</b>				0.04
<b>Total Amount Payable</b>				7.45
Paid By				
	20201022100803167	Direct Debit: eNETS Debit (Internet Banking)		7.45
<b>Total</b>				7.45
<b>Cash Change</b>				0.00
<b>Tendered Amount</b>				7.45
<b>Excess Refundable Amount</b>				0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.

## Asher Sng (LKKAuto)

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**From:** Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>  
**Sent:** Wednesday, 5 May 2021 3:20 PM  
**To:** Asher Sng (LKKAuto)  
**Subject:** RE: [MANDATE REQUEST] RE: [EXPRESS SETTLEMENT] Your Ref: D20004266MFSH // ACCIDENT INVOLVING SMT 7474K AND SMT 7474K ON 20/10/2020

**Follow Up Flag:** Follow up  
**Flag Status:** Completed


Dear Asher,

Pls offer as per below :

COR - \$6,420.00  
LOU - \$480.00 to \$700.00 (\$80 to \$100 x 6 to 7 days)  
LTA Fee - \$7.45  
Total - \$6,907.45 to \$7,127.45

Regards

Chris Lim  
Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877  
| Tel: 6507 3848 | DID : 6507 3853 | Fax No. : 6507 3849 | Email: [ChrisLim@msfirstcapital.com.sg](mailto:ChrisLim@msfirstcapital.com.sg) | Company Regn. No. 195000106C  
**A Member of  Insurance Group**

Personal Data Protection Act 2012 ("PDPA"):  
Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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**From:** Asher Sng (LKKAuto) <AsherSng@lkkauto.com>  
**Sent:** Monday, 26 April 2021 6:42 pm  
**To:** Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>  
**Subject:** [MANDATE REQUEST] RE: [EXPRESS SETTLEMENT] Your Ref: D20004266MFSH // ACCIDENT INVOLVING SMT 7474K AND SMT 7474K ON 20/10/2020

\*\*Typo error on the previous email.

Your ref : **D20004266MFSH**  
Our ref : CC4/FCI20011571/Aes3q2

Dear Sirs,

**ACCIDENT INVOLVING SHB 6616D (OI) AND SMT 7474K (TP) ON 20/10/2020**

We refer to the above matter.

The said chain collision involved 3 vehicles whereby our insured was the 2nd vehicle.

In accordance to the MCF guideline for chain collision, we have to settle the front vehicle's claim at 100%.

We seek your approval to offer repairer " **SK AUTOMOBILE PTE LTD** " at **\$ 7,127.45 (all-in).**

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repairs (w/GST)	\$ 20,701.94	\$ 6,420.00
2. Loss of Use (7days x \$180)	\$ 1,260.00	\$ 700.00 (7days x \$100)
3. LTA Search Fee	\$ 7.45	\$ 7.45
<b>Total</b>	<b>\$ 21,969.39</b>	<b><u>\$ 7,127.45</u></b>

Surveyor recommended 7days for repair.

Enclosed here with all the relevant documents for your perusal.

**Kindly let us have your approval / instruction.**

Thank You.

Best Regards,

**Asher Sng** | Case Handler

**LKK Auto Consultants Pte Ltd**

email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com) | fax: 6741-4108 | did: 6841-6051

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

***Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

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**From:** Lim Gan Koon (Chris) <[ChrisLim@msfirstcapital.com.sg](mailto:ChrisLim@msfirstcapital.com.sg)>

**Sent:** Thursday, 22 April 2021 3:05 PM

**To:** Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>

**Subject:** RE: [EXPRESS SETTLEMENT] Your Ref: D20004266MFSH // ACCIDENT INVOLVING SMT 7474K AND SMT 7474K ON 20/10/2020

Dear Asher,

We refer to your email below.

Pls proceed with ES for this matter.

Kindly advise if TP had send the LOD to your side.

If yes, pls prepare to send in to ask for mandate offer.

Thank you.

Chris Lim

Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877

| Tel: 6507 3848 | DID : 6507 3853 | Fax No. : 6507 3849 | Email: [ChrisLim@msfirstcapital.com.sg](mailto:ChrisLim@msfirstcapital.com.sg) | Company Regn. No. 195000106C

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**From:** Asher Sng (LKKAuto) <[AsherSng@lkkauto.com](mailto:AsherSng@lkkauto.com)>

**Sent:** Thursday, 15 April 2021 5:34 pm

**To:** Lim Gan Koon (Chris) <[ChrisLim@msfirstcapital.com.sg](mailto:ChrisLim@msfirstcapital.com.sg)>

**Subject:** [EXPRESS SETTLEMENT] Your Ref: D20004266MFSH // ACCIDENT INVOLVING SMT 7474K AND SMT 7474K ON 20/10/2020

Hi Chris,

We refer to the above matter.

**ACCIDENT INVOLVING SMT 7474K AND SMT 7474K ON 20/10/2020**

Enclosed a copy of the Preliminary Advice and third party estimate for your easy reference.

Thank You.

Best Regards,

**Asher Sng** | Case Handler

**LKK Auto Consultants Pte Ltd**

email: [ashersng@lkkauto.com](mailto:ashersng@lkkauto.com) | fax: 6741-4108 | did: 6841-6051

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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