

ASSIGNMENTSurveyor: OI SUN PINDOI: 21/10/2020Date / Time : 21/10/2020

Registered in Merimen: _____

Pre-assign / CCU / FTEInsured Vehicle No. : SKU 8308U

Claim No. : _____

Name of Insured : _____

Policy No. : _____

Insured Tel No. : _____ HP: _____

Make / Model : _____

Excess Sec II :\$ _____ D.O.A : 20/10/2020 07:40Place of Accident : CCK WAY

Is driver the owner? (YES / NO) Nature of Accident : _____

If NO, Driver Name / Age :

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : _____ (V/L: YES / NO)

Insured Liability : % **Final ? Yes / No**SHB 5918PINSRS:
WSP: SMRT ,WL
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:INSRS:
WSP:
Tel :
Liability :
RMKS:

Date/ Time																																			
	SHB 5918P -	CC3/AIG12015291/R1st2q2 ; 06/08/2012 CC3/AIG17015894/R1db3q2-1 ; 13/08/2017 CC3/AIG17015894/R1yb3q2 ; 13/08/2017 CS/TIT10003061/T1k1r1 ; 05/02/2010 CS/TIT10009082/R1y1 ; 10/05/2010 CS1/FCI15016542/Dvb ; 20/12/2014 NA/INC16017803/r3 ; 21/09/2016 NS/INC11007471/R1vs2 ; 20/04/2011 NS/INC13015981/R1qc3 ; 25/08/2013	STAGE Non-Reporting ltr (1st): Non-Reporting ltr (2nd): Non-Reporting ltr (Final): Notification ltr (if non-pickup): Call OI: After call ltr to OI: Documentation Check List: <table border="1"> <thead> <tr> <th>Handler</th> <th>Typist</th> </tr> </thead> <tbody> <tr><td>Notification ltr (if non-pickup)</td><td>☐</td></tr> <tr><td>After call ltr to OI:</td><td>☐</td></tr> <tr><td>Authorisation To Act:</td><td>☐</td></tr> <tr><td>Release Voucher:</td><td>☐</td></tr> <tr><td>Final Repair Bill:</td><td>☐</td></tr> <tr><td>Car Rental Invoice:</td><td>☐</td></tr> <tr><td>Towing Invoice</td><td>☐</td></tr> <tr><td>LTA / GIA :</td><td>☐</td></tr> <tr><td>Medical Bill:</td><td>☐</td></tr> <tr><td>PIR:</td><td>☐</td></tr> <tr><td>Mandate/Reject Instruction:</td><td>☐</td></tr> <tr><td>LOD</td><td>☐</td></tr> <tr><td>Payment Breakdown Form:</td><td>☐</td></tr> <tr><td>Post-Repair Photos:</td><td>☐</td></tr> <tr><td>Others:</td><td>☐</td></tr> </tbody> </table>	Handler	Typist	Notification ltr (if non-pickup)	☐	After call ltr to OI:	☐	Authorisation To Act:	☐	Release Voucher:	☐	Final Repair Bill:	☐	Car Rental Invoice:	☐	Towing Invoice	☐	LTA / GIA :	☐	Medical Bill:	☐	PIR:	☐	Mandate/Reject Instruction:	☐	LOD	☐	Payment Breakdown Form:	☐	Post-Repair Photos:	☐	Others:	☐
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PRELIMINARY ADVICE Date/Time: _____ Sent By: _____																																			
FINALIZATION Date/Time: _____ Confirm with: _____ Confirm by: _____																																			
Repair Cost:	S\$ _____ (_____ days) Reduction: _____ %	Email ☐	Call ☐																																
FINAL SETTLEMENT Date/Time: _____ Confirm with: _____		Email ☐	Call ☐																																
Final Liability:	% (Agreed / Assessed) BOLA S/N No. :	If NO or B 28, Ass. Lia :																																	
Repair Cost:	S\$ _____																																		
Loss of Rental (LOR):	S\$ _____ (_____ days)																																		
Loss of Use (LOU):	S\$ _____ (\$ _____ x _____ days)																																		
Loss of Income (LOI):	S\$ _____ (\$ _____ x _____ days)																																		
LOR only ☐ LOU only ☐ LOR + LOU ☐ LOR + LOI ☐ [Tick only one]																																			
GIA/LTA Search	S\$ _____																																		
Medical:	S\$ _____	1) Claim status: Normal/Reject/Private Settle																																	
Disbursement:	S\$ _____ (e.g. Tow/ Independent)	2) Report Format:																																	
Legal Cost	S\$ _____	3) Survey fee:																																	
Total:	S\$ _____ Global Sum S\$:																																		
FINAL PAYMENT Date/Time: _____ Confirm with: _____		Email ☐	Call ☐																																
Payee 1:	S\$ _____ Name 1: _____																																		
Payee 2: (Strike if N.A.)	S\$ _____ Name 2: _____																																		
Payee 3: (Strike if N.A.)	S\$ _____ Name 3: _____																																		