

## Jaslin Kok (LKK Auto)

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**From:** Admin-D (LKKAuto)  
**Sent:** Friday, 16 October 2020 2:08 PM  
**To:** 'Motor Claim - III'; assignments; SUR; Admin A  
**Cc:** focus.autopteltd@yahoo.com.sg; 'C Meenachi - III'  
**Subject:** RE: PRE REPAIR SURVEY - SMH6712T & SMC6749P ACCIDENT ON 12.10.20

Dear Sir/Madam,

Thank you for the assignment.

Please be informed that vehicle currently not in the workshop, repairer will arrange.

Best Regards,

Summer Lee | Admin

LKK Auto Consultants Pte Ltd

Phone: 6741-8434 | email: [assignments@lkkauto.com](mailto:assignments@lkkauto.com) | fax: 6256-4315 Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

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**From:** Motor Claim - III <motorclaim@iii.com.sg>  
**Sent:** Friday, 16 October, 2020 2:02 PM  
**To:** claims@focusauto.com.sg; 'sur@lkkauto.com' <sur@lkkauto.com>; Admin-D (LKKAuto) <admin-d@lkkauto.com>; 'Admin A' <admin-a@lkkauto.com>  
**Cc:** focus.autopteltd@yahoo.com.sg; C Meenachi - III <Meenachi@iii.com.sg>  
**Subject:** RE: PRE REPAIR SURVEY - SMH6712T & SMC6749P ACCIDENT ON 12.10.20

Dear Sir / Mdm,

Please conduct a survey on TP vehicle [SMH6712T](#) and let us have your report urgently.

This claim will be handled by [Ms Meena](#).

\*Kindly upload this survey request email to merimen.

\*We started using audatex since 1<sup>st</sup> dec 2019. Please do adjustments throught Audatex and upload the report onto Merimen.

Thank You.

*Best Regards,*  
**Gabriel Wee**



64 Cecil Street; #05 - IOB Building  
Singapore 049711  
Tel: 6347 6100, Ext – 248

**From:** Focus Auto <[claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)>  
**Sent:** Friday, 16 October 2020 12:39 pm  
**To:** Motor Claim - III <[motorclaim@iii.com.sg](mailto:motorclaim@iii.com.sg)>  
**Cc:** [focus.autopteltd@yahoo.com.sg](mailto:focus.autopteltd@yahoo.com.sg)  
**Subject:** PRE REPAIR SURVEY - SMH6712T & SMC6749P ACCIDENT ON 12.10.20

Dear Gabriel

We are pleased to inform you that we would like to appoint LKK Auto Consultants Pte Ltd - Marcus Chua as the surveyor to survey for the above mentioned vehicle.

Vehicle is currently **NOT IN** our workshop.

Thank you

**Best Regards**  
**Jenny Koh**

**Focus Auto Pte Ltd**  
No. 1 Kaki Bukit Avenue 6  
#02-50  
AutoBay@Kaki Bukit  
Singapore 417883  
Tel: 6886 9097 Fax: 68444625  
Office Hours : Mon ~ Sat, 0900 ~ 1800

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**From:** Motor Claim - III <[motorclaim@iii.com.sg](mailto:motorclaim@iii.com.sg)>  
**Sent:** 10/16/20 11:27 AM  
**To:** "[claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)" <[claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)>  
**Subject:** RE: PRE REPAIR SURVEY - SMH6712T & SMC6749P ACCIDENT ON 12.10.20

Dear Sir / Mdm,

We acknowledge receipt of your email.

We propose using one of the following motor surveyors:

- Automobile Inspection Services Pte Ltd
- Autoprobe Consultants
- VP Appraisal
- Form Team Adjusters Pte Ltd
- Infiniti Appraisal Service
- JP Knights Adjusters
- LBS Auto Consultants Pte Ltd
- Priority Services
- RT Appraisal
- LKK Auto Consultants Pte Ltd
- Vicom Assessment Centre Pte Ltd

Please notify us within 02 days of receipt of this letter for surveyor agreed on or if you have any objections to the above list.

We started using audatex since 1<sup>st</sup> dec 2019. Please submit your estimate/quotation through Audatex so that our surveyors can make the adjustments according.

*Best Regards,*

**Gabriel Wee**



64 Cecil Street; #05 - IOB Building

Singapore 049711

Tel: 6347 6100, Ext – 248

**From:** Focus Auto <[claims@focusauto.com.sg](mailto:claims@focusauto.com.sg)>

**Sent:** Friday, 16 October 2020 10:22 am

**To:** Motor Claim - III <[motorclaim@iii.com.sg](mailto:motorclaim@iii.com.sg)>

**Subject:** PRE REPAIR SURVEY - SMH6712T & SMC6749P ACCIDENT ON 12.10.20

Dear Person In-Charge,

Please sent surveyor list to arrange the surveyor down to our workshop regarding as below.

We are instructed by our client to notify you of a road traffic accident on 12.10.20 at about 0740hours at 61 Yishun Avenue 11 involving our client's SMH6712T and SMC6749P driven by your insurer or your insured's authorized driver at the material time.

As a result of the accident, our client's vehicle has been damaged. Before our client / we proceed to repair the damaged vehicle, please let us know within 2 working days of your receipt of this notice whether you or your insurer would like to conduct a pre-repair survey of the vehicle without further reference to you.

Please be informed that the said vehicle can be inspected at :

Name of workshop : **FOCUS AUTO PTE LTD**

Address : No. 1 Kaki Bukit Avenue 6

Autobay #02-48/50

Singapore 417883

Telephone No.: 68869097 FAX : 68444625

Best Regards

Hayati

**Claims Admin**

**Focus Auto Pte Ltd**

No. 1 Kaki Bukit Avenue 6  
#02-50 AutoBay@Kaki Bukit

Singapore 417883  
Tel: 6886 9097 Fax: 68444625  
Office Hours : Mon ~ Sat, 0900 ~ 1800

Kindly note that by submitting this claim to us, you are deemed to have agreed to us collecting, using, disclosing and processing your personal data, sharing your personal data with our service providers (located both inside and outside Singapore) and/or with other insurers in the general insurance industry, including the General Insurance Association of Singapore. This enables us to ensure proper processing, handling and/or dealing with your claim, which includes investigating the said claim, and complying with applicable laws. If you do not agree to the same, kindly let us know immediately.

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India International Insurance Pte Ltd.

Registration No. 198703792-K

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India International Insurance Pte Ltd.

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