

T K LEE AUTOMOTIVE PTE.LTD

NO. 1 KAKI BUKIT AVE 6 #02-47 AUTOBAY

SINGAPORE 417883

TEL: 6509 5521 FAX: 6509 5523 GST Reg. No. : 201210266Z

ATTN:THE MOTOR CLAIMS DEPARTMENT
FIRST CAPITAL INSURANCE LTD

36, ROBINSON ROAD#16-01
CITY HOUSE, SINGAPORE 068877

Yrs Ref. : SH6956K
Our Ref. : TKL1020-2872
Date: : 09.11.2020

Accident involving SLU397C and SH6956K on 06.10.2020 at 1900hrs along SERANGOON ROAD

We refer to the above matter. We are instructed that above accident was caused solely and completely by the negligence of your insured, as a result of which, our client have suffered loss and expenses.

We are instructed by our client to make a property damages claims as:-

	<u>Amount</u>
1. Cost Of Repair	S\$ 7,700.00
2. Loss Of Rental (7Days @ S\$160PerDay)	S\$ 1,120.00
3. Towing	S\$ -
4. LTA Search fee	S\$ 7.45
5. E-File Serach fee	S\$ 29.00
Claim Amount	<u>S\$ 8,856.45</u>

Enclosed are the following documents for your perusal.

<input checked="" type="checkbox"/> Original Final repair Bill	<input checked="" type="checkbox"/> Letter of Authority
<input type="checkbox"/> Original Survey Report & Invoice	<input checked="" type="checkbox"/> Rental Agreement /Receipt
<input type="checkbox"/> Original Photographs of [SLU397C]	<input checked="" type="checkbox"/> E-File Search Fee/LTA Receipt
<input checked="" type="checkbox"/> GIAS Reports of [SLU397C]	<input checked="" type="checkbox"/> Vehicle Registration Card
<input checked="" type="checkbox"/> Certificate of Insurance	<input checked="" type="checkbox"/> Driver's Driving License / Identity Card
<input type="checkbox"/> Report Of A Traffic Accident	

Your prompt action will be greatly appreciated.

Kindly acknowledge receipt of the above said documents and your favourable reply is greatly appreciated.

Yours faithfully,
T K Lee Automotive Pte Ltd



tklee0247@gmail.com

Date:

To: FIRST CAPITAL INSURANCE LTD

RE: ACCIDENT INVOLVING VEHICLE NO.: SLU 397C ANI) SH 6956 K
AT/ALONG SERANGOON ROAD
ON 06/10/2020

I/We, REGINA TAN BEE KIAN of (NRIC No./ROC NO.)
S8270525B of BIK 451 B SENGKANG WEST WAY #11-383 S(792451)
owner of vehicle no. SLU 397 C in consideration of M/S T K Lee Automotive Pte. Ltd
repairing my/our vehicle SLU 397 C at my/our instruction and hereby authorise
M/S T K Lee Automotive Pte. Ltd to demand claim settle receive whatever
amount settled / payable by the Insurance Company and/or third party or to commence legal
proceedings, if necessary, under my name, for the cost of repairs, car rental and/or loss of use,
etc. and to their appointing solicitor to act for me/us in respect of the said accident/claim and
all claimed and/or settled shall belong to them absolutely.

I further agree and undertake to indemnify them against the above mentioned claim costs
which may arise therewith.

Signature of Owner : 

Date: 7/10/2020



*** This Discharge Voucher applies only to the claimant's claim for his property damage and will not effect his personal injuries claim and/or uninsured losses claim in a later date.

Further the settlement terms herein should not be used as an evidence to prejudice to the claimant's personal injuries claim and/or other uninsured losses claim arising of the subject matter in this action.

DISCHARGE RECEIPT

CLAIM REFERENCE : D20004093MFSH
ACCIDENT DATE : 06/10/2020
ACCIDENT LOCATION : SERANGOON RD (LITTLE INDIA)
INSURED : COMFORT TRANSPORTATION PTE LTD
INSURED DRIVER : NG KOK CHANG
INSURED VEHICLE : SH 6956K
INVOLVED PARTY : SLU 397C
SETTLEMENT SUM : \$ 8,336.45

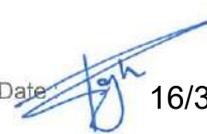
I/We, the undernoted CLAIMANT being the person/entity entitled to receive the compensation in relation to the accident, hereby agree to accept the SETTLEMENT SUM as full and final settlement of all claims for damages, costs & disbursements arising out of the ACCIDENT, and I/WE also agree that the said settlement sum:

1. is paid without admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and/or its INSURED DRIVER in respect of the said loss and for damage whether now or hereafter to become manifest,

2. is accepted by me/us to the intent that the said MS First Capital Insurance Limited and /or its INSURED and/or its INSURED DRIVER be absolutely and finally discharged from all claims whatsoever which I/WE now or hereafter may have arising out of or connected with or traceable to the said accident.

