



MS First Capital Insurance Ltd  
36 Robinson Road  
#16-01 City House  
Singapore 068877  
Attention: Motor Claims

**"Without Prejudice"**

Your Ref:

Our Ref:

Date: 17 November 2020

Subject: **ACCIDENT INVOLVING VEHICLES SLU209M & SHD8596D ON 04.10.2020**

Dear Sirs

We refer to the above matter.

The accident was caused solely by the negligence on the part of your insured. As a result of the said accident, our client has suffered losses which are set out hereunder as follows:-

Cost of repair	:	S\$	6008.42
Car Rental	:	S\$	513.60
Total	:	S\$	6522.02

A copy of each of the following supporting documents is enclosed:

1. Copy of Final Repair bill
2. Copy of Car Rental bill & Car Rental Agreement & Certificate of Insurance
3. Copy of Letter of Authorisation

Performance Motors  
Limited  
1800-Call-BMW  
(1800-2255-269)

[www.pml.com.sg](http://www.pml.com.sg)

303 Alexandra Road  
Sime Darby  
Performance Centre  
Singapore 159941  
Tel Sales 6319 0100  
Tel Aftersales:  
6319 0111  
Fax 6474 7770

315 Alexandra Road  
#01-01  
Sime Darby  
Business Centre  
Singapore 159944  
Tel Sales 6319 0511  
Tel Aftersales  
6319 0527  
Fax 6479 6624

280  
Kampong Arang Rd  
East Coast Centre  
Singapore 438180  
Tel Aftersales  
6319 0888  
Fax 6344 1332

Registered office  
305 Alexandra Road  
#02-01  
Vantage  
Automotive Centre  
Singapore 159942

Co. Reg. No:  
197401559W

Please note that you or your insured should send us an acknowledgement of receipt of this letter within fourteen (14) days from the date of this letter, failing which our client will have no alternative but to commence legal proceedings against you without any further notice to you or your insured.

Should you have a counterclaim against our client arising out of the accident, you are also required to send a letter giving full particulars of the counterclaim together with all relevant supporting documents within eight (8) weeks of your receipt of this letter.

For any correspondence, please contact Ms Caroline Tan at 6319-0174 / Fax. 6479-4601 or email to [pml-pbsp@sime-darby.com.sg](mailto:pml-pbsp@sime-darby.com.sg).

Yours sincerely

Cresendo Lagman  
Customer Service Manager, Body & Paint

Bernard Wan  
Service Manager - Body & Paint

# Performance Motors Limited

A member of the Sime Darby Group



## LETTER OF AUTHORISATION

ACCIDENT INVOLVING SLU 209M & SHD 8596D ON 04-10-20

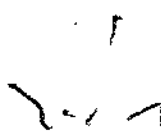
I, GO REGIONAL TRADING IMPORT & EXPORT PTE LTD owner of Vehicle Registration No. SLU 209M hereby authorise **Performance Motors Limited** to submit, correspond, negotiate and settle my claim for cost of repair and/or uninsured losses arising from the above accident.

I further authorise **Performance Motors Limited** to execute, sign, seal and deliver all documents whatsoever in relation to this matter and to accept and receive any payment due to me in respect of my claim above.

I hereby declare that all acts and documents done by virtue of this Letter of Authorisation on my behalf shall be good valid and effectual to all intents and purposes whatsoever as if the same had been done or executed by me in person.

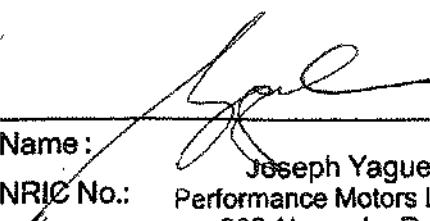
I further confirm that the acceptance by **Performance Motors Limited** of the settlement amount in respect of such claim shall constitute the full discharge of my claim in respect of such loss and damage.

