

**admin**

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**From:** Teo, Grace <grace.teo@sompo.com.sg>  
**Sent:** Friday, 2 October 2020 1:43 PM  
**To:** Kaitlyn Chio; Chan, Shu Hui Agnes; 'admin-d@lkkauto.com'; 'assignments@lkkauto.com'; 'SUR'  
**Cc:** Lily Loi; Sharon Ten; Ling Ting An; Victor Seng  
**Subject:** LKK(KK) \ CMTD2002882/AGC - FBR2078U(nr) & SMQ6467D , DOA: 01/10/2020 (SOMPO)

Without Prejudice

Our Reference : CMTD2002882/AGC  
Your Reference: JEQ/200632/0920/ S3

Hi Kaitlyn,

We refer to your email reply of instant.

**Please be informed that Ms. Agnes Chan is the handler of this case who can be contacted at 63295 327/ [agnes.chan@sompo.com.sg](mailto:agnes.chan@sompo.com.sg) .**

We will appoint **Mr. Kenneth Kong** of **LKK Auto** to conduct the survey.

Hi **LKK Auto**,

Please arrange **Mr. Kenneth** to survey **SMQ6467D** on a without prejudice and any admission of liability basis.

Please revert your report upon completion of survey to my colleague, **Ms. Agnes**.

Thank you.

[Working From Home with effect from 06 April 2020]

Best Regards  
**Grace Teo**  
Claims Division  
D: 6329 5170 | T: 6461 6555

For motor claims survey request, please email to [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)



**Sompo Insurance Singapore Pte. Ltd.**

50 Raffles Place, #05-01/06 Singapore Land Tower, Singapore 048623

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**From:** Kaitlyn Chio <[kaitlyn.chio@ow.sg](mailto:kaitlyn.chio@ow.sg)>

**Sent:** Friday, October 2, 2020 1:38 PM

**To:** Teo, Grace <[grace.teo@sompo.com.sg](mailto:grace.teo@sompo.com.sg)>; Chan, Shu Hui Agnes <[agnes.chan@sompo.com.sg](mailto:agnes.chan@sompo.com.sg)>

**Cc:** Lily Loi <[lily.loi@ow.sg](mailto:lily.loi@ow.sg)>; Sharon Ten <[sharon@ow.sg](mailto:sharon@ow.sg)>; Ling Ting An <[tingan.ling@ow.sg](mailto:tingan.ling@ow.sg)>; Victor Seng <[victor.seng@ow.sg](mailto:victor.seng@ow.sg)>

**Subject:** RE: PRI \ CMTD2002882/AGC - FBR2078U(nr) & SMQ6467D , DOA: 01/10/2020 (SOMPO)

**EXTERNAL SENDER:** Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Grace,

We appoint your surveyor from LKK – Kenneth Kong  
Kindly advise who is the officer-in-charge for this case.

Thank you.

Best Regards,

**Kaitlyn Chio (Ms.)**

Claims Executive, Motor Claims Department

D: +65 6481 1522 | F: +65 6481 1011

**OPTIMAWERKZ<sup>®</sup> PTE. LTD.**

**Head Office:** 8 Kung Chong Road Singapore 160143

**Branch:** 04 Serangoon North Ave 5 Singapore 554600

**Branch:** B1K 10 Ang Mo Kio Ind Park 2A #01-05 Singapore 568047

**Tel:** (+65) 6478 1213

**Tel:** (+65) 6484 0010

**Tel:** (+65) 6481 1522

**Fax:** (+65) 6478 2113

**Fax:** (+65) 6481 1003

**Fax:** (+65) 6481 1011

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**From:** Teo, Grace <[grace.teo@sompo.com.sg](mailto:grace.teo@sompo.com.sg)>

**Sent:** Friday, 2 October 2020 1:29 PM

**To:** Kaitlyn Chio <[kaitlyn.chio@ow.sg](mailto:kaitlyn.chio@ow.sg)>; Chan, Shu Hui Agnes <[agnes.chan@sompo.com.sg](mailto:agnes.chan@sompo.com.sg)>