I/WE acknowledge that this DISCHARGE RECEIPT is not to be construed as an admission of liability on the part of MS First Capital Insurance Limited and/or its INSURED and /or its INSURED DRIVER and it shall not be used as evidence in any claims or actions which may be made against them or any of them.

CLAIMANT : REGINA TAY BEE KIAN

Signature and Date:  16/3/2021

WITNESS :

T K Lee Automotive Pte. Ltd.
1 Kaki Bukit Avenue 6
#02-47 Autobay, Singapore 417883
Tel: (65) 6509 5521 Fax: (65) 6509 5523
Co. Reg. No: 201210266Z

Signature and Date:  16/3/2021

T K LEE AUTOMOTIVE PTE LTD

1 Kaki Bukit Avenue 6, #02-47 Autobay, Singapore 417883

Tel : (65) 6509 5521 Fax : (65) 6509 5523

Co. Reg. : 201200623R

INVOICE

0853

Messrs : **FIRST CAPITAL INSURANCE LTD**
36 ROBINSON ROAD
#16-01 CITY HOUSE
SINGAPORE 068877

Claim No. : TKL1020-2872
Acc. Date : 06/10/2020

Veh. No./Model : SLU 397C OPEL ASTRA

Date : 09/11/2020

QTY	DESCRIPTIONS	AMOUNT
	Repair Cost : Inclusive of supply parts, panel beating, spray painting and labour.	7,700.00
		7,700.00

E. & O.E.

- * Please make all payments to " T K Lee Automotive Pte Ltd "
- * All service and repairing are in good order & conditions.



Customer Sign & Chop

T K Lee Automotive Pte Ltd

CARZ RENTAL PTE. LTD.

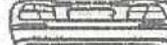
1 Kaki Bukit Avenue 6, #02-47 Autobay,
Singapore 417883
Tel: (65) 6509 5521 Fax: (65) 6509 5523

TKLEE
SLU 397C

VEHICLE RENTAL AGREEMENT

ROC NO: 201312119K

RA NO: **3960**

Hirer Particulars -		Veh. No. SG2 7749B		Replace veh. No.	
Name REGINA TAY BEE KIAN		Make / Model TOYOTA WISH		Auto/Manual	
Address BIK 451B SENGKANG WEST WAY		Date/Time Out 07/10/20 @ 1240HRS		KM Out	
#11-383 S(792451)		Date/Time In 14/10/20 @ 1730HRS		KM In	
NRIC/Passport S8270525B		Mobile 93898904		Estimated Date/Time Return	
Tel (O)		Fax		Rental charges -	
				S\$	
Authorized Driver's Particulars -		Hours		@	
Name		7		Days	
Address				@	
				160	
		Weeks		Per Hour	
				Per day	
		Months		Per Week	
				Per Month	
N/Passport		Nationality		Sub-Total	
Date of Birth		Occupation		Less Discount	
D/Licence No.		Mobile		Sub-Total	
Expiry Date		Tel (O)		Optional Charges -	
Country of Issue		Tel (H)		Delivery @	
				Per Trip	
(A) - ACCIDENTS (D) - DENTS (S) - SCRATCHES		Collection @		Per Trip	
FRONT		Others		Sub-Total	
				Add 7% GST	
LEFT				(A) Estimated Total Rental	
				Extension -	
RIGHT				Extension Rental	
				Surcharge (Malaysia)	
REAR				P.A.I.	
				Others -	
				Misc:	
				Cash/Nets/Cheque/VISA/MC Card No:	
				Sub-Total	
				Add 7% GST	
				(B) Extension/others Total	
				(A) + (B) Grand Total Rental Charges	
				Less Prepayment	
				Balance Due 1120	
				Deposit	
				Amount	
				Deposit Refunded	
				Remarks:	
				Received by	
Physical Damage Excess		Hirer's Acknowledgement		The hirer hereby read and understood all terms and conditions stated on this page and overleaf:	
Singapore S\$				for Carz Rental Pte. Ltd.	
Malaysia S\$					
Young, Elderly & Inexperience driver S\$				Hirer Signature/Co's Stamp/Date	
(Additional)				Authorized Signature/Date	
IMPORTANT NOTE:					
1. Only persons aged 24 and above or below 65 with 2 years or more driving experience, authorized, licensed and signing this agreement may drive the vehicle.					
2. In case of accident, the Hirer shall report to rental office immediately. If there is any bodily injury, a police report must be made within 24 hours.					
3. Vehicle is strictly for SINGAPORE USE ONLY, and may not be driven out of Singapore without prior consent of Carz Rental Pte. Ltd.					
4. Unauthorised drivers, drivers who did not fulfill the above requirement are liable for the full cost & other losses suffered by Carz Rental Pte. Ltd. should the vehicle is damaged or stolen.					