Signed by:

  
Name: Santa Milgrom Escarilla (Date) 5/10/20  
NRIC No.: -



In the presence of:

  
Name: Joseph Yaguel (Date) 05/10/2020  
NRIC No.: Performance Motors Limited  
303 Alexandra Road  
Sime Darby Performance Centre  
Singapore 159941

**DISCHARGE RECEIPT**

CLAIM REFERENCE : D20004048MFSH  
ACCIDENT DATE : 04/10/2020  
ACCIDENT LOCATION : ALONG BRAS BASAH RD JUNCTION BEACH RD  
INSURED : CITYCAB PTE LTD  
INSURED DRIVER : SEAH TIAM KWEE  
INSURED VEHICLE : SHD 8596D  
INVOLVED PARTY : SLU 209M  
SETTLEMENT SUM : \$6,522.02

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT: *Go Regional Trade*  
*Import & Export Pte Ltd*

WITNESS : *Joseph Yaguel*  
Performance Motors Limited  
303 Alexandra Road  
Sime Darby Performance Centre  
Singapore 159941

~~Signature and Date:~~

Signature and Date:





303, Alexandra Road  
Sime Darby Performance  
Singapore 159941  
Tel. 63190100 (Sale)  
63190111 (After)  
Fax. 64747770

280, Kampong Arang  
East Coast Centre  
Singapore 438180  
Tel. 63190888 (After)  
Fax. 63449773

315, Alexandra Road  
Sime Darby Business  
Singapore 159944  
Tel. 63190528  
63190533/530  
Fax. 64796601  
64796674

## SERVICE TAX INVOICE

Repair Order No. : B1 1501312

Date IN : 26/10/2020

Motor Claim Advisor: Joseph Yaguel

Page No. : 1 of 2

Invoice Number : 2308898 / WSB

Invoice Date : 16/11/2020

Payment Terms : 30 Days From Invoice

Invoice By : Toh Jing Xuan

## - CUSTOMER INFORMATION -

Go Regional Trading Import & Export  
196 Pandan Loop  
#01-25  
Pantech Business Hub  
Singapore 128384

## - INVOICE TO - 303

MS First Capital Insurance Limited  
6 Raffles Quay  
#21-00  
Singapore 048580

REGN. NO.	CHASSIS NO.	REGN. DATE	MODEL	MILEAGE
SLU209M	WBAJA52030WC07555	21/11/2017	530I	41512

## - - - - L A B O U R 1 - - - -

To replace front bumper and attachments, air flap top  
including make good the bonnet and remove attachments to  
facilitate repair.

NETT

1,700.00

To respray front bumper and bonnet.

2,102.00

To check electrical wiring systems at the front section  
for proper function.

150.00

Sundries

80.00

INS CLAIMS : ACCIDENT REPAIR. DIRECT SETTLEMENT.

0.00

DATE OF ACCIDENT : 04.10.2020. 3RD PARTY CAR : SHD8596D.

YOUR REF NO : D20004048MFSH.

VEHICLE WAS SURVEYED BY MR RASUL FROM LKK AUTO ON  
21.10.2020 AT 10:40AM. AUTHORISED REPAIR BY MR ERIC WOO  
FROM MS FCI ON 08.10.2020 VIA EMAIL.

PROPOSE CAR RENTAL = \$513.60. THE AMOUNT IS SUBJECTED  
TO

0.00

INSURANCE COMPANY CONFIRMATION.

Total Labour 1 : 4,032.00

## - - - - P A R T S - - - -

IMPACT ABSORBER TOP

Qty	Retail Price	NETT
1	63.00	63.00

FRT BUMPER CARRIER

1	726.70	726.70
---	--------	--------

FRT LH GRILLE (LUXURY)

1	145.70	145.70
---	--------	--------

FRT RH GRILLE (LUXURY)

1	145.70	145.70
---	--------	--------

AIR FLAPS TOP

1	285.80	285.80
---	--------	--------

GRILLE AIR INLET MIDDLE (LINES)

1	99.80	99.80
---	-------	-------

COVERING CROSS MEMBER (ECE)

1	33.65	33.65
---	-------	-------

Total Parts : 1,500.35

## - - - - L A B O U R 2 - - - -

To supply front silver emboss lettering black base number  
plate with bracket.

NETT

83.00

Total Labour 2 : 83.00

303, Alexandra Road  
Sime Darby Performance  
Singapore 159941  
Tel. 63190100 (Sale)  
63190111 (After)  
Fax. 64747770280, Kampong Arang  
East Coast Centre  
Singapore 438180  
Tel. 63190888 (After)  
Fax. 63449773315, Alexandra Road  
Sime Darby Business  
Singapore 159944  
Tel. 63190528  
63190533/530  
Fax. 64796601  
64796624**SERVICE TAX INVOICE**

Repair Order No. : B1 1501312

Date IN : 26/10/2020

Motor Claim Advisor: Joseph Yaguel

Page No. : 2 of 2

Invoice Number : 2308898 / WSB

Invoice Date : 16/11/2020

Payment Terms : 30 Days From Invoice

Invoice By : Toh Jing Xuan

Labour Charges : 4,035.00  
 Parts Charges : 1,500.35  
 Lubricant/Misc : 80.00

Total Labour & Parts Charges	: S\$	5,615.35
Less Insurance Excess	: S\$	0.00
Invoice Total Amount Exclude GST	: S\$	5,615.35
GST @ 7%	: S\$	393.07
Invoice Total Amount Include GST	: S\$	6,008.42

Computer generated invoice. No signature is required.

