

EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD

56 LOYANG WAY #06-07 LOYANG ENTERPRISE BUILDING SINGAPORE 508775

Letter of Demand

WITHOUT PREJUDICE

Date: 28/10/2020

Attn: First Capital Insurance Limited (Motor Claims Dept)

Dear Sir/Mdm,

We act on behalf of the owner of vehicle No: GBG9735T

Ms Pan Pacific Van & Truck Leasing Pte Ltd to claim against
your insured vehicle no: SH8896L on accident date
07/10/2020

The below following is:

1) Cost of Repair = \$4,200.00

Total = \$4,494.00 (GST 7%)

2) Loss of Use (04 days x \$100.00) = \$400.00

Total = \$ 4,894.00

Regards



EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD
56 LOYANG WAY # 06-07 ENTERPRISE BUILDING SINGAPORE 508775

LETTER OF AUTHORISATION

I, PAN PACIFIC VAN & TRUCK LEASING PTE LTD ("The Third-Party / Own
Damage Claimant"), Reg Co No. 201511635R of NO.8 CHANG CHARN ROAD
#04-01 LINK (THM) BUILDING SINGAPORE 159637 (Address)

of the owner of GBG9735T (Vehicle No.), hereby

authorise **EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD**
("The Workshop")

to act for me with respect to my claim for repair costs and/or rental and/or loss

of use ("The Claim") for my vehicle no. GBG9735T that was damaged

involving in the accident which occurred on 07/10/2020 (Date)

along/at BELILIOS ROAD TOWARDS SERANGOON ROAD (Location)

involving vehicle/s no. GBG9735T & SH8896L ("The Accident").

I further authorise the workshop to settle my above-mentioned claim in a manner that
they are deem fit and the workshop is further authorised to receive payment to
settlement of my claim with payment cheque/s being made in favour to the
workshop.

I further acknowledge that any settlement the workshop may reach with your
company on my behalf is on a without prejudice and without admission of liability
basis insofar as the driver/owner/insurers of the other vehicle/s is concerned.

Dated this on 08 (Day) of OCT (Month) 2020 (Year).



Signature / Company Chop

DISCHARGE RECEIPT

CLAIM REFERENCE : D20004091MFSH
ACCIDENT DATE : 07/10/2020
ACCIDENT LOCATION : BELILIOS RD TOWARDS SERANGOON RD
INSURED : COMFORT TRANSPORTATION PTE LTD
INSURED DRIVER : NG NGHEE SONG
INSURED VEHICLE : SH 8896L
INVOLVED PARTY : GBG 9735T
SETTLEMENT SUM : \$4,734.00

I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

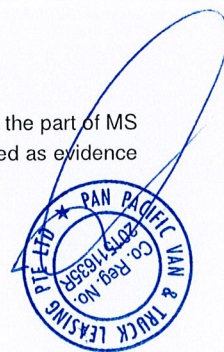
I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : PAN PACIFIC VAN & TRUCK LEASING PTE LTD

Signature and Date :

WITNESS : *Jessie Only*

Signature and Date :



12 NOV 2020

E-MAILED 16 NOV 2020



EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD

56 LOYANG WAY#06-07 LOYANG ENTERPRISE BUILDING SINGAPORE 508775

Business Registration No: 201511708E Tel: 6284 0827 Fax: 6341 6758

BILL TO :

MS FIRST CAPITAL INSURANCE LTD

NO. 36 #16-01

ROBINSON ROAD CITY HOUSE

SINGAPORE 068877

TEL : 65073582 FAX : 65073849

TAX INVOICE

INVOICE : AR202010-0084
DATE : 28/10/2020
JOB NO. : JO202010-0232
VEH. NO. : GBG9735T
VEH.MODEL : NV350
MILEAGE :
STAFF ID : JESSIE ONG
PO NO :

NO.	ITEM CODE / REF	DESCRIPTION	QTY UNIT	U/PRICE	AMOUNT
1	COR	COST OF REPAIR D.O.A : 07.10.2020	1.00	4200.00	4,200.00

REMARKS : 3RD PARTY CLAIM - DOA:07/10/2020

AMOUNT : S\$

FOUR THOUSAND FOUR HUNDRED AND NINETY-FOUR DOLLARS AND
ZERO CENTS ONLY

SUB TOTAL : \$ 4,200.00
GST 7% : \$ 294.00
TOTAL S\$: \$ 4,494.00

TERMS :

NOTES :

Terms & Conditions :

Some Products are made exclusively for off road use, we do not accept any claims/liabilities from their usage.
Do not use product except in specified car type. We reserve the rights to dispose of goods/parts unclaimed after
1 month. Efficient Motor & Engineering Works Pte Ltd WILL Not accept any claims and/or responsibility arising
therefrom. Goods or Parts sold are not returnable nor refundable!