CARZ RENTAL PTE LTD

1 Kaki Bukit Avenue 6, #02-47 Autobay, Singapore 417883

Tel : (65) 6509 5521 Fax : (65) 6509 5523

Co. Reg. : 201312119K

INVOICE

3960

Messrs : **T K LEE AUTOMOTIVE PTE LTD**
REGINA TAY BEE KIAN
S8270525B

Date : 18/03/2021

QTY	DESCRIPTIONS	AMOUNT
	Veh. No. : SGZ 7742B Model : TOYOTA WISH Date Out : 7/10/2020 Date In : 14/10/2020 S\$/day : \$ 160.00 Agreement : 3960	1,120.00
		1,120.00

E. & O.E.

- * Please make all payments to " Carz Rental Pte Ltd "
- * All service and repairing are in good order & conditions.



Customer Sign & Chop

Carz Rental Pte Ltd



Land Transport Authority

10 Sin Ming Drive

Singapore 575701

GST Registration No. : M4-0006529-2

Print Date/Time : 07 Oct 2020 / 14:44:10

Receipt Date/Time : 07 Oct 2020 / 14:44:10

Tax Invoice/Receipt

Receipt No. : ITNET-00000-201007-002137

Previous Receipt No. :

S/N	Item Description/ Business Transaction Reference No.	Amount Before GST (S\$)	GST Amount (S\$)	Amount After GST (S\$)
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Result of Insurance Enquiry - SH6956K

As at 06 Oct 2020/19:00:00

Insurance Co: MS FIRST CAPITAL INSURANCE LIMITED

1	Insurance Enquiry - SH6956K Enquiry Fee 20201007144257250908	7.00	0.49	7.49
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Sub-Total 7.00 0.49 7.49

Total Before Rounding 7.00 0.49 7.49

Rounding Difference 0.04

Total Amount Payable 7.45

Paid By

20201007144315297 Direct Debit: eNETS Debit
(Internet Banking) 7.45

Total 7.45

Cash Change 0.00

Tendered Amount 7.45

Excess Refundable Amount 0.00

THANK YOU AND HAVE A NICE DAY!

Please ensure that all payments to the Authority are good and promptly settled by the payment service provider / financial institution. Otherwise, the transaction and receipt is considered void and late fee may apply.



GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE
6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-122108

Date of Request: 08/10/2020

Your Ref No: PURCHASE BY EMAIL

TK LEE AUTOMOTIVE PTE LTD
1 KAKI BUKIT AVE 6, #02-14 AUTOBAY
SINGAPORE 417883

Dear Sir/Madam,

Your Vehicle No: SLU397C

Date of Accident: 08/10/2020

Place of Accident: SERANGOON RD

Involving Vehicle No: SH6956K

DESCRIPTION	AMOUNT (S\$)
E-File Search Fee (Public)	14.02
GST Amount	0.98
Total Amount Due (GST Inclusive)	15.00

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

GIRO Cash Cheque



**GENERAL INSURANCE ASSOCIATION OF SINGAPORE
RECORDS MANAGEMENT CENTRE**
6 Raffles Quay #18-00, Singapore 048580
Phone: +65 6224 0010 Fax: +65 6224 0030
Operating Hours: Monday to Friday 9am to 5pm
GST Registration No: M400017735