**Cc:** Lily Loi <[lily.loi@ow.sg](mailto:lily.loi@ow.sg)>; Sharon Ten <[sharon@ow.sg](mailto:sharon@ow.sg)>; Ling Ting An <[tingan.ling@ow.sg](mailto:tingan.ling@ow.sg)>; Victor Seng <[victor.seng@ow.sg](mailto:victor.seng@ow.sg)>

**Subject:** PRI \ CMTD2002882/AGC - FBR2078U(nr) & SMQ6467D , DOA: 01/10/2020 (SOMPO)

Our Reference: CMTD2002882/AGC

Your Reference: SMQ6467D

Date: 02/10/2020

**Without Prejudice**  
**EMAIL ONLY**

OUR Email: [motorsurvey@sompo.com.sg](mailto:motorsurvey@sompo.com.sg)

**Attention:**  
**M/S OPTIMA WERKZ PTE LTD**

Dear Kaitlyn,

**ACCIDENT INVOLVING FBR2078U & SMQ6467D ON 01.10.2020**

We refer to your Notice of Accident dated 02/10/2020.

**Please be informed that Ms. Agnes Chan is the handler of this case who can be contacted at 63295 327/ [agnes.chan@sompo.com.sg](mailto:agnes.chan@sompo.com.sg).**

We intend to conduct a pre-repair survey of the damage to your client's/your customer's vehicle jointly with your client/your motor workshop. We propose to use one of the motor surveyors named in the attached list to conduct the joint pre-repair survey as a single joint expert.

**Pre-Repair Survey**

	<b>Motor Surveyor</b>	<b>Surveyor</b>	<b>Selection (Indicate as tick)</b>
1	Raleigh Services	Andrew Ow Yong	
		Vincent Ng	
2	LKK Auto Consultants	Kenneth Kong Seng Cheong	
		Marcus Chua Kang Seng	
3	Priority Services	Jimmy Lee	
		Lawrence Ng	
		Jeffrey Ong	
4	In House surveyor	Teo See Ling	

Please let us know within **two (2) working days** whether you agree to the appointment of any of these motor surveyors as a single joint expert. You may select up to two of the listed motor surveyors. We will bear the cost of the pre-repair survey carried out by the single joint expert.

**[\[Working From Home with effect from 06 April 2020\]](#)**

Best Regards  
**Grace Teo**  
Claims Division

D: 6329 5170 | T: 6461 6555

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**From:** Kaitlyn Chio <[kaitlyn.chio@ow.sg](mailto:kaitlyn.chio@ow.sg)>

**Sent:** Friday, October 2, 2020 10:55 AM

**To:** Claims - Motor Survey <[MotorSurvey@sompo.com.sg](mailto:MotorSurvey@sompo.com.sg)>

**Cc:** Lily Loi <[lily.loi@ow.sg](mailto:lily.loi@ow.sg)>; Sharon Ten <[sharon@ow.sg](mailto:sharon@ow.sg)>; Ling Ting An <[tingan.ling@ow.sg](mailto:tingan.ling@ow.sg)>; Victor Seng <[victor.seng@ow.sg](mailto:victor.seng@ow.sg)>

**Subject:** PRI - SMQ6467D CLAIMING AGAINST FBR2078U, DOA: 01/10/2020 (SOMPO)

**EXTERNAL SENDER:** Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Motor Claims Department,

Please arrange PRI at 10 Ang Mo Kio Industrial Park 2A #01-05 AMK Autopoint S568047  
Thank you.

P/S: Kindly take note that our Claim Department have **relocated** at AMK Autopoint.  
(Person in charge: Victor 83189973 - Manager)

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Thank you.

Best Regards,

Kaitlyn Chio (Ms.)

Claims Executive, Motor Claims Department

D: +65 6481 1522 | F: +65 6481 1011

**OPTIMA WERKZ PTE. LTD.**

Head Office: 8 Kung Chong Road Singapore 159143

Branch: 9A Serangoon North Ave 5 Singapore 554500

Branch: Blk 10 Ang Mo Kio Ind Park 2A #01-05 Singapore 568047

Tel: (+65) 6472 1010

Tel: (+65) 6484 9919

Tel: (+65) 6481 1522

Fax: (+65) 6472 2112

Fax: (+65) 6481 1003

Fax: (+65) 6481 1011

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