Received the above items in good order and condition.

For bank transfer please send to : UOB 451-303-014-7 current account
Kindly make cheque payable to "EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD"

THIS IS A COMPUTER GENERATED INVOICE. NO SIGNATURE IS REQUIRED.

Jaslin Kok (LKK Auto)


From: Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>
Sent: Wednesday, 11 November 2020 1:52 PM
To: Jaslin Kok (LKK Auto)
Cc: Karen Tan; Admin A
Subject: FW: Our Ref : D20004091MFSH/1 // ACCIDENT INVOLVING SH8896L & GBG9735T ALONG/AT BELSURVEY ASSESSMENT - D20004091MFSH/1 // ACCIDENT INVOLVING SH8896L & GBG9735T ALONG/AT BELILIOS RD TWDS SERANGOON RD ON 07/10/2020
*** LKK REF : CC4/FCI20010925/Epa3

Dear Jaslin,

Pls offer as per below :

COR - \$4,494
LOR - \$180 to \$400 (\$60 to \$100 x 3 to 4 days)
TOTAL - \$4,674 to \$4,894

Chris Lim
Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877
| Tel: 6507 3848 | DID : 6507 3853 | Fax No. : 6507 3849 | Email: ChrisLim@msfirstcapital.com.sg | Company Regn. No. 195000106C
A Member of  Insurance Group

Personal Data Protection Act 2012 ("PDPA"):
Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

Confidentiality Notice: This e-mail is confidential. It may also be legally privileged. If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

From: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>
Sent: Friday, 6 November 2020 5:09 pm
To: Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>
Cc: Karen Tan <karentan@msfirstcapital.com.sg>; Admin A <admin-a@lkkauto.com>; Hsiao Tong (LKKAuto) <chewht@lkkauto.com>
Subject: RE: <SEEK MANDATE> - D20004091MFSH/1 // ACCIDENT INVOLVING SH8896L & GBG9735T ALONG/AT BELSURVEY ASSESSMENT - D20004091MFSH/1 // ACCIDENT INVOLVING SH8896L & GBG9735T ALONG/AT BELILIOS RD TWDS SERANGOON RD ON 07/10/2020 *** LKK REF : CC4/FCI20010925/Epa3

Your ref : **D20004091MFSH**
Our ref : CC4/FCI20010925/Epa3

Dear Sirs/Mdm,

ACCIDENT INVOLVING SH8896L(FCI) AND GBG9735T (TP) ON 07/10/2020

We refer to the above matter.

This is a head-to-rear collision. Liability is not in our insured driver's favour.

We seek your approval to offer repairer "EFFICIENT MOTOR & ENGINEERING WORKS PTE LTD" at **\$4,894(all-in)**.

The summary is as follows: -

	Amount Claimed	Amount Revised
1. Cost of Repair (w/GST)	\$ 10,730.05	\$ 4,494.00 (\$4,200.00 +7%GST)
2. Loss of Use (04days x \$100.00)	\$ 400.00	\$ 400.00 (04days x \$100.00)(w/GST)
Total	\$ 11,130.05	<u>\$ 4,894.00</u>

Surveyor recommended 4 days for repair.

Enclosed here with all the relevant documents for your perusal.

Kindly let us have your approval / instruction.

Thank you.

Best Regards,

Jaslin Kok | Admin

LKK Auto Consultants Pte Ltd

Phone: 6841 2157 | email: JaslinKok@lkkauto.com | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Chris Lim Gan Koon <ChrisLim@msfirstcapital.com.sg>

Sent: Monday, 12 October 2020 1:51 PM

To: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>

Cc: Karen Tan <karentan@msfirstcapital.com.sg>

Subject: FW: SURVEY ASSESSMENT - D20004091MFSH/1 // ACCIDENT INVOLVING SH8896L & GBG9735T ALONG/AT BELILIOS RD TWDS SERANGOON RD ON 07/10/2020 *** LKK REF : CC4/FCI20010925/Epa3

Dear Jaslin,

Liability is clear. Pls proceed with Express Settlement.

Regards

Chris Lim

Motor Claims Dept.