TAX INVOICE

Our Ref No: GR-20-122111
Date of Request: 08/10/2020

Your Ref No: PURCHASE BY EMAIL

TK LEE AUTOMOTIVE PTE LTD
1 KAKI BUKIT AVE 6, #02-14 AUTOBAY
SINGAPORE 417883

Dear Sir/Madam,

Date of Accident: 06/10/2020
Vehicle No: SLU397C
Place of Accident: SERANGOON RD
Involving Vehicle No: SH6956K

With reference to your application for the accident report, we have attached the following accident reports as requested:

DOCUMENTS	ACCIDENT LOCATION	PER DOC (S\$)	QTY	AMOUNT (S\$)
SH6956K	SERANGOON RD	14.00	1	13.08
GST Amount				0.92
Total Amount Due (GST Inclusive)				14.00

The images provided to you are taken from the original reports forwarded to the centre by the members of the General Insurance Association of Singapore and we take no responsibility for their accuracy or contents and shall be under no liability whatsoever for any loss or damage arising out of or in connection with the reports or their images.

Thank You.

This is a computer generated document and requires no signature.

For GIARMC Official use:

Date:

GIRO Cash Cheque

Jaslin Kok (LKK Auto)

From: Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>
Sent: Wednesday, 11 November 2020 2:17 PM
To: Jia Le (LKK Auto)
Cc: Admin A; Karen Tan
Subject: FW: Our Ref : D20004093MFSH / FW: SEEK MANDATE QUANTUM [Express Settlement via LKK] // Our ref: CC6/FCI20010842/Uds3 [ACCIDENT INVOLVING SH6956K AND SLU397C ON 06/10/2020]

Dear Jia Le,

Pls offer as per below :

COR - \$7,700
LOR - \$500 to \$600 (\$100 x 5 to 6 days)
GIA & LTA - \$36.45
TOTAL - \$8,236.45 to \$8,336.45

Chris Lim
Motor Claims Dept.

MS First Capital Insurance Ltd | 36 Robinson Road, City House #16-01 Singapore 068877
| Tel: 6507 3848 | DID : 6507 3853 | Fax No. : 6507 3849 | Email: ChrisLim@msfirstcapital.com.sg | Company Regn. No. 195000106C

A Member of  Insurance Group

Personal Data Protection Act 2012 ("PDPA"):

Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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From: Jia Le (LKK Auto) <JiaLe@lkkauto.com>
Sent: Monday, 9 November 2020 3:09 pm
To: Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>
Cc: Admin A <admin-a@lkkauto.com>; Karen Tan <karentan@msfirstcapital.com.sg>
Subject: RE: SEEK MANDATE QUANTUM [Express Settlement via LKK] - D20004093MFSH // Our ref: CC6/FCI20010842/Uds3 [ACCIDENT INVOLVING SH6956K AND SLU397C ON 06/10/2020]

Claim No: D20004093MFSH
LKK Ref: CC6/FCI20010842/Uds3

Dear Sirs/Madam,

ACCIDENT INVOLVING SH 6956K AND SLU 397C ON 06/10/2020

We refer to the above matter.

We seek your approval to offer Third Party repairer "T K LEE AUTOMOTIVE PTE LTD." at \$8,436.45(all-in).

The summary is as follows:-

	Claimed Amount	Revised Amount
1. Cost of Repair (w/GST)	\$ 19,109.60	\$ 7,700.00
2. Loss of Rental (7days x \$160)	\$ 1,120.00	\$ 700.00 (7days x \$100)
3. LTA/GIA Search Fee	\$ 36.45	\$ 36.45
Total	\$ 20,266.05	\$ 8,436.45

Surveyor recommended 5 days for repair + 1Sun + 1PRS = 7 days.

Enclosed here with all the relevant documents for your perusal.

Kindly let us have your approval/instruction.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Chan Jia Le | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6749 5792 | email: Jiale@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Lim Gan Koon (Chris) [<mailto:ChrisLim@msfirstcapital.com.sg>]

Sent: Friday, 16 October 2020 2:50 PM

To: Jia Le (LKK Auto)

Cc: Admin A; Karen Tan

Subject: FW: PROPOSAL ON LIABILITY [Express Settlement via LKK] - D20004093MFSH // Our ref: CC6/FCI20010842/Uds3 [ACCIDENT INVOLVING SH6956K AND SLU397C ON 06/10/2020]

Dear Jia Le,

Liability is clear. Pls proceed with Express Settlement.