Amount Payable Include GST : S\$ 6,008.42

All amounts are in Singapore Dollars.

Work was carried out subject to the Company's Terms and Conditions of Service.

No complaints will be entertained unless reported within seven (7) days of the date of this invoice.

For credit purchases, interest @1% per month will be debited on overdue amounts.





## TAX INVOICE

Invoice No. 61 - 29257  
Page 1 of 1

MADAM SANTIA MILAGROS ESCARILLA

BLK 97 BUKIT DRIVE #07-36  
587842 SINGAPORE

SIME DARBY SERVICES PTE LTD

Hertz International Licensee  
305 Alexandra Road, #03-01  
Vantage Automotive Centre, Singapore 159942  
☎ (65) 6447 3388 ☎ (65) 6345 7247  
✉ reservation.hertz@sime-darby.com.sg  
Co. Reg. No. 197501065W  
GST Reg. No. M2-0021986-4

INVOICE DATE : 31-OCT 2020

R.A. No. 61014278 / Liyana Binte Sutar

TITLE	: MADAM	KILOMETER OUT/IN	: 104415 / 104597
AUTHORIZED DRIVER	: SANTIA MILAGROS ESCARILLA	KILOMETER DRIVEN	: 182
NRIC/PASSPORT NO.	:	PETROL LEVEL OUT/IN	: FULL / FULL
MAKE & MODEL	: BMW 520(I)	DATE & TIME OUT	: 26-OCT 2020 10:45
CAR REGISTRATION NO.	: SMA2188U / UNIT #: 0003191	DATE & TIME IN	: 31-OCT 2020 10:00
CAR GROUP GIVEN	: K	CHECK IN LOCATION	: SHORT TERM-HQ (SIN61)-HERTZ
CAR GROUP CHARGED	: I	NO. OF DAY(S) CHARGED	: 5 DAY(S)

DESCRIPTION	UNIT PRICE (SGD)	UNIT	AMOUNT BEFORE GST (SGD)	GST @ 7%	AMOUNT (SGD)
INSURANCE CLAIMS PML CUSTOMER RATES 2019					
4 DAY(S) @ \$120.00 / DAY			480.00	33.60	513.60
<b>SUB-TOTAL</b>			<b>480.00</b>	<b>33.60</b>	<b>513.60</b>
REMARKS: BMW OWNER: SLU209M PML MCA: JOSEPH GO REGIONAL TRADING IMPORT & EXPORT		<b>TOTAL (SGD) :</b>	<b>480.00</b>	<b>33.60</b>	<b>513.60</b>
* ITEMS NOT SUBJECT TO GST					
		<b>MC XXXXXXXXXXXXX5794</b>			<b>-513.60</b>
		<b>BALANCE DUE</b>			<b>0.00</b>

## NOTE:

HIRER WILL BE HELD LIABLE FOR ALL AMOUNT DUE UNDER THIS AGREEMENT; ALL TRAFFIC FINES INCLUDING ADMIN FEES INCURRED DURING PERIOD OF HIRE; ANY COSTS INCURRED BY SIME DARBY SEI FAILURE TO REPORT ANY ACCIDENT/DAMAGE WITHIN 24 HOURS. FINAL CHARGES IS SUBJECT VEHICLE BY A COMPANY REPRESENTATIVE.



VANTAGE  
AUTOMOTIVE LTD-FORD  
305 ALEXANDRA RD  
#B1-02  
SINGAPORE 159942

SALE

TID: 64183675  
INVOICE: 882433 BATCH: 881884  
DATE: 31/10/20 TIME: 11:23:59  
\*\*\*\* \* 5794 M  
APPR: 386593

AMT: SGD 642.00

I AGREE TO PAY THE ABOVE TOTAL AMOUNT  
ACCORDING TO CARB ISSUER AGREEMENT

This is a system generated invoice hence no signature is required.