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

Confidentiality Notice: This e-mail is confidential. It may also be legally privileged. If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

From: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>

Sent: Monday, 12 October 2020 9:46 am

To: Chris Lim Gan Koon <ChrisLim@msfirstcapital.com.sg>

Cc: Admin A <admin-a@lkkauto.com>; Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20004091MFSH/1 // ACCIDENT INVOLVING SH8896L & GBG9735T ALONG/AT BELILIOS RD TWDS SERANGOON RD ON 07/10/2020 *** LKK REF : CC4/FCI20010925/Epa3

Dear Chris,

We refer to the above matter.

We have inspected TP vehicle GBG 9735T on a WP basis and TP repairer proposed for express settlement.

Enclosed for your perusal is:

- TP estimated cost of repair
- Preliminary advice

Liability: 100%

Remarks: Insured driver rear-ended TP vehicle.

Kindly let us have your approval on liability.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

Thank you.

Best Regards,

Jaslin Kok | Admin

LKK Auto Consultants Pte Ltd

Phone: 6841 2157 | email: JaslinKok@lkkauto.com | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Chris Lim Gan Koon <ChrisLim@msfirstcapital.com.sg>

Sent: Friday, 9 October 2020 5:32 PM

To: Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Cc: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>; Admin A <admin-a@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20004091MFSH/1 // ACCIDENT INVOLVING SH8896L & GBG9735T ALONG/AT BELILIOS RD TWDS SERANGOON RD ON 07/10/2020 *** LKK REF : CC4/FCI20010925/Epa3

Dear Hsiao Tong,

Attached herewith the GIA report of our insured.

Regards

Chris Lim

Motor Claims Dept.

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

Confidentiality Notice: This e-mail is confidential. It may also be legally privileged. If you are not the addressee or to whom it is intended, you may not copy, forward, disclose or use any part of it. If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

From: Jaslin Kok (LKK Auto) <jaslinkok@lkkauto.com>

Sent: Friday, 9 October 2020 5:20 pm

To: Chris Lim Gan Koon <ChrisLim@msfirstcapital.com.sg>

Cc: Admin A <admin-a@lkkauto.com>; Karen Tan <karentan@msfirstcapital.com.sg>; Hsiao Tong (LKKAuto) <chewht@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20004091MFSH/1 // ACCIDENT INVOLVING SH8896L & GBG9735T ALONG/AT BELILIOS RD TWDS SERANGOON RD ON 07/10/2020 *** LKK REF : CC4/FCI20010925/Epa3

Dear Sir / Madam,

We refer to the above matter.

Please be informed that estimated cost of repair and preliminary advice is not ready yet.

We will get back to you on preliminary advice in due course.

Kindly let us have a copy of your insured's GIA report for our necessary action.

Please take note that the case handler in-charge is Hsiao Tong and she can be contacted at DID: 6742 3197.

To check availability of the case handler, you may contact the undersigned.

**Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.*

Thank you.

Best Regards,

Jaslin Kok | Admin

LKK Auto Consultants Pte Ltd

Phone: 6841 2157 | email: JaslinKok@lkkauto.com | fax: 6741 4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Admin-D (LKKAuto) <admin-d@lkkauto.com>

Sent: Friday, 9 October 2020 4:37 PM

To: 'Claim Workflow System' <cwsmotorclaims@msfirstcapital.com.sg>; assignments <assignments@lkkauto.com>

Cc: CHRISLIM@MSFIRSTCAPITAL.COM.SG; Admin A <admin-a@lkkauto.com>

Subject: RE: SURVEY ASSESSMENT - D20004091MFSH/1

Dear Sir/Mdm,

Thank you for the assignment.

BEST REGARDS

G.NIVITHA

LKK Auto Consultants Pte Ltd

Phone: 6841-1972 | email: assignments@lkkauto.com | fax: 6256-4315

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

** Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted*

From: Claim Workflow System <cwsmotorclaims@msfirstcapital.com.sg>
Sent: Friday, 9 October 2020 4:14 PM
To: ASSIGNMENTS@LKKAUTO.COM
Cc: CWSMOTORCLAIMS@MSFIRSTCAPITAL.COM.SG; CHRISLIM@MSFIRSTCAPITAL.COM.SG
Subject: PRI: SURVEY ASSESSMENT - D20004091MFSH/1

Dear Sir/Mdm,

We refer to the above reference.

Please find attached the necessary documents for survey.

Kindly submit your report via CWS within the next 14 days.

Note: All the accident reports are uploaded into CWS for your perusal.

Best Regards,
Admin Team
Claim Workflow System
Motor Claims Department
MS First Capital Insurance Limited
Tel : 6507 3848
Fax : 6507 3849

PS: This is a system generated mail. Please do not reply to this mail.



This email has been checked for viruses by AVG antivirus software.
www.avg.com