Chris Lim

Motor Claims Dept.

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Under the PDPA, there are various requirements that regulate the processing of your personal data. Please refer to <http://www.msfirstcapital.com.sg> for details of PDPA Personal Data Collection Statement.

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From: Jia Le (LKK Auto) <JiaLe@lkkauto.com>

Sent: Friday, 16 October 2020 10:25 am

To: Lim Gan Koon (Chris) <ChrisLim@msfirstcapital.com.sg>
Cc: Admin A <admin-a@lkkauto.com>; Karen Tan <karentan@msfirstcapital.com.sg>
Subject: PROPOSAL ON LIABILITY [Express Settlement via LKK] - D20004093MFSH // Our ref: CC6/FCI20010842/Uds3 [ACCIDENT INVOLVING SH6956K AND SLU397C ON 06/10/2020]

Dear Chris,

We refer to the above matter.

Liability: 100%

Remarks: Insured driver changed lane and resulted accident.

Kindly let us have your approval on liability.

Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.

Best Regards,

Chan Jia Le | Case Handler

LKK Auto Consultants Pte Ltd

Phone: 6749 5792 | email: Jiale@lkkauto.com | fax: 6741-4108

Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

From: Teo Swee Keong [<mailto:TeoSweeKeong@msfirstcapital.com.sg>]

Sent: Tuesday, 13 October 2020 5:38 PM

To: Su Li (LKK Auto); Motor Claims

Cc: Admin A; Jia Le (LKK Auto); Karen Tan; Lim Gan Koon (Chris); Aini Binte

Subject: OUR REF: D20004093MFSH EXPRESS SETTLEMENT VIA LKK - Accident Involving SH 6956K (OI : FCI - TBA) and SLU 397C (TP : LKK REF - CC6/FCI20010842/Uds3) on 06/10/2020

Dear Su Li

Please refer as per attached as our IV GIA – SH6956H & our claim ref no. D20/4093/KT/CHRIS

Thanks and Regards,

SK Teo
Motor Claims Dept

MS First Capital Insurance Ltd | 36 Robinson Road #16-01 City House Singapore 068877 | DID : 6507 3848 | Fax No. : 6507 3849 |

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If you have received this message in error, please delete the message and all copies from your system and notify the sender immediately by return e-mail.

As a response to the COVID19 outbreak, we are observing staggered working hours and some of us are on Work From Home arrangement. However, we are actively working to support our clients and partners. We have access to e-mails and will work to respond in a timely manner.

We appreciate your kind understanding. Stay safe.

From: Su Li (LKK Auto) <suli@lkkauto.com>

Sent: Tuesday, October 13, 2020 11:31 AM

To: Motor Claims <MotorClaims@msfirstcapital.com.sg>

Cc: Admin A <admin-a@lkkauto.com>; Jia Le (LKK Auto) <JiaLe@lkkauto.com>

Subject: EXPRESS SETTLEMENT VIA LKK - Accident Involving SH 6956K (OI : FCI - TBA) and SLU 397C (TP : LKK REF - CC6/FCI20010842/Uds3) on 06/10/2020

YOUR REF: TBA

LKK REF: CC6/FCI20010842/Uds3

Dear Sir / Madam,

We refer to the above matter.

We have inspected third party vehicle SLU 397C at M/s T K LEE AUTOMOTIVE PTE LTD on a WP basis and TP repairer proposed for a direct settlement.

Enclosed for your perusal is:

- **TP GIA report**

Please be informed that the estimated cost of repair is not ready yet.

We will revert to you on preliminary advice in due course.

Meanwhile, kindly provide us the claim reference number and a copy of your insured's GIA report for our necessary action.

Kindly take note that the case handler in-charge is Jia Le.

To check availability of the case handler, you may contact the undersigned.

**** Note: We are on work from home arrangement. All correspondence should be made via email. Submission of claim related documents will be in softcopy. Any inconvenience caused is much regretted.***

Thank you.

Best Regards,

Su Li | Admin Support

LKK Auto Consultants Pte Ltd

Phone: 6841 1467 Email: SuLi@lkkauto.com | Fax : 6271 8802

HQ : Blk 51, Paya Ubi Industrial Park, Ubi Avenue 1, #02-25 | S(408933)

Branch : Blk 1007, Bukit Merah Lane 3, #01-11 | S(159721)