

Date/ Time				
	SJV 7534X : CS/AGI20010857/Asd3 ; DOA : 03/10/2020 SHA 8660S : CC4/AlG20000069/Fka3q2 ; DOA : 24/12/2019		STAGE Non-Reporting ltr (1st): Non-Reporting ltr (2nd): Non-Reporting ltr (Final): Notification ltr (if non-pickup): Call OI: After call ltr to OI:	
	- Please check / verify OID DL		Documentation Check List: Handler Typist Notification ltr (if non-pickup) ☐ ☐ After call ltr to OI: ☐ ☐ Authorisation To Act: ☐ ☐ Release Voucher: ☐ ☐ Final Repair Bill: ☐ ☐ Car Rental Invoice: ☐ ☐ Towing Invoice ☐ ☐ LTA / GIA : ☐ ☐ Medical Bill: ☐ ☐ PIR: ☐ ☐ Mandate/Reject Instruction: ☐ ☐ LOD ☐ ☐ Payment Breakdown Form: ☐ ☐ Post-Repair Photos: ☐ ☐ Others: ☐ ☐	
PRELIMINARY ADVICE	Date/Time:	Sent By:		
FINALIZATION	Date/Time:	Confirm with:	Confirm by: XGQ	
Repair Cost:	L/S S\$ 7,800.00 (9 days) Reduction: 66 %	Email	☐	Call ☐
FINAL SETTLEMENT	Date/Time: 14.09.21 Confirm with MR YEE	Email	☐	Cal ☐
Final Liability:	% 100 (Agreed / Assessed) BOLA S/N No. : 28	If NO or B 28, Ass. Lia : 100%		
Repair Cost:	w/GST S\$ 8,346.00 3VEH CC OID LAST			
Loss of Rental (LOR):	S\$ 1,100.00 (11 days) X \$100			
Loss of Use (LOU):	S\$ - (\$ x days)			
Loss of Income (LOI):	S\$ - (\$ x days)			
LOR only ☒ LOU only ☐	☐ LOR + LOU ☐ LOR + LO ☐ [Tick only one]			
GIA/LTA Search	S\$ 7.45			
Medical:	S\$ -	1) Claim status: Normal/ Reject/Private Settle		
Disbursement:	S\$ - (e.g. Tow/ Independent)	2) Report Format: TP		
Legal Cost	S\$ -	3) Survey fee: \$600		
Total:	S\$ 9,453.45	Global Sum S\$: 9,450.00		
FINAL PAYMENT	Date/Time: 14.09.21 Confirm with: MR YEE	Email	☐	Cal ☐
Payee 1:	S\$ 9,450.00	Name 1:	BIFROST AUTO PTE LTD	
Payee 2: (Strike if N.A.)	S\$	Name 2:		
Payee 3: (Strike if N.A.)	S\$	Name 3:		