A Motors Company

Printed on

Entered by

App Ver: 01.66x

\*\*\*\*\* CUSTOMER COPY \*\*\*\*\*

**SIME DARBY SERVICES PTE LTD**

Hertz International Licensee

305 Alexandra Road, #05-05

Vantage Automotive Centre, Singapore 159942

p (65) 6447.3388 f (65) 6345.7247

Email: reservation.hertz@sime-darby.com.sg

Co. Reg. No. 197501065W GST Reg. No. M2-0021986-4

TO BE PAID BY

PAYMENT : MC - XXXXXXXXXXXX5794

**HIRER'S DETAILS**

TITLE : MADAM  
NAME : SANTIA MILAGROS ESCARILLA  
ADDRESS : BLK 97 BUKIT DRIVE  
#07-38  
587842  
SINGAPORE

NRIC/PASSPORT NO. : ISSUE: 16/08/2005

ISSUED BY : SINGAPORE  
LICENSE : S2734765G EXPIRY: 30/12/2999

ISSUED BY : SINGAPORE  
NATIONALITY : D.O.B.: 20/11/1980

FREQUENT FLYER NO. :

LOCAL CONTACT : 97301079

HOTEL :  
COMPANY'S DETAILS

NAME :  
ADDRESS :

**IMPORTANT NOTICE**

- Hirer is liable for all traffic fines/ fees issued by Singapore/ Malaysia authorities for a grace period of 12 months from the date of car return. A \$10 admin fee will be imposed on top of each fine.
- A security deposit depending on the respective car group rented will be withheld on the Hirer's credit card.
- Accident has to be reported within the next day to Sime Darby Services Pte Ltd. In the event of failure to report, hirer shall be liable for any costs incurred by Sime Darby Services Pte Ltd or claims made by the other party.
- Smoking, durians and pets are not allowed in the vehicle. An additional 3 day's rental would be imposed if smoking and durian smell/pet's fur is detected upon car return.
- Hirer must inform Sime Darby Services Pte Ltd in advance for vehicle drop-off in Hertz Malaysia renting location. A one-way rental fee and Malaysia surcharge are applicable as stated in our One Way Rental policy.
- Hirer is responsible for any missing items/car accessories or loss of keys and will be charged accordingly.
- The excess do not cover i) Car accessories ii) Loss of key iii) Vandalism iv) Alcohol/ Intoxicants/ drugs.
- Vehicles are prohibited to be driven into Thailand.
- Strictly no key-drop services allowed, security deposit will be forfeited.
- No refund will be given for early return and late pickup of vehicle.

The vehicle is rented subject to all terms and conditions on this page and on the reverse side whether printed or handwritten. Hirer represents that they have read, understand and agree with the conditions of the rental agreement. The hirer authorises all amounts due under the rental agreement to be charged to the hirer's credit card shown on this form.

x \_\_\_\_\_  
Hirer

x \_\_\_\_\_  
Additional Driver

**ADDITIONAL DRIVERS:**

RENTAL AGREEMENT NUMBER : 61014278  
RENTAL LOCATION : SHORT TERM-HQ (SIN61)-HERTZ

**CHECKOUT**

UNIT # / REGN NO. : 00003191 / SMA2188U  
MAKE & MODEL : BMW 520(I)  
CAR GROUP GIVEN : K CHARGE: 1  
KILOMETER OUT : 104,415  
PETROL LEVEL OUT : FULL  
DATE & TIME OUT : 26/10/2020 10:45  
DUE DATE & TIME IN : 31/10/2020 10:45  
CHECKIN LOCATION : SHORT TERM-HQ (SIN61)-HERTZ

**RENTAL RATES**

AS: INSURANCE CLAIMS PML CUSTOMER RATES 2019

DAILY @ S\$ 120.00

EXTRA DAY @ S\$ 120.00

EXTRA HOUR @ S\$ 24.00

**TOTAL: S\$ 642.00****FOR RATES TO APPLY**

MINIMUM 24 HOURS.

CAR MUST BE RETURNED TO RENTING LOCATION  
ON THE DUE DATE**INSURANCE**

BY INITIALS, THE HIRER

INCLUSIVE LDW

NON-WAIVERABLE DAMAGE EXCESS: S\$ 3,000.00 (SIN USE)

DECLINES PAI @ S\$ 5.00 PER DAY

DECLINES WSC @ S\$ 5.00 PER DAY

THIS CAR IS FOR SINGAPORE USE ONLY. THERE IS NO INSURANCE  
COVERAGE FOR USE OUTSIDE SINGAPORE

**OTHER CHARGES**

FUEL SERVICES @ S\$4.59 / LITRE

CASHCARD PURCHASE: YES / NO

CASH &amp; CHEQUE DEPOSIT

**REMARKS**

BMW OWNER: SLU209M

PML MCA: JOSEPH

GO REGIONAL TRADING IMPORT &amp; EXPORT

**HI RESERVATION**

RES. ID# SD000007951

Liyana Binte Sutar

TACO#:

REF SRC: PHONE

Printed on 26-Oct-2020 10:35  
Entered by: Liyana Binte Sutar

## Cecilia Chong (LKK Auto)

---

**From:** Eric Woo <EricWoo@msfirstcapital.com.sg>  
**Sent:** Wednesday, 16 December 2020 3:25 PM  
**To:** Khanchna (LKK Auto)  
**Cc:** Admin A; Cecilia Chong (LKK Auto)  
**Subject:** RE: EXPRESS SETTLEMENT - Accident Involving SHD8596D (OI-MS FCI:D20004048MFSH) AND SLU209M (TP-LKK:CC4/FCI20011032/R1ga3q2) on 04.10.2020

Dear Khanchna,

You have our mandate to settle as follow:

COR : \$6,008.42  
LOR : \$480 - \$513.60  
To offer : \$6,488.42 - \$6,522.02

Thank you.

Eric Woo  
Motor Claim Department

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877 | Email: [EricWoo@msfirstcapital.com.sg](mailto:EricWoo@msfirstcapital.com.sg)  
|Company Regn. No. 195000106C | TEL: 6507 3848  
A Member of **MS&AD Insurance Group**

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

Confidentiality Notice: This e-mail is confidential. It may also be legally privileged. If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail

---

**From:** Khanchna (LKK Auto) <khanchna@lkkauto.com>  
**Sent:** Wednesday, December 16, 2020 3:09 PM  
**To:** Eric Woo <EricWoo@msfirstcapital.com.sg>  
**Cc:** Admin A <admin-a@lkkauto.com>; Cecilia Chong (LKK Auto) <CeciliaChong@lkkauto.com>  
**Subject:** RE: EXPRESS SETTLEMENT - Accident Involving SHD8596D (OI-MS FCI:D20004048MFSH) AND SLU209M (TP-LKK:CC4/FCI20011032/R1ga3q2) on 04.10.2020

**YOUR REF: D20004048MFSH**  
**LKK REF: CC4/FCI20011032/R1ga3q2**

Dear Eric,

Sorry for the late reply.

Please be informed that this matter is now handled by my colleague Cecilia.

We seek your approval to offer third party repairer **"Performance Motors Limited"** at **\$ 6,436.42 ~ 6,522.02 (all in)**.

The summary is as follows: -

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 13,106.54	\$ 6,008.42
2. Loss of Rental ( 4 days x \$120) (w/GST)	\$ 513.60	\$ 428.00 ~ \$513.60 (4 days x \$100 ~ \$120) (w/GST)
<b>Total</b>	<b>\$ 13,620.14</b>	<b><u>\$ 6,436.42 ~ 6,522.02</u></b>

Surveyor recommended 4 days for repair

Enclosed herewith all the documents for your perusal.

**Kindly let us have your approval/instruction.**

Thank you.

***"Best Wishes for Merry Christmas & Happy New Year 2021"***

Best Regards,

**Khanchna** | Case Handler

**LKK Auto Consultants Pte Ltd**

DID: **6841 2360** | email: [Khanchna@lkkauto.com](mailto:Khanchna@lkkauto.com) | Fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

---

**From:** Mei Kwan (LKKAuto) <[Meikwan@lkkauto.com](mailto:Meikwan@lkkauto.com)>

**Sent:** 7 December 2020 5:02 PM

**To:** Eric Woo <[EricWoo@msfirstcapital.com.sg](mailto:EricWoo@msfirstcapital.com.sg)>; Cecilia Chong (LKK Auto) <[CeciliaChong@lkkauto.com](mailto:CeciliaChong@lkkauto.com)>

**Cc:** Admin A <[admin-a@lkkauto.com](mailto:admin-a@lkkauto.com)>; Khanchna (LKK Auto) <[khanchna@lkkauto.com](mailto:khanchna@lkkauto.com)>

**Subject:** RE: EXPRESS SETTLEMENT - Accident Involving SHD8596D (OI-MS FCI:D20004048MFSH) AND SLU209M (TP-LKK:CC4/FCI20011032/R1ga3q2) on 04.10.2020

Dear Sir / Madam,

Thank you for your email.

Our respective case handler will look into the matter and get back to you in due course.

***Hi Cecilia,***

***Please expedite.***

***To check availability of the case handler, you may contact the undersigned.***

Thank you.