

**ASSIGNMENT**

Surveyor: \_\_\_\_\_

DOI: \_\_\_\_\_

Date / Time : 02/10/2020

Registered in Merimen: \_\_\_\_\_

**Pre-assign / CCU / FTE**Insured Vehicle No. : SHA 8215UClaim No. : D20003982MFSHName of Insured : CITYCAB PTE LTDPolicy No. : D-20094921MFSH

Insured Tel No. : \_\_\_\_\_ HP: \_\_\_\_\_

Make / Model : \_\_\_\_\_

**Excess Sec II :S\$** \_\_\_\_\_ D.O.A : 29/09/2020 09:40Place of Accident : BLK 516A WOODLANDS DRIVE 14  
MULTI STOREY CAR PARK

Is driver the owner? ( YES / NO ) Nature of Accident : \_\_\_\_\_

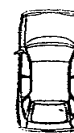
If **NO**, Driver Name / Age : \_\_\_\_\_

OI GIA REPORT: YES / NO ; TP GIA REPORT: YES / NO

Driver Tel No. : \_\_\_\_\_

(V/L: YES / NO )

Insured Liability : \_\_\_\_\_ %

**Final ? Yes / No****SMA 1232G** →INSRS:  
WSP: HUA HONG  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:INSRS:  
WSP:  
Tel :  
Liability :  
RMKS:

| Date/ Time                                                                                                                                                |                                                  |                                                              |                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------|-----------------------------------------------------------------------|
|                                                                                                                                                           | SMA 1232G - X                                    | <b>STAGE</b>                                                 | <b>DATE / PIC</b>                                                     |
|                                                                                                                                                           | SHA 8215U - CC3/AXA12020565/H1hb3c3 ; 20/10/2012 | Non-Reporting ltr (1st):                                     |                                                                       |
|                                                                                                                                                           | CS/FCI18008393/Uvbe2 ; 05/05/2018                | Non-Reporting ltr (2nd):                                     |                                                                       |
|                                                                                                                                                           | CS/FCI19021179/Ktf3n2 ; 22/11/2019               | Non-Reporting ltr (Final):                                   |                                                                       |
|                                                                                                                                                           |                                                  | Notification ltr (if non-pickup):                            |                                                                       |
|                                                                                                                                                           |                                                  | Call OI:                                                     |                                                                       |
|                                                                                                                                                           |                                                  | After call ltr to OI:                                        |                                                                       |
|                                                                                                                                                           |                                                  | <b>Documentation Check List:</b>                             | <b>Handler</b> <b>Typist</b>                                          |
|                                                                                                                                                           |                                                  | Notification ltr (if non-pickup)                             | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | After call ltr to OI:                                        | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | Authorisation To Act:                                        | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | Release Voucher:                                             | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | Final Repair Bill:                                           | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | Car Rental Invoice:                                          | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | Towing Invoice                                               | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | LTA / GIA :                                                  | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | Medical Bill:                                                | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | PIR:                                                         | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | Mandate/Reject Instruction:                                  | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | LOD                                                          | <input type="checkbox"/> <input type="checkbox"/>                     |
|                                                                                                                                                           |                                                  | Payment Breakdown Form:                                      | <input type="checkbox"/> <input type="checkbox"/>                     |
| <b>PRELIMINARY ADVICE</b>                                                                                                                                 | Date/Time: _____                                 | Sent By: _____                                               | Post-Repair Photos: <input type="checkbox"/> <input type="checkbox"/> |
|                                                                                                                                                           |                                                  |                                                              | Others: <input type="checkbox"/> <input type="checkbox"/>             |
| <b>FINALIZATION</b>                                                                                                                                       | Date/Time: _____                                 | Confirm with: _____                                          | Confirm by: <b>OSP</b>                                                |
| Repair Cost: <b>P/P S\$ 1,268.28</b>                                                                                                                      | ( <b>2</b> days) Reduction: <b>56</b> %          | Email <input type="checkbox"/> Call <input type="checkbox"/> |                                                                       |
| <b>FINAL SETTLEMENT</b>                                                                                                                                   | Date/Time: _____                                 | Confirm with _____                                           | Email <input type="checkbox"/> Call <input type="checkbox"/>          |
| Final Liability: %                                                                                                                                        | (Agreed / Assessed) BOLA S/N No. :               | If NO or B 28, Ass. Lia :                                    |                                                                       |
| Repair Cost: S\$                                                                                                                                          |                                                  |                                                              |                                                                       |
| Loss of Rental (LOR): S\$                                                                                                                                 | ( _____ days)                                    |                                                              |                                                                       |
| Loss of Use (LOU): S\$                                                                                                                                    | (\$ _____ x _____ days)                          |                                                              |                                                                       |
| Loss of Income (LOI): S\$                                                                                                                                 | (\$ _____ x _____ days)                          |                                                              |                                                                       |
| LOR only <input type="checkbox"/> LOU only <input type="checkbox"/> LOR + LOU <input type="checkbox"/> LOR + LOI <input type="checkbox"/> [Tick only one] |                                                  |                                                              |                                                                       |
| GIA/LTA Search S\$                                                                                                                                        |                                                  |                                                              |                                                                       |
| Medical: S\$                                                                                                                                              |                                                  |                                                              |                                                                       |
| Disbursement: S\$                                                                                                                                         | (e.g. Tow/ Independent )                         |                                                              |                                                                       |
| Legal Cost S\$                                                                                                                                            |                                                  |                                                              |                                                                       |
| <b>Total: S\$</b>                                                                                                                                         | <b>Global Sum S\$:</b>                           |                                                              |                                                                       |
| <b>FINAL PAYMENT</b>                                                                                                                                      | Date/Time: _____                                 | Confirm with: _____                                          | Email <input type="checkbox"/> Call <input type="checkbox"/>          |
| Payee 1: S\$                                                                                                                                              | Name 1: _____                                    |                                                              |                                                                       |
| Payee 2: (Strike if N.A.) S\$                                                                                                                             | Name 2: _____                                    |                                                              |                                                                       |
| Payee 3: (Strike if N.A.) S\$                                                                                                                             | Name 3: _____                                    |                                                              |                                                                       |

**SURVEY FEE: \$110**  
**TRANSPORT: \$50**  
**PHOTO : \$24**

- 1) Claim status: Normal/~~Reject/Private Settlement~~
- 2) Report Format: **TP/WP**
- 3) Survey fee: **\$184**