

		CC3/QBE15020014/Kks3q2-1		After call ltr to OE:	
				Documentation Check List: Handler Typist	
				Notification ltr (if non-pickup) ☐ ☐	
				After call ltr to OE: ☐ ☐	
				Authorisation To Act: ☒ ☐	
				Release Voucher: ☒ ☐	
				Final Repair Bill: ☒ ☐	
				Car Rental Invoice: ☒ ☐	
				Towing Invoice: ☐ ☐	
				LTA / GIA: ☒ ☐	
				Medical Bill: ☐ ☐	
				PIR: ☐ ☐	
				Mandate/ Letter Instruction: ☒ ☐	
				LOD: ☒ ☐	
				Payment Breakdown Form: ☐ ☐	
PRELIMINARY ADVICE		Date/Time:	Sent By:	Post-Repair Photos: ☐ ☐	
				Others: ☐ ☐	
FINALIZATION		Date/Time:	Confirm with:	Confirm by:	
Repair Cost:	L/S	S\$ 9,350	(8 days) Reduction: 56,996.04/86%	Email	Call
FINAL SETTLEMENT		Date/Time: 10/11/2020	Confirm with: WAI YIN	Email	Call
Final Liability:	%	100	(Agreed / Assessed) BOLA S/N No.: 15	If NO or B 28, Ass. Lia:	
Repair Cost: (w/GST)	S\$	10,004.50			
Loss of Rental (LOR):	S\$	837.81	(9 days) X \$93.09		
Loss of Use (LOU):	S\$		(\$ x days)		
Loss of Income (LOI):	S\$		(\$ x days)		
LOR only ☒ LOU only ☐		LOR + LOU ☐	LOR + LOI ☐ [Tick only one]		
GIA/LTA Search	S\$	6.00			
Medical:	S\$			1) Claim status: Normal/Reject/Private Settle	
Disbursement:	S\$		(e.g. Tow/ Independent)	2) Report Format: TP	
Legal Cost	S\$			3) Survey fee: \$400	
Total:	S\$	10,848.31	Global Sum S\$: 10,840.00		
FINAL PAYMENT		Date/Time:	Confirm with:	Email	Call
Payee 1:	S\$	10,840.00	Name 1: Trans-Cab Auto Services Pte Ltd		
Payee 2: (Strike if N.A.)	S\$		Name 2:		
Payee 3: (Strike if N.A.)	S\$		Name 3:		